



# Dane County

## Minutes - Final Unless Amended by Committee

### Area Agency on Aging - Access Committee

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Monday, June 5, 2017

2:30 PM

AAA/ADRC  
2865 N Sherman Ave, Room 109  
Madison WI 53704

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#### A. Call To Order

Chair HOCHKAMMER called the meeting to order at 2:31 pm.

**Staff & Guests Present:** Cheryl Batterman, Jane Betzig, Barb Cooper, Shari Gray-Dorn, Marcia Hendrickson, Sonya Lindquist, Howard Thomas, and Angela Velasquez

**Present** 6 - ELAINE DESMIDT, JON HOCHKAMMER, GERRY DERR, CHRIS JOHNSON, SRIDEVI MOHAN, and PEG MARTIN

**Absent** 3 - PAUL H KUSUDA, ALYSSA BORDELEAU, and FRAN BARMAN-PAULSON

#### B. Consideration of Minutes

[2017](#) MINUTES FROM APRIL 3, 2017  
[MIN-094](#)

**Attachments:** [2017\\_0403\\_AAA\\_Access\\_Committee\\_Mtg](#)

A motion was made by DESMIDT, seconded by JOHNSON, that these Minutes be approved. The motion carried by the following vote:

**Ayes:** 6 - DESMIDT, HOCHKAMMER, DERR, JOHNSON, MOHAN and MARTIN

**Absent:** 3 - KUSUDA, BORDELEAU and BARMAN-PAULSON

*Kusuda arrived after Consideration of Minutes.*

**Present** 7 - ELAINE DESMIDT, JON HOCHKAMMER, PAUL H KUSUDA, GERRY DERR, CHRIS JOHNSON, SRIDEVI MOHAN, and PEG MARTIN

**Absent** 2 - ALYSSA BORDELEAU, and FRAN BARMAN-PAULSON

#### C. Action Items

## 1. CLIENT-CENTERED CASE MANAGEMENT & POLICY PROCEDURES

[2017](#)  
[ACT-132](#) CLIENT-CENTERED CASE MANAGEMENT POLICY &  
PROCEDURES DRAFT 060517

**Attachments:** [Client-Centered Case Management Policy & Procedures DRAFT 060517](#)

*AAA Manager Cheryl Batterman outlined proposed changes to the document, which were highlighted in red. Among the most substantive were that case managers record their time spent on Medicare Part D enrollment assistance and a standardization of the waitlist policy among Focal Points.*

**A motion was made by DESMIDT, seconded by DERR, that this Action Item be approved for recommendation to the AAA Board. The motion carried by the following vote:**

**Ayes:** 7 - DESMIDT, HOCHKAMMER, KUSUDA, DERR, JOHNSON, MOHAN and MARTIN

**Absent:** 2 - BORDELEAU and BARMAN-PAULSON

## 2. 2018 AAA BUDGET PRIORITIES

[2017](#)  
[ACT-133](#) 2018 AAA BUDGET PRIORITIES DRAFT #6 060517

**Attachments:** [2018 AAA Budget Priorities DRAFT #6 060517](#)

*Batterman provided an overview of the budget priorities established by AAA's Legislative/Advocacy Committee with input from Focal Point Directors, and stated action would be required only if the Committee suggested revisions to the AAA Board.*

**This Action Item was not acted on.**

*Barman-Paulson arrived at 2:40 pm.*

**Present** 8 - ELAINE DESMIDT, JON HOCHKAMMER, PAUL H KUSUDA, GERRY DERR, CHRIS JOHNSON, FRAN BARMAN-PAULSON, SRIDEVI MOHAN, and PEG MARTIN

**Absent** 1 - ALYSSA BORDELEAU

## D. Presentations

### 1. ADULT PROTECTIVE SERVICES PROGRAM UPDATE

[2017](#)            APS OVERVIEW 2017  
[PRES-034](#)

**Attachments:** [APS Overview 2017](#)

*Shari Gray-Dorn, Dane County's Adult Protective Services Supervisor, provided the annual summary that includes four services areas: Adult Guardianship, Victim of Crime Advocate, Adults at Risk, and Elder Abuse and Neglect. Committee members asked several questions.*

## 2. SENIOR TRANSPORTATION PROGRAM UPDATE

[2017](#)            SENIOR TRANSPORTATION PROGRAM UPDATE  
[PRES-035](#)

**Attachments:** [AAA TRANSPORTATION PRESENTATION 2017](#)

[2017](#)            ELDERLY AND PERSONS WITH DISABILITIES  
[PRES-036](#)        TRANSPORTATION REPORT

**Attachments:** [Elderly and Persons with Disabilities Transportation Report](#)

*Jane Betzig, Dane County's Transportation Program Coordinator, provided the annual summary that connects residents with affordable and accessible transportation, and distributed the 2016 Elderly and Persons with Disabilities Transportation Report. Committee members asked several questions.*

## 3. CASE MANAGEMENT PROGRAM UPDATE

[2017](#)            FOCAL POINT CM REPORTS 2008-2016  
[PRES-024](#)

**Attachments:** [Focal Point CM Reports 2008-2016](#)

*Batterman provided data on the number of unduplicated clients, the percentage of senior adults served, and the number of service hours provided by each Focal Point, and explained how the data is used in the formulation of contracts.*

## E. Reports to Committee

### 1. SPRING LISTENING SESSION

*Batterman reported Committee members Barman-Paulson, Bordeleau, and Kusuda joined AAA Board Chair Bill Clausius in attending the Committee's Spring Listening Session at DeForest Area Community and Senior Center on 25 May. The session, which sought input from seniors who receive services at the center, was sparsely attended. Barman-Paulson and Kusuda offered suggestions how to better market future listening sessions.*

## 2. CHAIR & STAFF REPORTS

*Batterman reported she is working to launch a shared-resource data base to assure all Focal Point case managers will have access to the same information.*

*AAA Aging Program Specialist Angela Velasquez reported that an increase in utilization of home-delivered meals is projected to deplete 2017 funding as soon as October – a development she has reported to state and county officials. Velasquez will share with the AAA Nutrition/Wellness Committee during the meeting on 15 June that Dane County is required to provide five meals per week – not the seven that are currently provided – and that if a shortage is projected, residents under age 60 will not receive waivers to be provided home-delivered meals. Dane County does not have a waitlist policy as required by the State. Velasquez has drafted a waitlist policy to be presented to the Nutrition/Wellness Committee for discussion.*

*Velasquez reported AAA joined several county agencies – including the Aging and Disability Resource Center, Adult Protective Services, Adult Mental Health, Long-Term Care and Crisis Intervention – and multiple rural police departments in applying for a dementia crisis innovation grant. The grant will enable hiring an individual with dementia expertise to assist Focal Point case managers, law enforcement personnel, and first responders to provide better care to dementia-diagnosed individuals with the goal of transporting fewer of them to care facilities. The grant will also include funding for rural Focal Point case managers to enroll in a 12-hour course covering skills in responding to the needs of individuals with dementia.*

### F. Future Meeting Items and Dates

NEXT MEETING: MONDAY, 10 JULY 2017, 2:30 PM AT AAA/ADRC

### G. Public Comment on Items not on the Agenda

*None.*

### H. Such Other Business as Allowed by Law

*None.*

### I. Adjournment

**A motion was made by DESMIDT, seconded by JOHNSON, to adjourn. The motion carried by the following vote:**

**Ayes:** 8 - DESMIDT, HOCHKAMMER, KUSUDA, DERR, JOHNSON, BARMAN-PAULSON, MOHAN and MARTIN

**Absent:** 1 - BORDELEAU

*This meeting adjourned at 3:39 pm.*

*Minutes respectfully submitted by Howard Thomas, AAA Clerk Typist.*