

**DANE COUNTY  
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No. _____
Sponsor: _____		Resolution No. <u>259</u>
Vote Required: _____		Ordinance Amendment No. _____
Majority <input checked="" type="checkbox"/> _____ Two-Thirds		

Title of Resolution or Ord. Amd.:

**AUTHORIZING LEOPOLD LEASE FOR EARLY CHILDHOOD INITIATIVE PROGRAM  
DCDHS - CYF Division**

**Policy Analysis Statement:**

Brief Description of Proposal -

Dane County Department of Human Services is involved in a program of providing more localized services in the communities identified as needing those services most. One such program is the Early Childhood Initiative (ECI) Program. The Early Childhood Initiative program is renewing office space in a building owned by the Fiduciary Real Estate Development, Inc. and this space is located at 3301 Leopold Way #108, Fitchburg, Wisconsin. This resolution is to pay for the monthly rental payment of \$545 per month to cover costs related to occupying this space during the lease term one year (01/01/18 - 12/31/18).

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

Authorizes the County Executive and County Clerk to execute a lease for office space in a building owned by the Fiduciary Real Estate Development, Inc. and this space is located at 3301 Leopold Way #108, Fitchburg, Wisconsin. This resolution is to pay for the monthly rental payment of \$545 per month to cover costs related to occupying this space during the lease term of one year (01/01/18 - 12/31/18). The total rate for the term period is \$6,540. All utilities except electricity and telephone will be paid by landlord. Adequate funds are budgeted for lease payments and electric costs.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- \_\_\_\_\_ No Fiscal Effect  
 \_\_\_\_\_ Results in Revenue Increase  
 Results in Expenditure Increase  
 \_\_\_\_\_ Results in Revenue Decrease  
 \_\_\_\_\_ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect  
 \_\_\_\_\_ Increases Rev. Budget  
 \_\_\_\_\_ Increases Exp. Budget  
 \_\_\_\_\_ Decreases Rev. Budget  
 \_\_\_\_\_ Decreases Exp. Budget  
 \_\_\_\_\_ Increases Position Authority  
 \_\_\_\_\_ Decreases Position Authority  
 Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$6,540				Federal				
Contractual Services					State				
Capital					Other				
Total	\$6,540	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

**Prepared By:**

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