



## Request for Waiver of Bid Procurement

I. Program Description and Current Operations

**Date: October 2, 2015**

Service or Goods to be Purchased: Replacement Passenger Boarding Bridge Canopy

Estimated Expenditure Amount: \$35,858.90

Vendor Name: Walter Niese Machine Manufacturing & Contractors, Inc.

Department: Airport

Name of Contact Person: William LeGore

Name of Program: Jet Bridges #5,6,8,10

Requisition Number:

- II. Chapter 25 of Dane County Ordinance codifies the County's purchasing and contracting process. Included in this chapter, 25.11(20) allows for exceptions to the competitive bidding process for a variety of reasons.

**Below is a list of exceptions specified in the ordinance. Choose the one most appropriate to your request.**

**Emergency procurement**

**Only one vendor possesses the unique and singularly available ability to meet the Department's requirements**

**When unique and specific technical qualifications are required**

**When special adaptation for a special purpose is required**

**When a unique or opportune buying condition exists**

- III. State your rationale for request for waiver. Please be specific.

The Airport is replacing a worn aircraft-to-jet-bridge interface canopies on Jet Bridges #5, 6, and 8, and a worn floor area on Jet Bridge #10. Only two vendors are available to provide and install this equipment. One vendor, Walter Niese Machine Repair Company, has provided a quote for \$35,858.90, and the second vendor, Ameribridge, has quoted the same work for \$45,617.00. The Airport recommends selection of Walter Niese Machine Manufacturing & Contractors, Inc. for this work. Funds are available in the adopted 2015 budget, under AIRTERM 58761 (\$24,660.40), and AIRTERM 21460 (11,198.50).