

Madison Metropolitan Sewerage District

1610 Moorland Road • Madison, WI 53713-3398 • P: (608) 222-1201 • F: (608) 222-2703

August 20, 2015

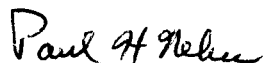
Ms. Shannon McNamara  
Risk Management Technician  
Dane County, Room 425  
210 Martin Luther King Jr. Blvd  
Madison, WI 53703-3342

Dear Ms. McNamara:

I am responding to your letter of August 11, 2015, asking for more information regarding the invoice that was sent to you for damage to one of the District's manholes. This manhole is located near the intersection of Highway 51 and Sigglekow Road in McFarland. On July 16, 2015, Ray Schneider, our Collection Systems Supervisor received a call from someone in the County Highway Department. This gentleman told Ray that one of the County mowers had hit this manhole. The collision damaged our manhole as well as the County's mower. We had a tall white pole marking the location of the manhole. The mower had also run over the pole.

The person who talked to Ray said that we should send a bill for the repair of the manhole to the County's risk management office. The manhole is located on a steep embankment along Highway 51. Our crew had to replace two raising rings and the metal casting for the manhole. As noted on the invoice that was sent to you, the cost of the materials was \$210.06 while the labor cost was \$229.33. If you need additional information, please contact me.

Sincerely,



Paul H. Nehm  
Director of Operations and Maintenance



**COUNTY OF DANE**  
DEPARTMENT OF ADMINISTRATION

**RISK MANAGEMENT**

Room 425 City-County Building  
210 Martin Luther King Jr. Blvd.  
Madison, WI 53703-3342  
608/266-4134  
FAX 608/283-2973 TTY 608/266-4941

**CARLOS PABELLON**  
Interim Director of Administration

**DAN LOWNDES**  
Risk Manager

August 11, 2015

TO: Madison Metro Sewerage District  
1610 Moorland Road  
Madison WI 53713-3398

RE: Invoice #IN000011924

Dane County has received the enclosed invoice from your department, however we need additional information in order to process. Where was the damaged manhole located or what date was the damage incurred? Did you speak to someone with our highway department at the time of the incident?

Upon obtaining this additional information, I will forward the claim to our insurance company who will determine liability. Thank you.

Shannon McNamara  
Dane County  
Risk Management Technician  
608-266-4965

**Madison Metro Sewerage Dist.**

1610 Moorland Road  
Madison, WI 53713-3398

|         |             |
|---------|-------------|
| Number: | IN000011924 |
| Page:   | 1           |
| Date:   | 7/21/2015   |

|   |
|---|
| Sold DANE COUNTY RISK MANAGEMENT<br>To: ATTN: SHAUN OLSON<br>210 MARTIN LUTHER KING JR BLVD RM 112<br>MADISON, WI 53703 |
|---|

| Reference - P.O. No. | Customer No. | Salesperson | Ship Via | Terms Code |
|----------------------|--------------|-------------|----------|------------|
|                      | DCRISK       |             |          | 30         |

| Description/Comments   | Amount |
|--|--------|
| Miscellaneous<br>Labor costs related to repairing<br>manhole damaged by Dane County<br>Highway Dept. | 229.33 |
| Miscellaneous<br>Parts used to repair damaged<br>manhole   | 210.06 |

**Remit To:**  
Madison Met. Sewerage District  
1610 Moorland Road  
Madison, WI 53713  
USA

|                  |        |
|------------------|--------|
| Total amount     | 439.39 |
| Payment received | 0.00   |
| Amount due       | 439.39 |

**Invoice**

7/7/15  
15-047