

Dane County Contract Cover Sheet

Res 443

Dept./Division	Sheriff's Office Field Services Division
Vendor Name	WI Department of Transportation
Vendor MUNIS #	3022
Brief Contract Title/Description	Approval of contract for traffic mitigation for the Flex-Lane Beltline Project.
Contract Term	4/1/2021 - 12/31/2021
Total Contract Amount	\$ 69,035

Contract # <small>Admin will assign</small>	14327
Addendum	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Type of Contract	
<input type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input checked="" type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

Purchasing Authority	<input type="checkbox"/> \$11,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/> Between \$11,000 – \$37,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input type="checkbox"/> Over \$37,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #
	<input type="checkbox"/> Bid Waiver – \$37,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/> Bid Waiver – Over \$37,000 (N/A to Public Works)	
	<input checked="" type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Org Code	SHRFFLD	Obj Code	Personnel Services	Amount	\$ 59,275
Req #	Org Code	SHRFFLD	Obj Code	Revenue New	Amount	\$ 69,035
Year	Org Code		Obj Code		Amount	\$

Resolution	A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.						
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.						
	<input type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.					Res #	443
	<input checked="" type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.					Year	2020

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	4/7/21		
	Controller			approvals from all departments via email attached herein
	Purchasing			
	Corporation Counsel			
	Risk Management			
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
Name	Lillian Radivojevich	Name	Kyle Hemp
Phone #	(608) 284-4801	Phone #	(608) 246-5367
Email	radivojevich@danesherriff.com	Email	kyle.hemp@dot.wi.gov
Address	PSB, 115 West Doty Street, Madison, Wisconsin, 53703	Address	FLEX LANE Traffic Mitigation, WisDOT-DTSD-SW Region, 2101 Wright Street, Madison, Wisconsin, 53704

Certification: The attached contract is a:	
<input type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. The modifications have been reviewed by:
<input checked="" type="checkbox"/>	Non-standard contract.

Contract Cover Sheet Signature

Department Approval of Contract		
Dept. Head / Authorized Designee	Signature	Date
	Printed Name	
	Christopher J. Nygaard, Chief Deputy	

Contracts Exceeding \$100,000

Major Contracts Review – DCO Sect. 25.11(3)

Director of Administration	Signature	Date
	Comments	
Corporation Counsel	Signature	Date
	Comments	

Goldade, Michelle

From: Goldade, Michelle
Sent: Friday, April 9, 2021 3:56 PM
To: Hicklin, Charles; Clow, Carolyn; Gault, David; Lowndes, Daniel
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #14327
Attachments: 14327.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 4/12/2021 11:27 AM	Approve: 4/12/2021 11:27 AM
	Clow, Carolyn		Approve: 4/12/2021 8:05 AM
	Gault, David	Read: 4/9/2021 3:59 PM	Approve: 4/9/2021 4:00 PM
	Lowndes, Daniel	Read: 4/9/2021 3:56 PM	Approve: 4/9/2021 3:57 PM
	Stavn, Stephanie		
	Oby, Joe		

Contract #14327

Department: Sheriff's Department

Vendor: WI Dept of Transportation

Contract Description: Approval of contract for traffic mitigation for the Flex-Lane Beltline Project (Res 443)

Contract Term: 4/1/21 - 12/31/21

Contract Amount: \$69,035

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Thanks much!

Michelle

Michelle Goldade

Administrative Manager

Dane County Department of Administration

Room 425, City-County Building

210 Martin Luther King, Jr. Boulevard

Madison, WI 53703

PH: 608/266-4941

Fax: 608/266-4425

TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

1 **2020 RES-443**

2
3 **AUTHORIZING A CONTRACT FOR TRAFFIC MITIGATION FOR THE FLEX-LANE BELTLINE**
4 **PROJECT WITH THE WISCONSIN DEPARTMENT OF TRANSPORTATION**

5
6 The Wisconsin Department of Transportation (DOT) is providing \$69,035 funding to the
7 Sheriff's Office for the Flex-Lane Beltline Project for planning, coordination, and staffing services
8 to mitigate traffic incidents and speeding on USH 12 between Whitney Way and IH 39/90 for the
9 period April 1, 2021 through December 31, 2021.

10
11 In an effort to mitigate traffic incidents, speeding, and to ensure safety and mobility of the
12 traveling public on Dane County highways, the Sheriff's Office shall provide dedicated patrol
13 coverage 5 days a week, 3 hours per day, subject to change as requested by DOT, within the
14 Flex-Lane Beltline Project work-zone. Sheriff's Office patrol measures shall include immediate
15 incident response, patrol, and traffic and speed enforcement. DOT shall reimburse Sheriff's
16 Office for actual hourly overtime, including overhead and benefits, mileage, and for
17 administrative and support staff costs.

18
19 The Flex-Lane Beltline Project budget is \$69,035; \$59,275 for Deputy overtime including
20 retirement and social security costs, \$2,964 for administrative and support staff costs, and
21 \$6,796 for mileage reimbursement. Administrative, support staff, and mileage reimbursement
22 costs totaling \$9,760 are not incremental expenditures in the budget.

23
24 **NOW, THEREFORE BE IT RESOLVED** that the Sheriff's Office is hereby authorized to
25 accept \$69,035 from the DOT effective April 1, 2021; and

26
27 **BE IT FURTHER RESOLVED** that \$69,035 is appropriated as additional revenue in the
28 Sheriff's Office, Field Services, Flex-Lane Beltline Project revenue account line (SHRFFLD
29 NEW) and is credited to the General Fund: and

30
31 **BE IT FINALLY RESOLVED** that \$59,275 is transferred from the General Fund to the
32 following account lines:

33

34	Field Services – OT Flex-Lane Beltline (SHRFFLD NEW)	\$48,890
35	Field Services – Retirement Fund (SHRFFLD 10099)	\$6,645
36	Field Services – Social Security (SHRFFLD 10108)	<u>\$3,740</u>
37	Subtotal	\$59,275

38

AGREEMENT BETWEEN
THE WISCONSIN DEPARTMENT OF TRANSPORTATION
AND
THE DANE COUNTY SHERIFF'S OFFICE

State Project I.D. 1206-06-97
CONTRACT # 01
2021 Traffic Mitigation
FLEX LANE – Beltline Project

This agreement is a formal partnership, made and entered into between the Wisconsin Department of Transportation (DEPARTMENT) and the Dane County Sheriff's Office (COUNTY), to provide for services as described herein. The DEPARTMENT and the COUNTY are partnering during the Flex Lane - Beltline Project (PROJECT) to ensure the safety of the traveling public through traffic mitigation efforts, including enhanced monitoring and enforcement of the work-zone.

The DEPARTMENT advises implementation of a cost-effective mitigation strategy that will help ensure the safety and mobility for the traveling public in the PROJECT area. The PROJECT area is defined as USH 12 between Whitney Way and IH 39/90.

To mitigate traffic safety impacts, the DEPARTMENT will provide up to \$69,035 to the COUNTY as specified in Attachment A: Cost Estimate. In turn, the COUNTY will provide planning, coordination and staffing services (as outlined below) in an effort to mitigate incidents and speeding in the PROJECT area for approximately a period commencing on April 1, 2021 and ending on December 31, 2021.

The COUNTY shall provide an additional dedicated sheriff deputy patrol. This patrol will be dedicated to the active work-zones within the PROJECT area. Anticipated coverage is 5 days a week for 3 hours per day and subject to changes as requested by the DEPARTMENT in partnership with the COUNTY. The COUNTY will patrol between April 1, 2021 and December 31, 2021, and perform examples the following traffic mitigation duties:

- Immediate incident response
- Patrol of the work-zone
- Traffic and speed enforcement

The COUNTY shall provide patrol staff billed at the Deputy Sheriff overtime hourly with the overhead and benefits included in the combined rate of \$73.27 per hour in 2021. The staff rate includes retirement and FICA.

Basis of Payment

The COUNTY shall charge for the actual hours worked and described above under this agreement to the DEPARTMENT based on Attachment A. The DEPARTMENT will provide to the COUNTY reimbursable funding for these functions up to the amount of \$69,035. Total

reimbursement to the COUNTY for traffic mitigation measures under this agreement will not exceed \$69,035 as detailed in Attachment A: Cost Estimate. Monthly billings shall be directed by the COUNTY to email address: Kyle.Hemp@dot.wi.gov, attention Kyle Hemp, Wisconsin Department of Transportation, Southwest Region, or mail to: 2101 Wright St. Madison, WI 53704 and will include a statement of expenses supported by a description of items and services provided and expended. The DEPARTMENT shall pay the billing promptly upon receipt thereof.

Notifications

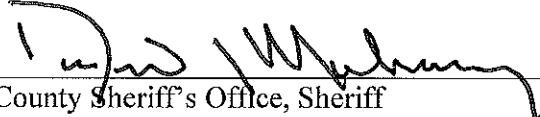
Other correspondence and notifications required under this agreement shall be given as follows:

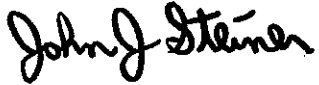
Notice to the County: Captain Jan Tetzlaff
Dane County Sheriff's Office
115 W Doty St,
Madison, WI 53703
(608) 284-6870
Tetzlaff@danesherriff.com

Notice to the Department: Kyle Hemp
FLEX LANE Traffic Mitigation
WisDOT-DTSD-SW Region
2101 Wright St.
Madison, WI 53704
(608) 246-5367
Kyle.Hemp@dot.wi.gov

Signatures:

This agreement may only be amended by a written document signed by each of the parties hereto.

APPROVED  03/30/21
For the Dane County Sheriff's Office, Sheriff Date

APPROVED  P.E. 03/29/2021
For the Wisconsin Department of Transportation, Southwest Region Operations Date

APPROVED _____
For the Wisconsin Department of Transportation, Contract Authority Date

APPROVED _____
Governor, State of Wisconsin Date

APPENDIX A: COST ESTIMATE

**THE WISCONSIN DEPARTMENT OF TRANSPORTATION
AND
THE DANE COUNTY SHERIFF'S OFFICE**

State Project I.D. 1206-06-97
CONTRACT # 01
2021 Traffic Mitigation
FLEX LANE – Beltline Project

Project Timeline	FLEX LANE - Dane County Sheriff's Office (DCSO)	
	4/01/2021	Contract start date
	2/28/2022	Contract end date
	3/01/21	Project Start Date
	12/31/21	Project End Date (anticipated)
	305	Total Project Duration (days)
	44	Total Project Duration (weeks)
Standard Rates	\$73.27	Deputy OT Pay Rate (includes benefits)
	\$0.560	Vehicle Mileage Rate (DCSO Squad Cars)
Hours		
Total Mitigation		
Contract Hours	809	Total Hours
Staffing		
	100%	Percentage Deputy
	809	Total Anticipated Deputy Hours
	\$59,275.43	Total Deputy Pay (on overtime)
	\$2,963.77	Total Admin Costs Including Support Staff (5%)
Expenses		
	12,135	Estimated Total Mileage (60 miles per 4 hours worked)
	\$6,795.60	Estimated Mileage Costs (included in hourly rate)
	\$6,795.60	Total Mileage Estimate
TOTAL COSTS	\$69,034.80	