



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Wednesday, November 13, 2019

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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#### Robert B. Skuldt Conference Room at the Airport

#### A. Call To Order

Chair Haight called the meeting to order at 5:33pm.

Staff in attendance: Jones; Jensen; Meyers; Ladell

Invited Guest in attendance: John Rader, Baker Tilly Virchow Krause

**Present:** 5 - WILLIAM HAIGHT, MAUREEN McCARVILLE, STEVEN PETERS, PAUL RUSK and ANGELA THOMAS

**Excused:** 4 - PERRY ARMSTRONG, JERRY BOLLIG, SALLY PROBASCO and ANDREW SCHAUER

Pledge of Allegiance

*The pledge was recited.*

#### B. Consideration of Minutes

1. [2019 MIN-320](#) 2019 MIN-320 AIRPORT COMMISSION MINUTES OCTOBER 10, 2019

**Attachments:** [October 10, 2019 Airport Commission Minutes](#)

A motion was made by Supervisor RUSK, seconded by Supervisor McCARVILLE, that the Minutes be approved. The motion carried by a voice vote. (5-0)

#### C. Reports of Subcommittees - None

#### D. Referrals (Resolutions & Ordinance Amendments)

1. [2019 RES-334](#) APPROVAL OF THIRD AMENDMENT OF OPERATING AGREEMENT AND TERMINAL BUILDING LEASE OF AMERICAN AIRLINES INC

**Sponsors:** RUSK, BOLLIG, PETERS and SCHAUER

**Attachments:** [2019 RES-334](#)  
[2019 RES-334 Fiscal Note](#)  
[2019 RES 334 American Airlines for Agenda](#)

A motion was made by Supervisor McCARVILLE, seconded by Supervisor PETERS, that the Resolution be recommended for approval. The motion carried by a voice vote. (5-0)

#### E. Items Requiring Commission Action

1. [2019 ACT-245](#) EXEMPT LEASE NO. DCRA 2019-11 2917 TRUAX LLC LESSEE

**Attachments:** [2019 ACT-245](#)

A motion was made by Supervisor McCARVILLE, seconded by Supervisor RUSK, that the Exempt Lease be approved. The motion carried by a voice vote. (5-0)

2. *Mileage and Per Diem for Airport Commission Members in Attendance at this, November 13, 2019 Meeting of the Airport Commission*

*A motion was made by Supervisor McCARVILLE, seconded by Supervisor PETERS, to approve mileage and per diem for Airport Commissioners in attendance at this, November 13, 2019 Commission meeting. Motion carried by a voice vote. (5-0)*

#### F. Presentations

1. Audit Presentation - John Rader, Baker Tilly Virchow Krause

*The Chair introduced John Rader, who presented the Airport's 2018 Audit.*

*Mr. Rader explained his background and his 18 year history with conducting Dane County's yearly audit, but more specifically the Airport's audit. He reviewed the Airport's Condensed Statement of Net Position, the Condensed State of Revenues, Expenses and Changes in Net Position. He stated that the Airport's numbers are good news and there are no concerns. The Airport remains in a strong financial position. He added that there will be some reporting changes to the audit process in 2020, but that it will benefit the Airport.*

*There were a few questions and answers. Chair Haight and Director Jones thanked Mr. Rader for his presentation on the audit. Mr. Rader thanked the commission for the opportunity to present.*

## **G. Reports to Commission**

### **1. Activity Report**

*Director Jones reported that activity remains strong and year to date enplanements are up 12.9%. The month of September show year over year growth at 7.6%.*

*Tunes in the Terminal will begin for the Holiday Season from December 14-22, 2019. In addition, Jones mentioned that a sing-a-long will take place on, Sunday, December 15, 2019 at 4:00pm. Many local school groups individuals and ensembles will be performing daily during that time period.*

### **2. Air Service Update**

*Jones was pleased to announce that Sun Country will begin five new, seasonal, non-stop destinations beginning in April and May to the following cities: Boston; Nashville; Newark; Portland, OR; and, Seattle. These are in addition to the existing winter, seasonal, non-stop flights to Tampa and Fort Myers during the winter months.*

*Jones added that United Airlines began using new aircraft on select Madison flights to Chicago. The 50 seat aircraft is the world's first two cabin of that size adding more comfort and amenities.*

*There was a brief question and answer period and commissioners were pleased with the update.*

## **H. Future Meeting Items and Dates**

Next meeting tentatively scheduled for Wednesday, December 11, 2019 @ 5:30pm, or  
Call of the Chair

#### **I. Public Comment on Items not on the Agenda**

*There was no public comment on items not on the agenda.*

#### **J. Such Other Business as Allowed by Law**

*A question was asked by a commissioner if the proposed "coffee machine" was ever installed. Jones responded, unfortunately not, but that a new coffee shop will be installed with the new terminal renovation/ expansion project at the North end of the terminal.*

*Jones also added that we are the first Airport in the Country to add a "Free Short Story Dispenser" in the terminal allowing those traveling through the Dane County Regional Airport to connect with stories from independent authors and unwind before taking off on their flight. The Short Story Dispenser features the options of 1 minute, 3 minute, or children's stories to enjoy as you wait for your flight.*

#### **K. Adjourn**

*A motion was made by Supervisor McCARVILLE, seconded by Supervisor RUSK to adjourn. Motion carried by a voice vote. (5-0) The meeting adjourned at 6:18PM.*

Minutes respectfully submitted on behalf of William Haight, Chair

WH:cjl

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1*