



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Wednesday, July 10, 2019

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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A. Call To Order

Vice-Chair Probasco called the meeting to order at 5:30pm.

Staff in Attendance: Jones; Jensen; Meyers; Kirchner; and Ladell

Guest Presenters in attendance: Lt. Col. Charles Merkel and Lt. Col. Dane Statz -
WI Air National Guard, 115th Fighter Wing

Terminal Project Design Team Members: Katherine Hitch, Mortenson and Matt
Dubbe, Mead & Hunt

Present: 6 - PAUL RUSK, SALLY PROBASCO, PERRY ARMSTRONG, MAUREEN
McCARVILLE, JERRY BOLLIG and STEVEN PETERS

Excused: 3 - WILLIAM HAIGHT, ANDREW SCHAUER and ANGELA THOMAS

Pledge of Allegiance

The Pledge was recited.

B. Consideration of Minutes

1. [2019](#) AIRPORT COMMISSION MINUTES JUNE 19 2019
[MIN-123](#)

Attachments: [2019 MIN-123 Airport Commission Minutes 6 19 19](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor
McCARVILLE, that the Minutes be approved. The motion carried by a vote. (6-0)

C. Report of Subcommittees - None

D. Referrals (Resolutions & Ordinance Amendments)

1. [2019 RES-116](#) AUTHORIZING TWO TEMPORARY LIMITED EASEMENTS AND A PERMANENT LIMITED EASEMENT FOR SANITARY SEWER PURPOSES INVOLVING LAND AT THE DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK, BOLLIG, McCARVILLE, PETERS and SCHAUER

Attachments: [2019 RES-116](#)
[2019 RES-116 Fiscal Note](#)
[2019 RES-116 CONTRACT #13770](#)

Jones explained the resolution. There was some discussion. A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor McCARVILLE, that the Resolution be recommended for approval. The motion carried by a voice vote. (6-0)

E. Items Requiring Commission Action

1. *Approval of Mileage and Per Diem for Airport Commission members in attendance at this, July 10, 2019 meeting of the Airport Commission*

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor McCARVILLE to approve mileage and per diem for members in attendance at this, July 10, 2019, Airport Commission meeting. Motion carried by a voice vote. (6-0)

F. Presentations

1. *Air National Guard 115th Fighter Wing Update*

Vice-Chair Probasco introduced Lt. Col. Charlie Merkel and Lt. Col. Dan Statz from the Air National Guard. The two reported on the transition timeline of the F16s to F35s. The timeline included the Environmental Impact Statement (EIS) to be released on August 8, 2019. Following the release of the statement, a Public Hearing will be held at the Alliant Energy Center, September 12, 2019. Congress will have to approve and will eventually publish a "Record of Decision" by February, 2020.

Discussion ensued and there were some question and answers.

Vice-Chair Probasco thanked the presenters and asked if they could update the commission, again either at a future meeting, likely after the EIS release, but before the September 12, 2019 Public Hearing on the EIS for the F35s. The presenters thanked the Commission and the Airport for the great relationship that has been established over time.

2. Terminal Project Presentation

Vice-Chair Probasco introduced Michael Kirchner, Airport Engineer and Director of Planning and Development at the Airport.

Kirchner reported that the first project would be the initial "bump out" of the terminal by Delta gates 8 and 9 and the North end new restrooms and the preliminary design of the South Concourse and introduced members of the Airport Terminal Expansion design team, Matt Dubbe from Mead and Hunt and Katherine Hitch from Mortenson.

Matt Dubbe said it was great to be back at Dane County Regional Airport, he mentioned he was here for the last expansion. He reported on the initial project and mentioned that the Airport is fortunate that the expansion and upgrades will be state of the art but will keep with the same design.

Matt introduced Katherine who presented a power point with photos and a master project tracking list. The new restrooms will have cutting edge technology to stay ahead of the industry. Airport terminal maintenance workers were consulted for ideas, their input was invaluable. The timeline includes the requests for proposals to be released in January, 2020. Phase I will be 7-8 months beginning with the restrooms first that will take 3 months. Second, will be the bump out by gates 8 and 9. Next, slides were shown for the newly proposed south terminal, the Airlines are trending towards bigger planes, which leads to more people, more seating and a need for larger holding room. The current "ground-boarding" at gate 13 would go away.

There was a brief question and answer period and the feedback from the commission was positive. Vice-Chair Probasco asked if they'd come back to update as the project progresses.

G. Reports to Commission

1. Activity Report

Director Jones reported on activity. Year over year for the month of May, enplanments were up by 11%. Year to date the increase in activity is at 17.2%, higher than most in the industry. The concessionaires at the Airport are thrilled with their continued positive sales.

2. Airpark Updates

Director Jones reported on a proposal to acquire the Darwin Road triangle. This is included in the 5 year petition resolution. In addition, she and others will be meeting with parking consultant for potential expansion for the parking ramp. By the end of the year, the Solar Panel Environmental Impact Statement will be presented to the Federal Aviation Administration (FAA) and should be approved by the end of the year, followed by a request for proposal for construction to begin this project.

3. Air Service Update

Jones recently met with Sun Country at their headquarters and said they had a very positive meeting. They are exploring additional seasonal service. In addition, larger aircraft will be used for existing routes by various airlines. A short question and answer period ensued. The commission was pleased with the positive report.

H. Future Meeting Items and Dates

Next Meeting tentatively scheduled for, Wednesday, August 14, 2019 @ 5:30pm, or Call of the Chair

I. Public Comment on Items not on the Agenda

There was no public comment on items not on the agenda.

J. Such Other Business as Allowed by Law

Supervisor McCarville and others commented on what a nice celebration that was held in honor of the Airport's 80th Anniversary! Jones recapped the event and gave Kudos to the staff and many volunteers who contributed to its success.

K. Adjourn

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor McCARVILLE to adjourn. Motion carried by a voice vote. (6-0) The meeting adjourned at 6:43pm

Minutes respectfully submitted on behalf of Sally Probasco, Vice Chair

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NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1