

Proposed Outline for First HSB Listening Group

Location: TBD (follow up with WI Family Ties to see if they would facilitate meeting)

Date: TBD once location is arranged, but target June 2019

Attendees: 2-3 Representatives of HSB (as well as representative from DCHHS?)

Agenda:

1. Explain role of Human Services Advisory Board
2. Address Dane County efforts to increase consumer input into budget process
3. Identify topics to be discussed that evening:
 - a. The budget process
 - b. Challenges specific to providing youth (under age 18? 21?) with mental health services
 - c. Additional services that could be of a benefit to helping youth consumers
4. Discuss topics
 - a. Budget: explain the current process and how/when consumers get to provide input and then see if there is a desire to have more input and, if so, how would they like to provide that input
 - b. Are there youth-specific issues that need to be considered that they currently are not seeing
 - c. What are the holes or gaps in providing services to younger consumers that should be considered

Logistics to be addressed:

1. Target audience – Caregivers for young consumers (if we're starting at Family Ties)?
2. Support staff needed – babysitter?, translator, note transcriber
3. Insurance – is any kind of insurance needed
4. Food – can we provide snacks, drinks
5. Incentive – can we give gift cards to attendees
6. Alternative means to give feedback – comment cards (blank? Filled out with contact information), email address (can we set up one just for the HSB?)
7. Marketing – Make a flyer with relevant info, see if sponsoring location (e.g., Family Ties) would send out email with brief explanation and relevant details.