



Dane County

Minutes - Final Unless Amended by Committee

Commission on Economic & Workforce Development

Wednesday, September 16, 2015

4:00 PM

CCB, Conference Room 421

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A. Call To Order

- Present** 5 - Chair PATRICK MILES, MARIANNE MORTON, PAT SCHRAMM, CARL CHENOWETH, and YOGI BROWN
- Excused** 5 - MANUS MCDEVITT, MARK RICHARDSON, MICHAEL ZIMMERMAN, JOE OSWALD, and LAURA STRONG

Chair Miles called the meeting to order at 4:05 p.m. In attendance were Commission members Miles, Brown, Schramm, Chenoweth and Morton.

In attendance also was Joanna Cervantes, representing the Hispanic Chamber of Commerce of Wisconsin.

David Phillips attended by phone.

B. Consideration of Minutes

This was approved

[2015](#)
[MIN-305](#) MINUTES OF THE 08.19.15 COMMISSION ON ECONOMIC AND
WORKFORCE DEVELOPMENT MEETING.

Attachments: [08.19.15 Minutes](#)

Upon a motion by Chenoweth, seconded by Morton the minutes of the August 19, 2015 meeting were approved.

C. Consideration and Possible Action

1. [2015](#)
[RES-232](#) AUTHORIZING MADISON REGION ECONOMIC PARTNERSHIP TO
FILE FOR A U.S. DEPARTMENT OF COMMERCE, ECONOMIC
DEVELOPMENT ADMINISTRATION (EDA) LOCAL TECHNICAL
ASSISTANCE GRANT

Sponsors: MILES, BAYRD, BOLLIG, DYE, KOLAR, KRAUSE, LEVIN, McCARVILLE, PAN, RITT,
SCHAUER and STUBBS

Attachments: [2015 RES-232](#)

A motion was made by CHENOWETH, seconded by MORTON, that this Resolution be recommended for approval. The motion carried by the following vote:

Ayes: 4 - MILES, MORTON, CHENOWETH and BROWN

Excused: 5 - MCDEVITT, RICHARDSON, ZIMMERMAN, OSWALD and STRONG

Abstain: 1 - SCHRAMM

Miles explained that this resolution was to authorize Dane County to partner with Madison Area Regional Economic Partnership (MadREP) in pursuit of future IMPC grants. The money sought with this grant application will be used to establish the organizational infrastructure to generate proposals and submitting those proposals for funding. There is no monetary liability for the County.

Motion by Chenoweth, seconded by Morton to recommendation adoption to the County Board. Passed 4-0, with Schramm abstaining.

2. [2015 RES-233](#) RESOLUTION TO JOIN THE SOUTH CENTRAL WISCONSIN LOCAL ELECTED OFFICIALS WORKFORCE DEVELOPMENT BOARD CONSORTIUM

Sponsors: MILES, BAYRD, DYE, KOLAR, KRAUSE, LEVIN, MATANO, McCARVILLE, PAN, RITT, SCHAUER and STUBBS

Attachments: [2015 RES-233](#)

A motion was made by CHENOWETH, seconded by BROWN, that this Resolution be recommended for approval. The motion carried by the following vote:

Ayes: 4 - MILES, MORTON, CHENOWETH and BROWN

Excused: 5 - MCDEVITT, RICHARDSON, ZIMMERMAN, OSWALD and STRONG

Abstain: 1 - SCHRAMM

Schramm stated that with the requirements of the new WIOA Act, the Workforce Development Board of South Central Wisconsin needed to review and change if necessary the current organizational structure. One of the requirements is to reaffirm the representatives to the Local Elected Officials Committee. This resolution designates County Executive Joe Parisi as Dane County's representative.

Motion by Chenoweth, seconded by Brown to recommend approval of the resolution and the designation of Joe Parisi as the representative of Dane County. Motion passed 4-0 with Schramm abstaining.

D. Reports to Committee

Update from staff on finding funding for an intern for Stage 1 of the pilot project.

Phillips informed the Commission that money to fund the intern position was available through a transfer of funds from the CDBG admin funds. This transfer require that the County Executive's authorization. His approval is contingent on his receiving from the Commission documentation of the anticipated outcomes; what is expected to be accomplished; and, how will the results be measured. Commissioners discussed the "Intern Guidelines" and the "Expectations and Deliverables" documents distributed by Staff. Consensus was that the Logistics portion of the Intern Guidelines should be moved to the first priority. It was also agreed that this first phase of the work be completed in three months. The importance of having a clear understanding of the deliverables was stressed.

Motion by Schramm, seconded by Chenoweth to recommend, with the revisions discussed, the Intern Guidelines and Workplan to the County Executive as justification for the funds necessary to compensate an intern. Motion carried unanimously.

E. Public Comment on Items not on the Agenda

Joanna Cervantes, representing the Hispanic Chamber of Commerce of Wisconsin, informed the Commission that her organization was establishing an office in Madison. They have had an office in Milwaukee for some time and recognize the large hispanic population in Dane County and believe their services are needed here. They will work in partnership with existing organizations such as the Latino Chamber and Centro Hispano. She anticipates the office will be open by October and will extend an invitation to the opening to Commission members. Ms. Cervantes distributed a brochure containing descriptions of the organization and its programs.

F. Adjourn

Motion by Schramm, seconded by Chenoweth to adjourn the meeting at 4:45 p.m. Motion carried unanimously.

This was approved