

**AUTHORIZING AN EXTENSION OF LTE HOURS IN
THE DEPARTMENT OF PUBLIC HEALTH MADISON DANE COUNTY**

Since the outbreak of the COVID-19 pandemic in Dane County, the Public Health Madison Dane County (PHMDC) has been providing critical services to the public, county departments and other governmental entities. In order to provide these services, Public Health employs a number of limited term employees (LTEs) throughout the department. The roles that LTEs fill include Disease Interventional Specialists, COVID-19 Response Specialists, Vaccine Response Specialists, LTE Supervisors, LTE Public Health Nurses, and Program Coordinators. LTEs provide key support to all aspects of the COVID-19 response, including contact tracing and disease investigation, COVID-19 testing, COVID-19 vaccine administration, communications, data entry, and administrative support work related to the response. The majority of LTEs working for PHMDC were trained in their roles in 2020 and have continued to perform their roles to date in 2021.

While there has been significant progress in the fight against COVID-19, the pandemic is not over. As PHMDC continues to respond to COVID-19, LTEs continue to be essential members of the workforce and PHMDC anticipates needing additional support from these LTEs through the end of the 2021 calendar.

Dane County's Civil Service Ordinance, section 18.16(1)(a), limits limited term employees to 1,200 hours per year. PHMDC is requesting that the County Board permit current LTEs to exceed 1200 hours in the payroll year 2021. Extending LTE hours in 2021 is cost effective and efficient for PHMDC and the County and PHMDC has received sufficient COVID-19 emergency funds from the State of Wisconsin and federal government to support additional hours up to 2080 hours per LTE for the remainder of this year. The total number of hours worked by each LTE will correlate with the level and rate of spread of COVID-19 in Dane County.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Wis. Stat. § 323.14, the Dane County Board of Supervisors grants an exception to Ordinance 18.16 (1)(a) to allow all LTE positions in the Department of Public Health Madison and Dane County to exceed 1,200 hours in the 2021 payroll year.