



2020 Operating Budget

Board of Health for Madison and Dane County –
Budget Committee
October 23, 2019



General Overview



2020 Capital Budget



2020 Operating Budget



Proposed Changes in 2020

Budget Basics

- **Capital Budget**

- Provides funding for major construction projects including:

- Building new facilities,
 - Purchasing major equipment.

- **Operating Budget**

- Provides money for running departments and services. It pays for:

- Day-to-day spending on employees, (salaries/benefits)
 - Materials and supplies, and
 - Purchased services

PHMDC Budget Basics

- The City of Madison is PHMDC's Fiscal Agent
 - City handles all fiscal matters including disbursements, receipts, budget, and audit.
 - PHMDC follows the budget preparation procedures as outlined by the City
 - Though PHMDC follows both the Mayoral and County Executive directives regarding the operating budget target
- PHMDC funds are considered a “special revenue fund” in the City's accounting system (per IGA Section VIII(A)(6))
 - Any unspent funds remaining in the PHMDC budget at the end of the fiscal year will remain in the PHMDC undesignated fund balance account; undesignated fund balance allowed to grow to up to 5% of the current year operating budget
- PHMDC staff are Dane County employees and payroll and benefits are processed through the County.



2020 Capital Budget

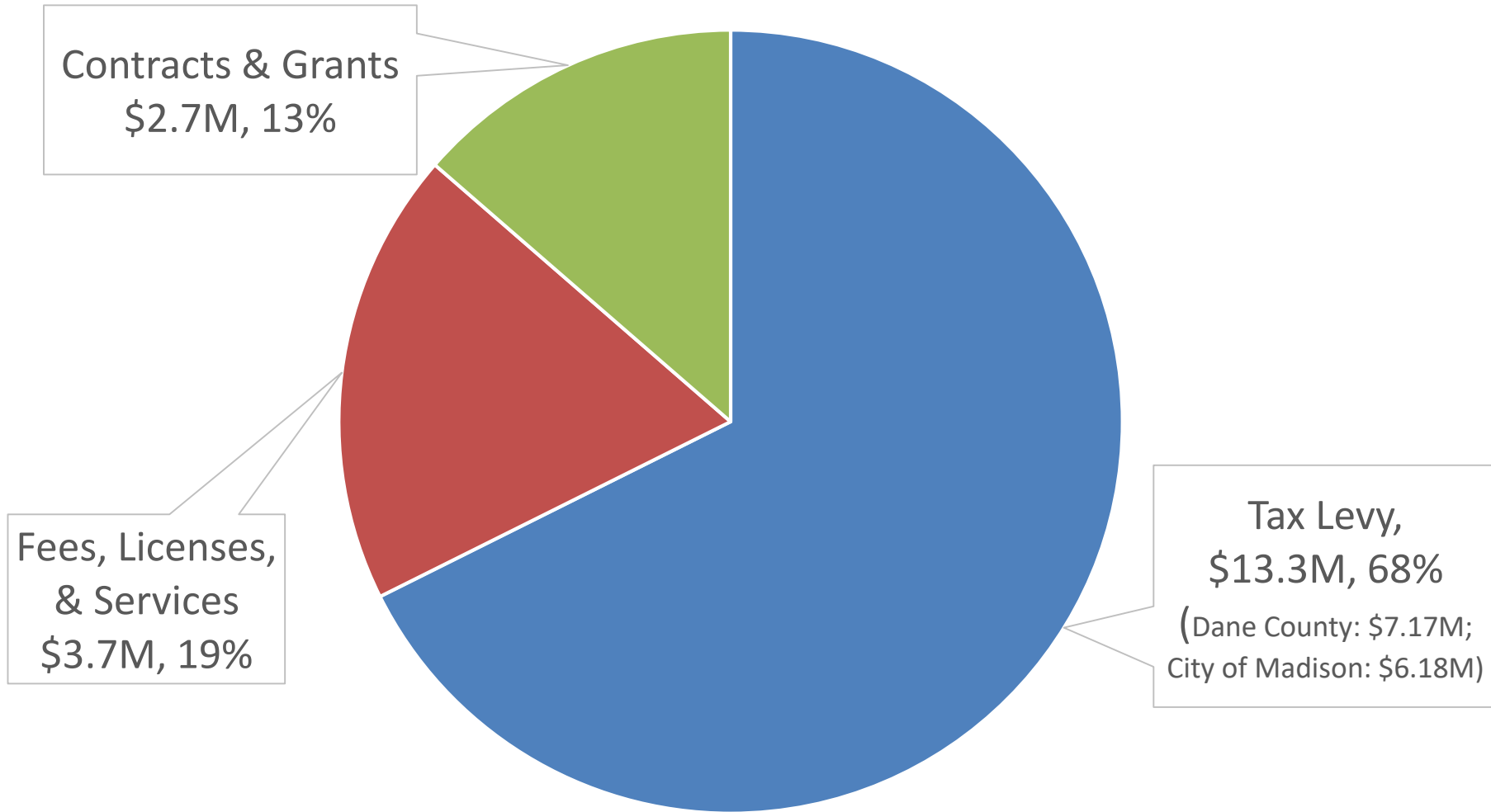
- Electronic Health Records Project
- \$190,000 in new borrowing
 - Funds the purchase and initial implementation of an electronic health records (EHR) management system.
- Goals:
 - Improve coordination between Public Health programs and community providers;
 - Increase interoperability between separate charting and billing systems;
 - Increase revenue generation and security of protected health information.
- Capital borrowing projects repaid through the annual operating budget
 - 2020 Debt Service: \$357,056



2020 Operating Budget

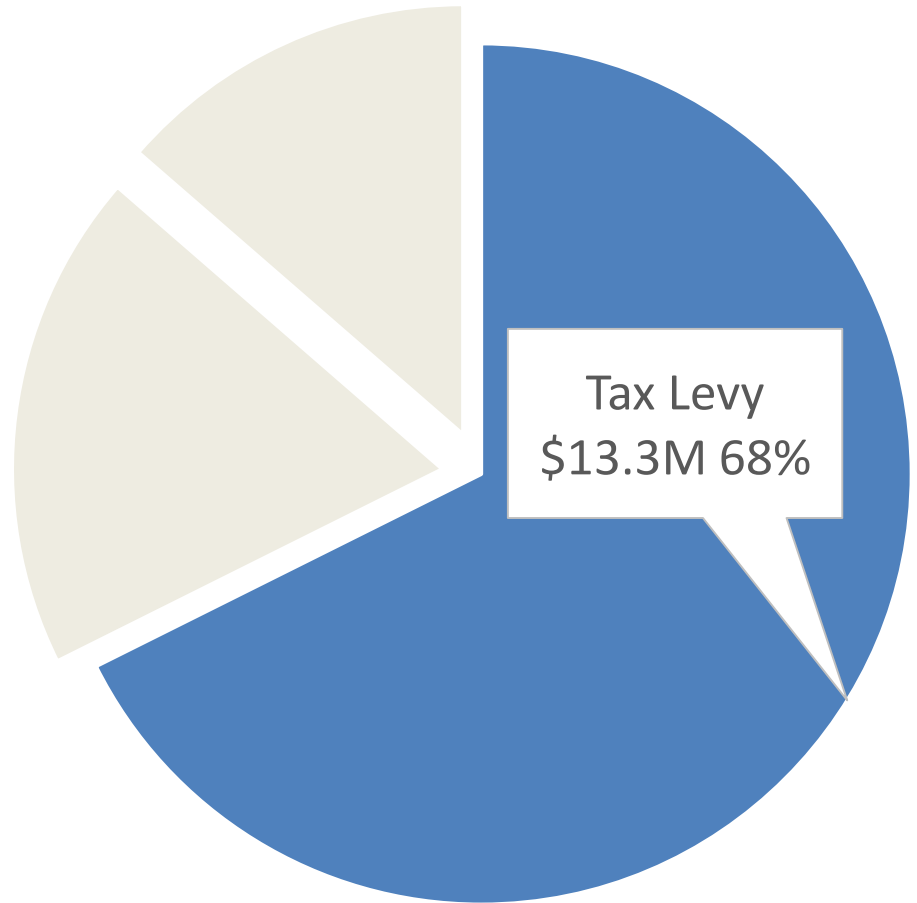
- Total: \$19,740,797
- Aligns with City and County Directives
- Includes:
 - A 3% wage increase as recommended by the County Executive
 - No application of the unassigned fund balance
 - The current fund balance is at the 5% of current year operating expenditure target as outlined in the IGA, roughly \$1M

Revenue (\$19,740,797)



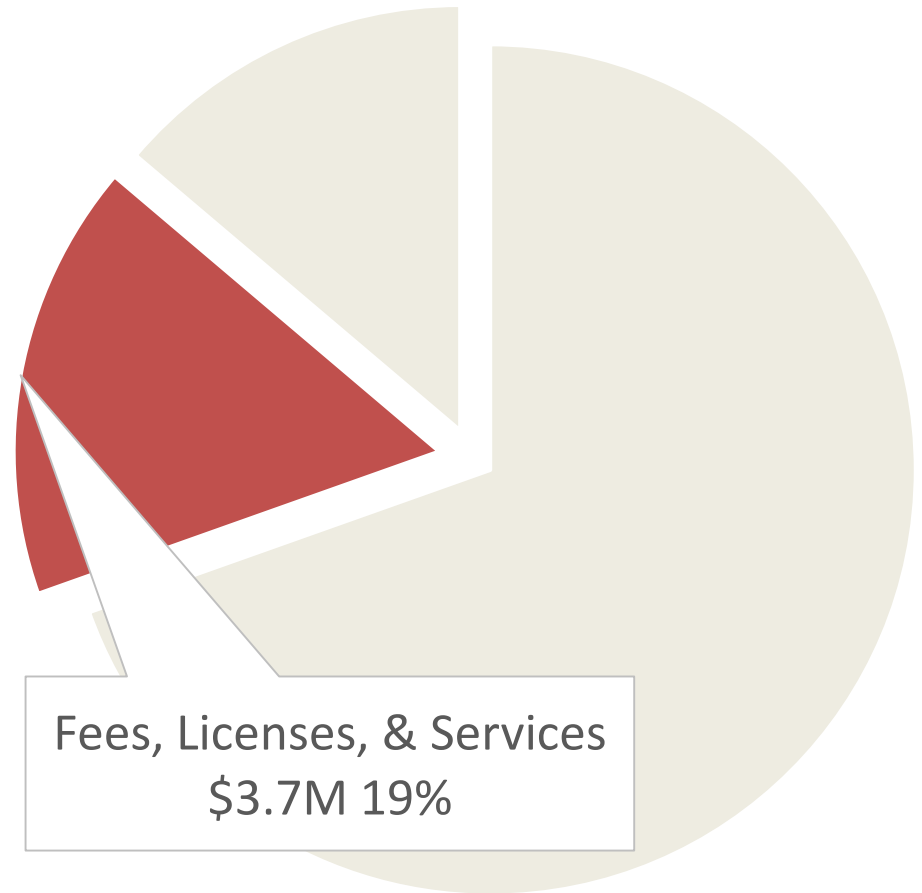
Tax Levy: \$13,349,639

- Tax dollars from City and County Residents
- Total tax levy contribution divided between the City and the County based on Equalized Value (as per IGA)
 - Dane County: 55%, \$7,171,350
 - City of Madison: 45%, \$6,178,289
- No application of fund balance results in increase in levy contribution



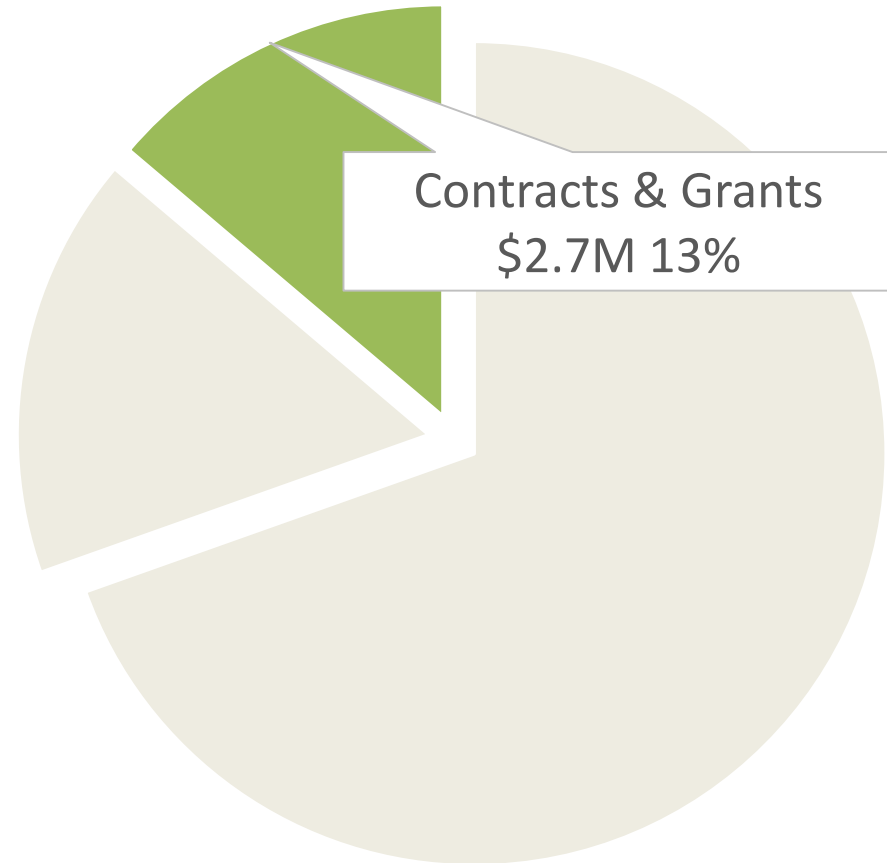
Fees, Licenses, and Services: \$3,701,149

- Several Environmental Health Programs exclusively funded through fee-generated revenues (per contract requirements):
 - Ex: Food, Pool, Lodging, Tattoo and Body Piercing, Well & Septic

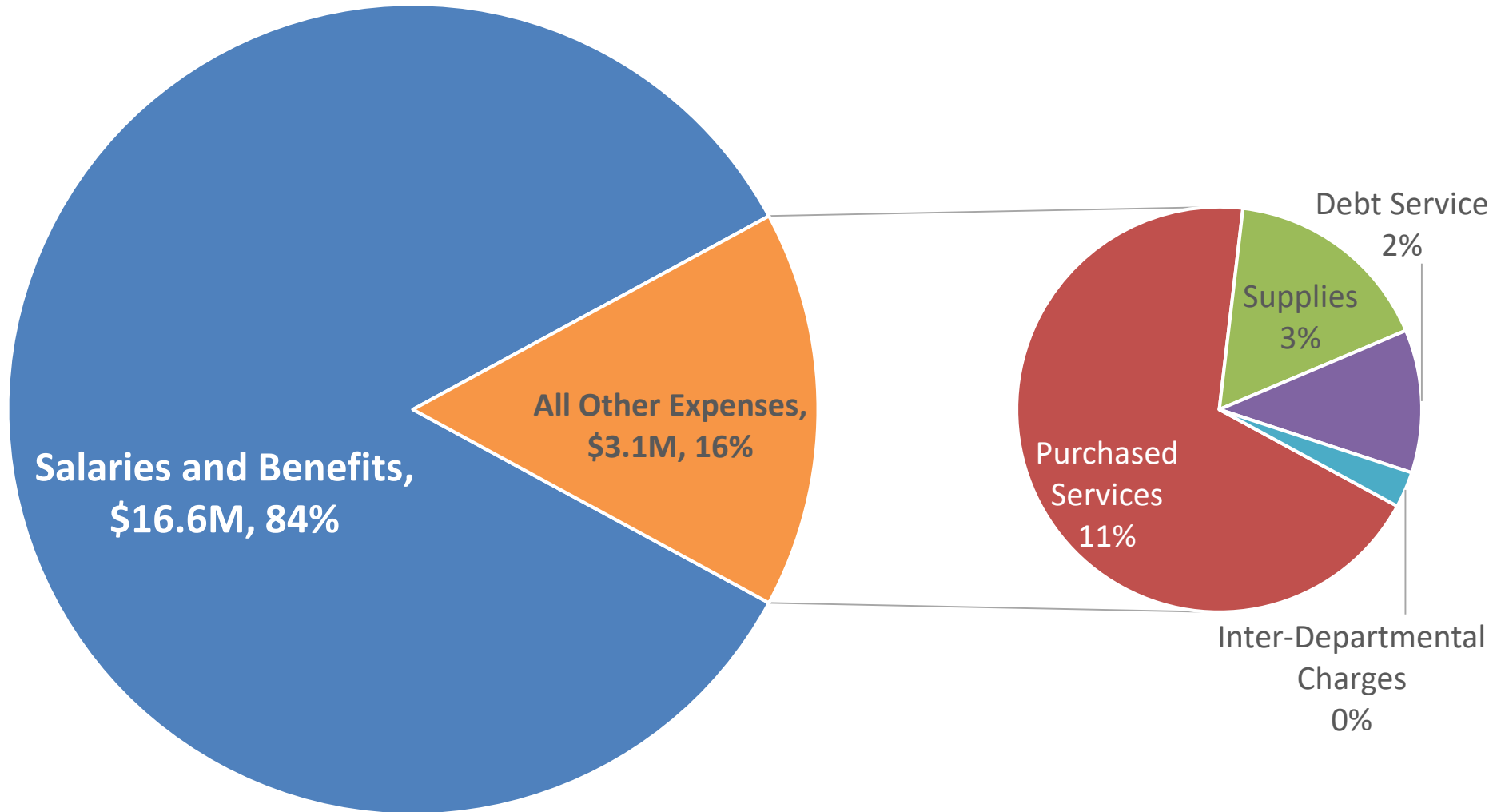


Contracts and Grants: \$2,687,509

- Primarily Federal funding distributed through the State
 - Federal Revenues: \$2M
 - Distributed via Consolidated Contract and standalone contracts from WI Department of Health Services
- Increase of \$84,000 in revenue from 2019
 - Primarily due to increase in HIV Prevention grant



Expenses (\$19,740,797)

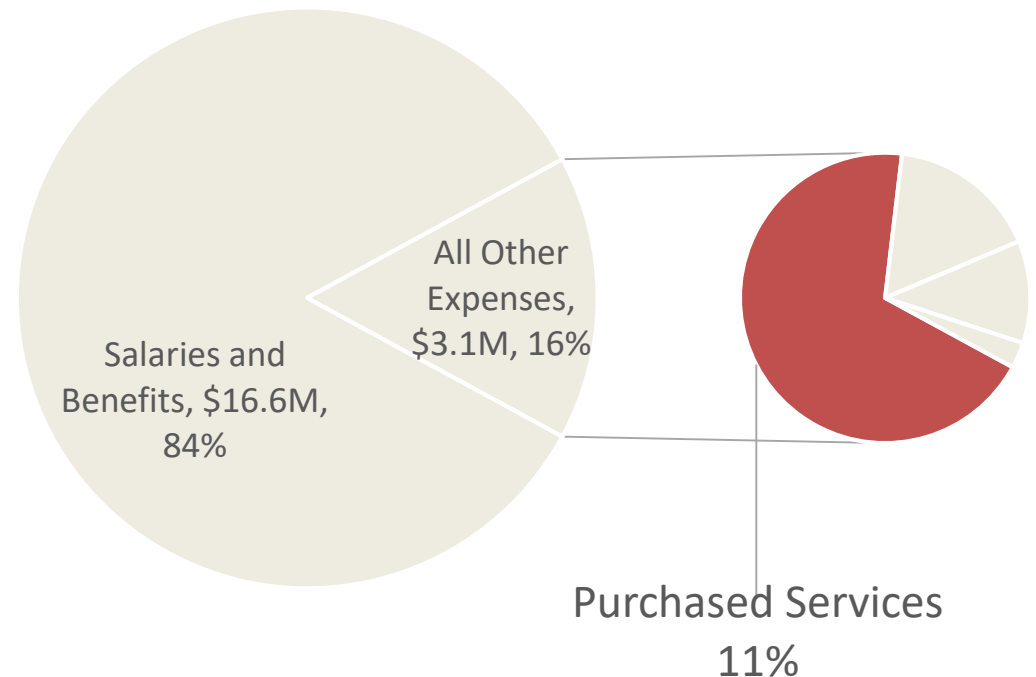


Expenses by Service

Service	Description	Service Budget	% of Total Budget
Administration	Overall leadership and administrative support for PHMDC.	\$3,346,653	17%
Animal Services	Enforcement of animal-related laws, public education regarding responsible animal ownership, and pick-up services for stray, abandoned, impounded, injured, and orphaned animals of Madison and Dane County.	\$1,162,309	6%
Community Health	Variety of programs designed to collectively improve the health of Madison and Dane County residents, including: Communicable Disease; Immunizations; WIC; Maternal and Child Health; Sexual and Reproductive Health; Fetal Infant Mortality Review; Perinatal Home Visiting Programs.	\$8,471,535	43%
Emergency Response Planning	Grant funded service to coordinate trainings/exercises and disseminate information to the public and incident responders in the event of a public health emergency.	\$224,801	1%
Environmental Protection	Protection of environmental health through prevention of groundwater contamination, and the clean-up and prevention of human health hazards.	\$1,120,924	6%
Laboratory	Prevention waterborne illness by contamination, through the identification of contaminants and their source, and preventing illegal discharge of harmful substances.	\$526,995	3%
Licensed Establishments	Inspection of all restaurants, retail food stores, school food programs, public pools, hotels, motels, Bed & Breakfasts, recreational-education camps, campgrounds, body art establishments and manufactured home parks in Madison and Dane County to prevent communicable disease outbreaks.	\$2,326,624	12%
Policy, Planning, and Evaluation	Provision of program planning, surveillance and analysis, research, evaluation, and technical assistance to other PHMDC programs, intergovernmental partners, and community partners.	\$2,560,955	13%

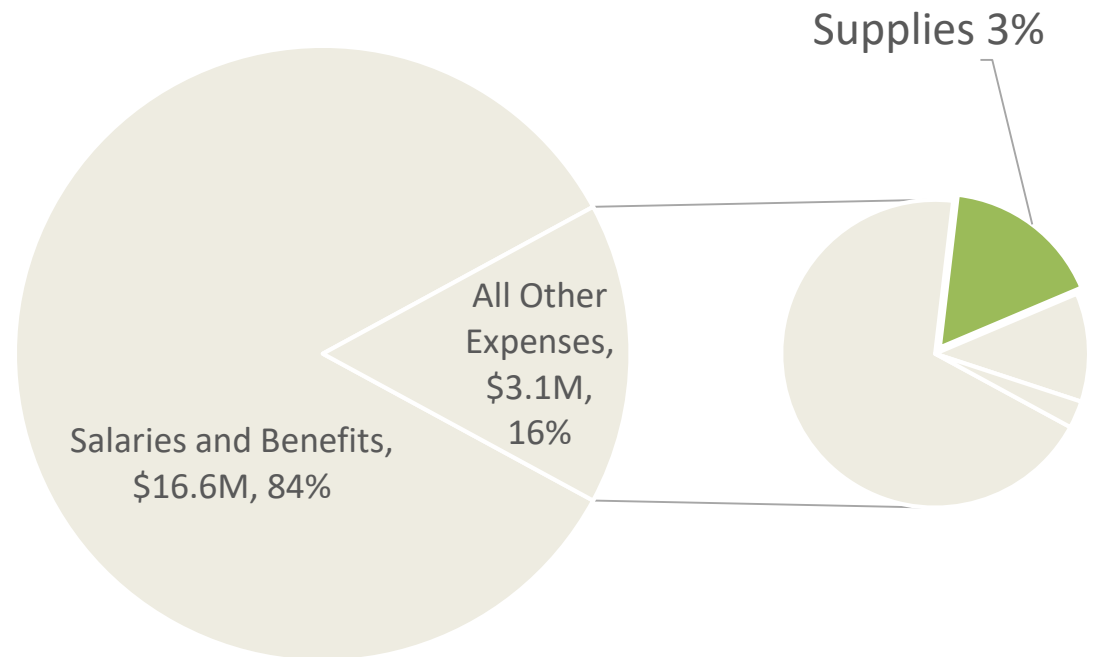
Purchased Services: \$2,156,225

- Reduction of \$172,615 from 2019 Budget
 - Targeted specific lines for reduction (i.e. consulting, conference & trainings) to support increasing overhead costs and supplies costs
 - Limited “discretionary” spending in Purchased Services. Will not be able to find similar savings to offset increasing costs after 2020.
- Purchased Services includes Community Agency Contracts (\$833K), funding which passes through the department to community organizations.



Supplies: \$524,249

- Increase of \$144,020 from 2019 budget
 - Increase in Medical Supplies budget of \$84K (supported primarily by increase in HIV grant dollars)



Proposed Changes in 2020

Program Area	Proposal
Licensed Establishments	<ul style="list-style-type: none">• Creation of a Sanitarian position and a Supervisor position in Licensed Establishments (\$287,400) funded by a 17% increase in licensed establishment fees (\$329,600)• Fees last increased in 2015
Well and Septic	<ul style="list-style-type: none">• Increase in Well and Septic fees by approximately 10% to cover cost of service (\$91,000)• Fees last increased in 2012
Animal Services	<ul style="list-style-type: none">• Increase of Dog License Tax by \$5 from \$6 to \$11 fee to fund the Dane County Humane Society contract (\$240,600)• Tax has not been increased since PHMDC assumed administration of the contract in 2007. PHMDC has been absorbing the cost of the contract through GPR dollars, which is can no longer be sustained.
WIC Amendment (City Proposed)	<ul style="list-style-type: none">• Add \$100,000 of City funding to the WIC budget to supply \$40 gift cards to WIC clients to offset the \$40 wheel tax proposed by the City
Covering WI	<ul style="list-style-type: none">• Move \$50,000 from projected salary savings to Purchased Services to continue of federal marketplace (ACA insurance) and Medicaid/BadgerCare Navigator enrollment support• PHMDC has supported Covering WI since 2017. \$50,000 is split between the County and the City according to equalized value.