

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Rusk		Resolution No. 239
Vote Required:		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/>	Two-Thirds	

Title of Resolution or Ord. Amd.:

Authorizing an extension of limited-term employee (LTE) hours in the Department of Emergency Management, Emergency Medical Services Division

Policy Analysis Statement:

Brief Description of Proposal -

This proposal would extend the current LTE employee position through the last pay period of 2014. The Emergency Medical Services Division has approval for one (1) full-time Clerk-Typist I-II. However, this position is unfunded in the 2014 budget. A LTE Clerk-Typist I-II has been utilized in the past months to help with clerical support in the division.

Current Policy or Practice -

LTE positions are limited in hours and need County Board approval to be extended past 1,200 hours.

Impact of Adopting Proposal -

The Department of Emergency Management, in particular the EMS division, would continue to have clerical support for the remainder of 2014 to assist in the day-to-day activities of the department.

Fiscal Estimate:

<u>Fiscal Effect (check all that apply) -</u>	<u>Budget Effect (check all that apply)</u>
<input checked="" type="checkbox"/> No Fiscal Effect	<input checked="" type="checkbox"/> No Budget Effect
<input type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input type="checkbox"/> Increases Position Authority
	<input type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Funds would be taken from current 2014 department budget. No long-term fiscal effect would be incurred.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services	\$0	\$0	\$0	\$0	County Taxes	\$0	\$0	\$0	\$0
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

No FTE impact/change

Prepared By:

Agency:	Dane County Emergency Management	Division:	Emergency Medical Services
Prepared by:	J. Timothy Hillebrand - EMS Coordinator	Date:	7/29/14 Phone: 608-266-9167
Reviewed by:	David Janda - Deputy Director	Date:	7/29/14 Phone: 608-266-5950