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3 **2019 OA-031**

4 AMENDING CHAPTER 20 OF THE DANE COUNTY CODE OF ORDINANCES,  
5 REGARDING REIMBURSEMENT FOR COSTS AND PROVISION OF  
6 REFRESHMENTS AT COUNTY FUNCTIONS

7 The County Board of Supervisors of the County of Dane does ordain as follows:

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9 ARTICLE 1. Unless otherwise expressly stated herein, all references to section  
10 and chapter numbers are to those of the Dane County Code of Ordinances.

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12 ARTICLE 2. Section 20.14(4) is amended to read as follows:

13 **(4)** Department heads that serve in a department that includes outreach to the  
14 public, the County Executive and County Board Chair may incur or be  
15 reimbursed for expenses to attend banquets or other functions within Dane  
16 County directly related to an authorized the outreach function. ~~of the department.~~  
17 This does not include attendance at fundraising events and may not include a  
18 charitable donation to any organization. Requests for reimbursement for  
19 department heads must include approval of the County Executive. The maximum  
20 reimbursement under this provision is \$50 per event.

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22 ARTICLE 3. Section 20.14(7) is created to state:

23 (7) Notwithstanding other provisions of this Ordinance, the Office of the County  
24 Executive, with written approval of the County Executive, and the Office of the  
25 County Board, with written approval of the County Board Chair, may authorize  
26 refreshments for guests, employees and elected officials at a county function, not  
27 to exceed \$200 per occurrence.

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30 *[EXPLANATION: This amendment authorizes the County Executive and County*  
31 *Board Chair to be reimbursed for expenses to attend banquets for outreach*  
32 *purposes, and authorizes the expenditure of funds for refreshments by the Office*  
33 *of County Executive and Office of County Board for county functions.]*  
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