

# Dane County Contract Cover Sheet

RES 207

<b>Dept./Division</b>	Administration
<b>Vendor Name</b>	Winter Services LLC
<b>Vendor MUNIS #</b>	29786
<b>Brief Contract Title/Description</b>	Snow Removal, Salt, and Brine Services for Various County Locations
<b>Contract Term</b>	11/1/20 - 10/31/21
<b>Total Contract Amount</b>	\$ 60,000

<b>Contract #</b> <small>Admin will assign</small>	<b>13826 A</b>
<b>Addendum</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Type of Contract</b>	
<input checked="" type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

<b>Purchasing Authority</b>	<input type="checkbox"/> <b>\$10,000 or under – Best Judgment</b> (1 quote required)		
	<input type="checkbox"/> <b>Between \$10,000 – \$36,000 (\$0 – \$25,000 Public Works)</b> (3 quotes required)		
	<input checked="" type="checkbox"/> <b>Over \$36,000 (\$25,000 Public Works)</b> (Formal RFB/RFP required)	<b>RFB/RFP #</b>	119016
	<input type="checkbox"/> <b>Bid Waiver – \$36,000 or under</b> (\$25,000 or under Public Works)		
	<input type="checkbox"/> <b>Bid Waiver – Over \$36,000</b> (N/A to Public Works)		
	<input type="checkbox"/> <b>N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other</b>		

MUNIS Req.	Org Code	Obj Code	Amount	\$	
Req #	MULT	Org Code	Obj Code	Amount	\$
Year	2020	Org Code	Obj Code	Amount	\$

<b>Resolution</b>	<b>A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.</b>			
	<input type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.			
	<input checked="" type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.	<b>Res #</b>	207	
	<input type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.	<b>Year</b>	2020	

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	9/16/20		
	Controller			approvals from all departments via email attached herein
	Purchasing			
	Corporation Counsel			
	Risk Management			
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
<b>Name</b>	Pete Patten	<b>Name</b>	Daniel Means
<b>Phone #</b>	608-267-3523	<b>Phone #</b>	608-224-9271
<b>Email</b>	patten.peter@countyofdane.com	<b>Email</b>	dmeans@winterservicesinc.com
<b>Address</b>	210 Martin Luther King Jr. Blvd. Rm 425 Madison, WI 53703	<b>Address</b>	26 Marsh Court Madison, WI 53718

Certification:	
The attached contract is a:	
<input checked="" type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. <b>The modifications have been reviewed by:</b>
<input type="checkbox"/>	Non-standard contract.

## Contract Cover Sheet Signature

Department Approval of Contract			
<b>Dept. Head / Authorized Designee</b>	Signature	Date	
	Printed Name		
	Charles Hicklin		

## Contracts Exceeding \$100,000

Major Contracts Review – DCO Sect. 25.11(3)

<b>Director of Administration</b>	Signature	Date
	Comments	
<b>Corporation Counsel</b>	Signature	Date
	Comments	

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Wednesday, September 16, 2020 12:07 PM  
**To:** Hicklin, Charles; Patten (Purchasing), Peter; Gault, David; Lowndes, Daniel  
**Cc:** Stavn, Stephanie  
**Subject:** Contract #13826A  
**Attachments:** 13826A.pdf

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>	<b>Response</b>
	Hicklin, Charles	Read: 9/16/2020 1:40 PM	Approve: 9/16/2020 1:40 PM
	Patten (Purchasing), Peter		Approve: 9/16/2020 12:14 PM
	Gault, David	Read: 9/16/2020 1:13 PM	Approve: 9/16/2020 1:14 PM
	Lowndes, Daniel		Approve: 9/16/2020 12:45 PM
	Stavn, Stephanie	Read: 9/16/2020 1:01 PM	

Contract #13826A  
Department: Administration  
Vendor: Winter Services LLC  
Contract Description: Snow Removal, Salt, and Brine Services for Various County Locations  
Contract Term: 11/1/20 - 10/31/21  
Contract Amount: \$60,000

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Thanks much,  
Michelle

*Michelle Goldade*  
Administrative Manager  
Dane County Department of Administration  
Room 362, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

**2020 RES-207**

**EXTENSION OF CONTRACT FOR SNOW REMOVAL SERVICES AT  
VARIOUS DANE COUNTY LOCATIONS**

Pursuant to Dane County RFB# 119016 and Dane County Contract# 13826, snow removal services were awarded to Winter Services for the Juvenile Shelter, Dane County Job Center, Ferris Center and Human Services Stoughton location effective October 30, 2019 until October 31, 2020.

The Master Agreement was for one year with four one-year options. This addendum would extend services to these locations for the first one-year option at an approximate cost of \$60,000.

**NOW THEREFORE BE IT RESOLVED**, that the contract addendum with Winter Services is hereby approved.

**BE IT FINALLY RESOLVED**, that the County Executive and County Clerk are authorized to sign the addendum.



**DANE COUNTY CONTRACT ADDENDUM**

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Winter Services, LLC (hereinafter, "Provider").

**WITNESSETH:**

**WHEREAS** Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract # 13826, have previously entered into a contractual relationship pursuant to which Provider performs snow removal services, and

**WHEREAS** County and Provider wish to amend the Master Agreement in order to extend the contract for one additional term at four locations.

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The term of the contract is extended through October 31, 2021 to continue providing snow removal services at the Ferris Center, Dane County Job Center, Human Services – Stoughton, and the Juvenile Shelter at an additional cost of up to \$60,000.

**IN WITNESS WHEREOF**, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

**FOR PROVIDER:**

  
 \_\_\_\_\_  
 Daniel Means, District Sales Manager

9/8/2020  
 \_\_\_\_\_  
 Date Signed

**FOR COUNTY:**

\_\_\_\_\_  
 Joseph T. Parisi, Dane County Executive

\_\_\_\_\_  
 Date Signed

\_\_\_\_\_  
 Scott McDonell, Dane County Clerk

\_\_\_\_\_  
 Date Signed