

**DANE COUNTY**  
**POLICY AND FISCAL NOTE**

|                                                                 |                                                                                                                                                                    |                                                                                      |
|-----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Original<br>Sponsor: FURMAN | <input type="checkbox"/> Update<br>Vote Required: Majority <input checked="" type="checkbox"/><br>Two-Thirds <input type="checkbox"/> 3/4 <input type="checkbox"/> | Substitute No. _____<br>Resolution No. 2026 RES 041<br>Ordinance Amendment No. _____ |
|-----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|

Title of Resolution or Ord. Amd.:

RESOLUTION ESTABLISHING A PETTY CASH CHECKING ACCOUNT FOR DANE COUNTY OFFICE OF JUSTICE REFORM

**Policy Analysis Statement:**

Brief Description of Proposal -

The Office of Justice Reform is requesting a \$2000 petty cash checking account to purchase gift cards for the Community Court participants that have demonstrated ongoing commitment and positive change.

Current Policy or Practice -

Impact of Adopting Proposal -

Upon years of research, Dane County has learned the national best practice in Community Court demonstrate that modest participant incentives can improve engagement, encourage compliance with court requirements, support successful completion of programs goals, and reinforce positive behavior change.

Contains reporting requirement to board/committee- No Board/committee name: Cadence: N/A

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- ☒ No Fiscal Effect  
☐ Results in Revenue Increase  
☐ Results in Expenditure Increase  
☐ Results in Revenue Decrease  
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

- ☒ No Budget Effect  
☐ Increases Rev. Budget  
☐ Increases Exp. Budget  
☐ Decreases Rev. Budget  
☐ Decreases Exp. Budget  
☐ Increases Position Authority  
☐ Decreases Position Authority  
Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

NO LONG TERM FISCAL IMPACT.

**Expenditure/Revenue Changes:**

|                      | Current Year |          | Annualized |          |              | Current Year |          | Annualized |          |
|----------------------|--------------|----------|------------|----------|--------------|--------------|----------|------------|----------|
|                      | Increase     | Decrease | Increase   | Decrease |              | Increase     | Decrease | Increase   | Decrease |
| Expenditures -       |              |          |            |          | Revenues -   |              |          |            |          |
| Personal Services    |              |          |            |          | County Taxes |              |          |            |          |
| Operating Expenses   |              | 0        |            |          | Federal      |              |          |            |          |
| Contractual Services |              |          |            |          | State        |              |          |            |          |
| Capital              |              |          |            |          | Other        |              |          |            |          |
| Total                | \$0          | \$0      | \$0        | \$0      | Total        | \$0          | \$0      | \$0        | \$0      |

**Personnel Impact/FTE Changes:**

None

**Prepared By:**

|              |                          |           |              |
|--------------|--------------------------|-----------|--------------|
| Agency:      | OFFICE OF JUSTICE REFORM | Division: |              |
| Prepared by: | COLLEEN CLARK-BERNHARDT  | Date:     | 5/27/26      |
| Reviewed by: |                          | Phone:    | 608.283.1425 |
|              |                          | Phone:    |              |