



Request for Waiver of Bid Procurement

I. Program Description and Current Operations

Date: 01/31/18

Service or Goods to be Purchased: 8 digital cameras, installation, programming of existing camera system and programming of existing Central Control Wonder ware software. Card Reader Access installation and PLC software programming

Estimated Expenditure Amount: \$49,439.82

Vendor Name: SGTS Inc.

Department: Dane County Sheriff's Office – Security Services Division

Name of Contact Person: Lt. Brian Mikula

Name of Program: PSB Slider Door cameras

Requisition Number: 940

- II. Chapter 25 of Dane County Ordinance codifies the County's purchasing and contracting process. Included in this chapter, 25.11(20) allows for exceptions to the competitive bidding process for a variety of reasons.

Below is a list of exceptions specified in the ordinance. Choose the one most appropriate to your request.

Emergency procurement

Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

When unique and specific technical qualifications are required

When special adaptation for a special purpose is required

When a unique or opportune buying condition exists

- III. State your rationale for request for waiver. Please be specific.

8 digital cameras, installation, programming of existing camera system and programming of existing Central Control Wonder ware software.

Background – Correctional facilities use two doors to insure housing areas are secure. Each door is operated independently and requires two different security grade keys. One door is defined as inner and one door is defined as outer door. These doors slide when opening and closing. This procedure creates an environment when no one can enter or leave the secure housing area without a second individual's involvement (i.e. additional security).

When the PSB Jail first opened the control system to operate the outer door was programmed for Huber work release inmates. The outer door could not be opened by the Central Control staff. The Public Safety Building jail now houses higher security risk inmates. With this higher classification of security risk inmates, administration has a need to make adjustments to the security procedures including the usage of the outer housing unit slider doors.

In order to maintain secure housing areas and to be compliant with the State Jail Inspectors recommendations, the current Administration has decided to begin use the outer door. The implementation of this procedure has significantly increased the work load on the Security Division's civilian Security Support Specialist employees. For example, radio calls, phone calls and Intercom calls to Central Control to open or close outer slider doors on the 1st floor, 3rd, floor and 4th floor of the PSB created approximately 700 calls during an eight hour period 7:00am to 3:00pm. Currently the Security Support Specialist do NOT have the ability to view a camera that shows any outer slider doors. Therefore, complete additional security is not achieved.

In addition, it is not safe to remotely close an outer slider door without being able to view the doors as the slider door is operated via a motor. If somebody's hand, leg, arm, ext... was between the metal slider door and metal door frame a significant injury would likely occur. By installing cameras to view each outer slider door and linking the cameras to the Security Support Specialist (S3) Control Panel (i.e. Wonder Ware software) allows the S3 to view the area, verify the request to open/close the outer slider door, ensure that no one is between the door and the door frame prior to closing and to provide double layer security to operations. Installing Card Readers at each outer slider door would allow individuals authorized by Administration to open or close the slider door without having to radio, phone call or intercom call a Security Support Specialist. The individual who has access to close the slider door would be physically present to ensure no one's body parts were positioned in such a way to be injured by the closing door.

Although this project may not be considered an Emergency Procurement it is certainly an extremely high priority project. SGTS is locally headquartered in the City of Verona, Dane County. SGTS has already provided a bid for this project. SGTS is very familiar with the DCSO ViconNet camera system and the DCSO Wonder Ware Central Control software. SGTS is very familiar with DCSO security protocols and SGTS staff have already been screened by the DCSO procedure and have been granted escorted Jail access. Combining these points significantly decreases the amount of time to complete this project. As a result, it would significantly limit the amount of time that Security Support Specialist would have to manually respond to approximately 700 requests per day on 1st shift.

Only one vendor possesses the unique and singularly available ability to meet the Department's requirements. SGTS is the only qualified contractor known to be able to perform this work who is headquartered in Dane County, who's staff has already passed DCSO security screening and thus have been granted escorted jail access, who is licensed to work with the DCSO's current video system ViconNet, who is licensed to work with the DCSO's current Central Control software, Wonder Ware. In addition, SGTS has worked with the DCSO many times in the past and therefore is familiar with DCSO procedures, DCSO methodology and DCSO thought processes.

When unique and specific technical qualification are required. Unique and specific technical qualifications are required for this process. Connecting the new cameras to the existing ViconNet video system and programming this system consistent with current DCSO programming. Interfacing the ViconNet video system to the Wonder Ware software and programming the graphic user interface consistent with current DCSO programming. Installing the new camera to be compliant with security grade requirements. SGTS has the experience and knows what specific camera housing are allowed, what type of camera lenses are allowed, how that CAT computer cable need to be run and protected.

Working with an existing Card Reader system and Private License Controller software requires specific technical skills including software programming in compliance with the software and Agency standards and hardware installation in a correctional facility. A vendor who is aware of how the system is already configured can more quickly and more correctly add the new card readers to the system with fewer mistakes.

When special adaptation for a special purpose is required. This project meets the definition of a special adaptation and special purpose. This project will adapt the ViconNet video system with the Wonder Ware software system in a manner with existing configuration. This project addresses the special purpose of DCSO security goals of Care, Custody and Control. Having cameras that view the outer slider doors and linked to Central Control Wonder Ware software make the work flow for

the Security Support Specialist (S3) more efficient therefore, S3's are not distracted as much and can concentrate on their duties which include monitors hundreds of other cameras and servicing the public.

When special adaptation for a special purpose is required. The special purpose definition is met as this project addresses the DCSO security goals of Care, Custody and Control. This project, once completed, will significantly reduce the workload of the Security Support Specialist employees and significantly reduce the amount of radio traffic which make the radio communication method more available for higher priorities (i.e. medical emergency, request for Medical or Mental Health staff, etc..)