

FUND TRANSFER REQUEST FORM

AGENCY	County Executive	ORGANIZATION	Cultural Affairs	LEGISTAR FILE #	2018 FTR-10	
TRANSFER AMOUNT(S) FROM			CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	1500	POS STUDENT INTERN	CULAFF 31969			
2						
3						
4						
TRANSFER AMOUNT(S) TO			CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	1385	LIMITED TERM EMPLOYEES	CULAFF 10072			
2	115	SOCIAL SECURITY	CULAFF 10108			
3						
4						
EXPLANATION			APPROVALS			
The transfer is to pay for basic administrative services needed for Dane Arts.			DATE	APPROVED	DENIED	
			Oversight Committee			
			Controller			
			County Executive			
			Finance Committee			
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.						