

FUND TRANSFER REQUEST FORM

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|---|-------------------|---------------------------------|---|--------------------------------|---------------|---------|--|--|
| AGENCY | Land & Water Res. | ORGANIZATION | Parks | LEGISTAR FILE # 2016 FTR-38 | | | | |
| TRANSFER AMOUNT(S) FROM | | | | CURRENT BALANCES | | | | |
| Amount in Whole \$\$ | Account Title | Account Number (ORG-OBJECT) | Budgeted Amount | Encumbered Amount | Actual Amount | Balance | | |
| 1 | 5,579 | LTE-Assistant Park Planner | LWRPKOP 10104 | | | | | |
| 2 | 427 | Social Security | LWRPKOP 10108 | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |
| TRANSFER AMOUNT(S) TO | | | | CURRENT BALANCES | | | | |
| Amount in Whole \$\$ | Account Title | Account Number (ORG-OBJECT) | Budgeted Amount | Encumbered Amount | Actual Amount | Balance | | |
| 1 | 6,006 | Glacial Drumlin Trail DNR Grant | LWRPKOP 81634 | | | | | |
| 2 | | | | | | | | |
| 3 | | | | | | | | |
| 4 | | | | | | | | |
| 5 | | | | | | | | |
| EXPLANATION | | | APPROVALS | | | | | |
| <p>To increase the Glacial Drumlin Trail DNR Grant revenue account LWRPKOP 81634 and the LTE Assistant Park Planner expense account LWRPKOP 10104 (with funds included for Social Security account LWRPKOP 10108) for additional grant revenue of \$6,006 to be received from the DNR for project administration. These funds shall carry forward until expended.</p> | | | | DATE | APPROVED | DENIED | | |
| | | | Controller | | | | | |
| | | | County Executive | | | | | |
| | | | <p>Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.</p> | | | | | |