



DANE COUNTY CIRCUIT COURT

Juvenile Court Program

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<http://www.countyofdane.com/juvenilecourt/>

Edjron Pearson

JUVENILE COURT ADMINISTRATOR

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SHELTER HOME/HOME DETENTION PROGRAM

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DETENTION HOME

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DATE: June 16, 2026

TO: Personnel & Finance Chair and Committee Members

FROM: Edjron Pearson, Juvenile Court Administrator

RE: Request to fill vacant .5 position #730 Juvenile Court Worker

County Ordinance 29.52 (15) requires the Personnel and Finance Committee and the County Executive to approve filling positions which are vacant for longer than six (6) months. The Dane County Juvenile Court Program is respectfully seeking approval to fill its funded .5 FTE Juvenile Court Worker position (#730) that is housed at the Dane County Shelter Home, which is licensed by the Department of Children and Families (DCF 59).

What is the nature of the work or what is the essential function of the position?

Position #730 provides direct supervision of children housed at the Shelter Home, which is a 24-hour residential facility. The shelter home houses children who are involved in both the delinquency and CHIPS systems. Juvenile Court Workers provide supervision, meals, activities and resolve crisis situations that may occur between children, 24 hours per day.

How has this function been fulfilled without this position?

Limited-Term Employees/LTEs (when available) have been used in covering the shifts left vacant by the position. When LTEs are not available, permanent staff have been required to work the shifts at 1.5 pay.

What will be the impact on the Department's function and mission if the position remains vacant?

DCF requires same sex supervision from staff, therefore a minimum of 2 staff (1 male and 1 female) are required to work each shift. Since this is a female position, a female LTE or permanent staff is required to fill the shifts left vacant by the position. Failure to provide the mandatory staffing patterns can result in suspension or revocation of the license to operate the Shelter Home.