

**DANE COUNTY  
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. 2021 RES-138
Vote Required:		Ordinance Amendment No. _____
Majority	Two-Thirds <input checked="" type="checkbox"/>	

Title of Resolution or Ord. Amd.:

**AUTHORIZING RECLASSIFICATION OF VACANT SOCIAL WORKER POSITION TO CASE MANAGER  
DCDHS – ACS DIVISION**

**Policy Analysis Statement:**

**Brief Description of Proposal -**  
In the adopted 2021 County Budget, the Dane County Department of Human Services (DCDHS) added one Social Worker (Bilingual – Spanish) position to the 2021 budget that was effective June 1, 2021. DCDHS is requesting reclassification of this position, which has been vacant for fewer than six months to Case Manager (Bilingual – Spanish). The Department of Administration – Employee Relations has recommended approval of this request.

**Current Policy or Practice -**  
Changes in position reclassification require County Board approval.

**Impact of Adopting Proposal -**  
The vacant Social Worker (Bilingual – Spanish) (pay range: SW 16-18) (Position Number: 3279) in the Department of Human Services will be reclassified to Case Manager – Bilingual (Spanish) (pay range: SW 16-18) for CCS.

**Fiscal Estimate:**

<b>Fiscal Effect (check all that apply) -</b>	<b>Budget Effect (check all that apply)</b>
<input checked="" type="checkbox"/> No Fiscal Effect	<input checked="" type="checkbox"/> No Budget Effect
<input type="checkbox"/> Results in Revenue Increase	<input type="checkbox"/> Increases Rev. Budget
<input type="checkbox"/> Results in Expenditure Increase	<input type="checkbox"/> Increases Exp. Budget
<input type="checkbox"/> Results in Revenue Decrease	<input type="checkbox"/> Decreases Rev. Budget
<input type="checkbox"/> Results in Expenditure Decrease	<input type="checkbox"/> Decreases Exp. Budget
	<input type="checkbox"/> Increases Position Authority
	<input type="checkbox"/> Decreases Position Authority
	Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

The fiscal impact of this reclassification results in no additional wages annually for the Case Manager - Bilingual (Spanish) position; therefore, there is no net impact for the year.

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

The change results in reclassification of the current position. There is no net increase or decrease to position authority.

**Prepared By:**

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