

**Board of Health for Madison and Dane County**  
*Resolution #2024 – 06*

**AUTHORIZING APPROVAL OF THE NEW LICENSED ESTABLISHMENT FEE SCHEDULES WITH THE 1% INCREASE IN DATCP REIMBURSEMENT FEES**

As an agent for the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP), Public Health Madison and Dane County is contractually required to reimburse the State annual fees that are collected from licensed establishments. The State annual fees are changing from 11% in 2023 to 12% in 2024 starting April 1, 2024. Correspondingly, Public Health Madison & Dane County Food License and General License Fee Schedules will be updated to reflect the 1% increase in State annual fees.

Per Dane County Ordinance Chapter 46.34 (1) Public Health Department license fees shall be determined by the Board of Health. County fees for permits required by s. 46.33 shall be established by the County Board and published in the Public Health Madison and Dane County Fee Schedule, which shall be publicly available at the County Clerk's Office and posted on the Department's website.

Per Madison General Ordinances 7.07(8)(g) the annual fee for the food and drink permit shall be established by the Board of Health in an amount sufficient to recover the costs incurred by the City and may be reestablished by the Board of Health as needed. City fees for permits required by the Madison General Ordinances [Chapter 7](#) shall be published in the Public Health Madison and Dane County Fee Schedule, which shall be publicly available at the City Clerk's Office and posted on the Department's website.

NOW THEREFORE BE IT RESOLVED, that the Board of Health for Madison and Dane County, on behalf of Public Health Madison and Dane County, authorizes a 1% increase to the Public Health Madison & Dane County licensed establishment fee schedules, and establishes the above mentioned fee schedules effective April 1, 2024.

Drafted by: Stefanie Moccero  
Introduced: 2/7/2024  
Action: