

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Melissa Ratcliff		Resolution No. <u>2020 RES-196</u>
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds	

Title of Resolution or Ord. Amd.:

**AUTHORIZING RECLASSIFICATION OF POWER GENERATION MECHANIC #2825 TO BIOGAS TECHNICIAN**

**Policy Analysis Statement:**

Brief Description of Proposal -

Due to increasing O&M responsibilities and changes in the scope of the duties at the site, the Department of W&R requested an audit of the position to reclassify #2825 to Biogas Technician (F18). This position is currently vacant and the Department of Administration – Employee Relations has recommended approval of this request.

Current Policy or Practice -

Requires County Board Approval

Impact of Adopting Proposal -

As the role shifts to RNG Plant O&M, there is also an additional level of responsibility required. The Biogas Technician will provide essential functions related to maximizing efficiencies and minimizing downtime at the Plant and offload station in addition to continued O&M of the electrical generation equipment at Verona and the landfill gas extraction system components. (Please see lines 27-46 on res for additional info)

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
  - Increases Rev. Budget
  - Increases Exp. Budget
  - Decreases Rev. Budget
  - Decreases Exp. Budget
  - Increases Position Authority
  - Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

**Prepared By:**

Agency: Dane County Waste and Renewables	Division: Waste and Renewables
Prepared by: Tyonna Listenbee	Date: 9/3/20 Phone: Tyonna Listenbee
Reviewed by:	Date: 9/3/20 Phone: