



# Bid Waiver Form

Revised 02/2020

<b>Short Description of Goods/Services</b>	Transportation services for Children Come First, Children's Long Term Services and Youth Justice clients
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<b>Date</b>	March 11, 2021
<b>Department</b>	Human Services
<b>Name</b>	Connie Bettin
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<b>Phone</b>	(608) 242- 6422
<b>Purchasing Officer</b>	Carolyn Clow

<b>Vendor Name</b>	Redi Transports LLC
<b>Vendor MUNIS #</b>	22272
<b>Requisition #</b>	1115
<b>Requisition Year</b>	2021
<b>Total Cost</b>	\$ 45,120.00

**\*A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL\***

**Provide a detailed description of the goods/services intended to be purchased:**

The service being provided is transportation services for youth placed out of home by Dane County Department of Human Services requiring specialized transportation to or from their placement settings. The youth in these placements cannot be safely transported by family, Department staff or placement providers owing either to unique needs of the youth or public health safety issues related to the COVID19 pandemic. The provider of service must be a bonded transportation entity that can has experience transporting youth with behavioral health needs. Placements may be within or outside the state of Wisconsin.



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<b>Procurement Exception List (place an "X" next to any that apply)</b>	
	<b>Emergency Procurement</b>
X	<b>Only one vendor possesses the unique and singularly available ability to meet the Department's requirements</b>
X	<b>Unique and specific technical qualifications are required</b>
	<b>A special adaptation for a special purpose is required</b>
	<b>A unique or opportune buying condition exists</b>

**Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception chosen:**

There are very few companies regionally (both inside and outside Wisconsin) that offer secure and safe transportation services and the vast majority only have experience transporting adults not youth. In the current pandemic the ability for family, Department staff and provider agencies to safely transport youth to and from placement settings has been greatly limited, thereby increasing the need for specialized transportation services. The immediacy of the need also decreased the ordinary preparation time typically devoted to soliciting and receiving bids for this important service. DCDHS' review of potential vendor options resulted in the location of one other vendor that is located outside Wisconsin. This out of state provider did not have the capacity to meet the current need. RediTransport is the only vendor in Wisconsin who is able to provide this service and thus is the vendor that is being used by the Department.

## Bid Waiver Approval (Purchasing Use Only)

<b>Under \$37,000 Controller Approval</b>	<b>Date</b>

<b>\$37,000 or over Personnel &amp; Finance Committee Approval Date</b>	