



# Dane County

## Minutes - Final Unless Amended by Committee

### Affordable Housing Development Fund Staff Team

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Wednesday, January 21, 2015

2:00 PM

County Executive Office Conference Room 421

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#### A. Call To Order

**Present** 4 - CHUCK HICKLIN, DAVE PHILLIPS, JAN ZIMMERMAN, and RICHARD GREENLEE

*Others Present: Jenna Wuthrich and Peter Ouchakof, CDBG Staff*

#### 1. Election of Chair

*Phillips was nominated as Chair.*

**Motion to elect Phillips as Chair.**

#### B. Public Comment on Items not on the Agenda

*None*

#### C. Consideration of Minutes

*None*

#### D. Action Items

[2014](#) Affordable Housing Development Fund Work Plan & Timetable  
[ACT-358](#)

**Attachments:** [2014 ACT-358 Work Plan & Timetable.pdf](#)  
[2014 ACT-358 Draft Invitation to Listening Sessions.pdf](#)

**Motion by Greenlee, seconded by Hicklin to approve Work Plan and Timetable.  
Motion by Hicklin, seconded by Zimmermann to approve invitation.**

#### E. Presentations

*None*

#### F. Reports to Committee

1. Review of City of Madison Affordable Housing RFP

*Mary Charnitz reviewed the City of Madison Affordable Housing RFP issued in September, 2014. She indicated the timing of the RFP was to coincide with the funding schedule for WHEDA. There were six respondents to the RFP and three were selected to receive funding. She also answered questions from the Team regarding the preference and scoring criteria. Charnitz concluded by expressing the desire of the City to partner with the County thereby leveraging the funds available to create more affordable housing.*

2. Consideration of Name Change

*Due to the time, this was not discussed.*

**G. Future Meeting Items and Dates**

*The next meeting of the Staff Team will be February 4 at 2:00 p.m.*

**H. Such Other Business as Allowed by Law**

**I. Adjourn**

*Upon motion by Hicklin, seconded by Greenlee, the meeting was adjourned at 3:12 p.m.*

**A motion was made by HICKLIN, seconded by GREENLEE, that the meeting be adjourned. The motion carried by a voice vote.**