



Minutes - Draft

Board of Health for Madison and Dane County

Thursday, September 11, 2014

5:30 PM Madison Water Utility 119 E. Olin Avenue, Conference Room A and B

Madison Water Utility 119 E. Olin Avenue, Conference Room A and B

1. CALL TO ORDER / ROLL CALL

The Chair called the meeting to order 5:31 p.m.

Present 5 - PATRICIA LASKY, MARK EDGAR, JUDY WILCOX, RENAE SIELING, and LEZLI REDMOND

Excused 3 - DR. JERRY HALVERSON, MATTHEW PHAIR, and CYNDA SOLBERG

OTHERS PRESENT: Pamela Abel (recorder), Janel Heinrich, Mary Michaud, David Caes, Shawnee Parens

Lezli Redmond is a new County appointment to the Board. She is employed by the UW School of Medicine and Public Health.

Shawnee Parens started July 21 as the new Director of Community Health. She was most recently employed at Agrace.

REQUEST FOR CHANGES IN AGENDA ORDER - None

2. CONSIDERATION OF MINUTES

A motion was made by EDGAR, seconded by LASKY, that the be approved the minutes. The motion carried by a voice vote.

2014 Board of Health Madison and Dane County Meeting Minutes for July 10, MIN-293 2014

Attachments: 2014 MIN-293 BOHMDC Meeting Minutes for July 10, 2014.pdf

3. PUBLIC COMMENT - None

The Board requests that you limit your comments to 5 minutes or less.

4. DISCLOSURES AND RECUSALS - None

Members of the body should make any required disclosures or recusals under the Ethics Code.

5. CHAIR'S REPORT

2014 Board of Health Chair's Report
RPT-112

- The Board 2015 meeting schedule will be moved to the 4th Thursdays of the month, starting at 5:00 p.m.
- The election of Board officers will be held at the October 9 meeting.

6. DIRECTOR'S REPORT

2014 Director of Public Health Report
RPT-113

- The Executive Team is now fully staffed.
- There will be a new strategic planning process and we would like participation by the Board.
- There is still time to sign up for the Neighborhood Conference on Saturday.
- Last evening we attended a hearing on the capital budget at Board of Estimates and provided the County an overview of our operating budget.

ACTION ITEMS

7. **2014 BOH RES-005** Board of Health Resolution #2014-06 Emergency Preparedness and Prevention Grant Term Extension

Attachments: [BOH Resolution 2014 06 Emergency Preparedness and Prevention Grant Term Extension.pdf](#)

A motion was made by SIELING, seconded by LASKY, that the BOHMDC Resolution be granted final approval. The motion carried by a voice vote.

- 2014 BOH RES-006** Board of Health Resolution #2014-05 Agreement with Wisconsin Women's Health Foundation for the Treatment Access Fund

Attachments: [BOH Resolution 2014 05 Wisconsin Women's Health Foundation for TAF.pdf](#)

A motion was made by REDMOND, seconded by LASKY, that the BOHMDC Resolution be granted final approval. The motion carried by a voice vote.

REPORTS TO COMMITTEE

9. **2014** Operations Division
RPT-102

- Three items submitted; computer replacement, lab equipment, and the remodel of our office space on 5th floor of the City County Building
- Instead of the remodel money, \$75,000 was approved for a space study.
- When calculating our budget target, an error was made and an amount of \$68,000 was given to us in error, which we have funds to cover.

10. 2014 Environmental Health Division
RPT-103

- The restaurant revocation hearing was canceled after receiving a NSF check for the restaurant's license renewal.
- Our reimbursement revenue to the State was \$68,000 this year.
- The well and septic program issued more than 280 sanitary permits and 180 permits for wells.
- Two dangerous animal determination letters were recently issued.
- The reports we do on sodium and fluoride reports with the updated fluoride recommendations will be presented at Board's October meeting. The recommendations are then sent to the Water Utility.
- The Madison Kipp Corp. work continues. Testing suggests most of the PCB is gone.

11. 2014 Community Health Division
RPT-104

- Her onboard experience includes getting to know the department programs, and meeting one on one with staff.
- She asks staff what is going well, what are challenges, what is your advice, listens for themes, and plans to report back to the division and develop action plans.
- Has spent time in a WIC clinic and their customer service is phenomenal.
- At her first division meeting, she shared a video from the Studer Group, featuring Liz Jazwiec, author of the book "Eat That Cookie".

12. 2014 Policy, Planning and Evaluation Division
RPT-105

- More time has been spent around the changing roles for staff and clarifying their roles.
- Justin Svingen began employment as our new Data Analyst.
- Our new Policy Analyst begins 9-29.
- Initial interviews for Food Security Planner were completed today.
- We will also be hiring a Limited Term Employee.
- Brandon Macomber, a Sanitarian, will be working one quarter of his time in the Policy, Planning and Evaluation Division to integrate work between Environmental Health and PPE.

LIASION COMMITTEE UPDATES

13. 2014 Committee on the Environment
RPT-106

The main focus of the committee relates to issues of sodium in the water. They are also discussing creating an environment health register.

14. 2014 Madison Food Policy Council
RPT-107

STANDING AND SPECIAL COMMITTEES

15. 2014 Executive
RPT-108

16. 2014 Budget
RPT-109

- 16.a 2014 Board of Health Budget Committee Meeting Minutes for August 15,
MIN-294 2014

Attachments: [2014 MIN-294 BOHMDC Budget Committee Meeting Minutes for August 15, 2014.pdf](#)

No Budget Committee members present, place on October agenda

17. 2014 Administrative Hearing
RPT-111

18. 2014 Personnel
RPT-110

FUTURE MEETING ITEMS AND DATES

19. *The October 9 meeting will be held in the Atrium Community Room at 2300 South Park Street. The November meeting date is November 6.*

20. ADJOURN

Adjourn at 6:32 p.m. by Mark Edgar.