

# FUND TRANSFER REQUEST FORM

AGENCY Public Works			ORGANIZATION Highway & Transportation			DATE 2/18/20	
TRANSFER AMOUNT(S) FROM				FOR ACCOUNTING USE ONLY			
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Expended Amount	Balance	
1	5,000	RAMP RENOVATION	CPPUBPR-58192	173,440		6,835	166,604
2							
3							
4							
5							
TRANSFER AMOUNT(S) TO				FOR ACCOUNTING USE ONLY			
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Expended Amount	Balance	
1	5,000	RAMP PAY STATION	CPPUBPR-58009	14,000			14,000
2							
3							
4							
5							
6							
7							
EXPLANATION			ACTION				
The cost to upgrade to the ramp pay station and software is slightly more expensive than anticipated.			Dept/Committee	Date	Approved	Denied	
			Oversight Committee				
			Controller				
			County Executive				
			Finance Committee				
Initial Request to be submitted to Controller for fund availability. The Department Head will assume responsibility for getting oversight committee approval before submitting request.							