

**2018
Request for Waiver of Bid Procurement**

I. Program Description and Current Operations:

Name of Service Provider currently under contract: *AIDS Resource Center Of Wisconsin*

Name of Contract Manager: *Beth Freeman*

Division: *Department of Human Services / Adult Community Services Division*

Current Contract Total: *\$112,724*

The county purchases from the AIDS Resource Center of Wisconsin (ARCW) the services of 1.0 FTE Prevention Case Managers to provide intake, assessment and prevention services for individuals with a high degree of risk of spreading sexual transmitted diseases (STD) and for risk reduction services to individuals with HIV. The ARCW works jointly with the community health professionals in a) identifying individuals suspected of STDs and HIV infection, b) coordination of testing and treatment services, c) risk reduction education sessions, d) linking at risk individuals with physicians and medical care providers and e) needle exchange to prevent and reduce the likelihood of needle drug-users from spreading HIV and Hepatitis B&C. The county started purchasing services from the AIDS Network in mid-1980 when they were selected by the State of Wisconsin as the designated AIDS Service Organization for Dane County.

II. Chapter 25 of Dane County Ordinance codifies the County's purchasing and contracting process. Included in this chapter, 25.11(20) allows for exceptions to the competitive bidding process for a variety of reasons.

Only one vendor possesses the unique and singularly available ability to meet the Department's requirements.

III. State your rationale for request for waiver. Please be specific.

The State of Wisconsin Health and Family Services divided the state into five regional areas for the provision of AIDS related services. The AIDS Resource Center of Wisconsin (ARCW) is the designated provider for the Southern region, which includes Dane County, Janesville and Beloit. Each of the designated agencies provides a prescribed set of services, including medical referral, legal advocacy and health education. Dane County purchases intake, assessment and case management services from the ARCW, which complements the State's basic support package. ARCW is uniquely positioned in our community. It has a very strong presence as the State's designated service agency. Citizens and professionals routinely contact the ARCW when they need services or technical advice. Dane County's Community Options Program (COP) staff work closely with ARCW staff regarding COP consumers who have an HIV related disability. If another agency were selected as a result of the RFP process, it would cause great confusion among consumers and community members. It would likely result in duplication and fragmentation of services.