

Dane County Contract Cover Sheet

Revised 07/2023

Res 194

Dept./Division	AIRPORT/ADMIN		
Vendor Name	TELOS	MUNIS #	23787
Brief Contract Title/Description	AUTHORIZING SECOND AMENDMENT OF PURCHASE OF SERVICES AGREEMENT processing biographical and fingerprint data to TSA for security threat assessment		
Contract Term	10/31/2023 - 10/31/2028		
Contract Amount	2023 \$8000;2024 not exceed \$30k		

Contract # Admin will assign	11678B
Type of Contract	
<input type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Grant
<input checked="" type="checkbox"/>	Other

Department Contact Information		Vendor Contact Information	
Name	ADAM USSHER	Name	Sharon King
Phone #	608-246-3388	Phone #	703-724-4744
Email	ussher.adam@msnairport.com	Email	SHARON.KING@TELOS.COM
Purchasing Officer			

Purchasing Authority	<input type="checkbox"/>	\$12,000 or under – Best Judgment (1 quote required)	
	<input type="checkbox"/>	Between \$12,000 – \$43,000 (\$0 – \$25,000 Public Works) (3 quotes required)	
	<input type="checkbox"/>	Over \$43,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #
	<input type="checkbox"/>	Bid Waiver – \$43,000 or under (\$25,000 or under Public Works)	
	<input type="checkbox"/>	Bid Waiver – Over \$43,000 (N/A to Public Works)	
	<input checked="" type="checkbox"/>	N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other	

MUNIS Req.	Req #	Org: AIRTERM	Obj: 32325	Proj:	
	Year 2023	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	<input type="checkbox"/>	Contract does not exceed \$100,000	
	<input type="checkbox"/>	Contract exceeds \$100,000 – resolution required.	Res # 194
	<input checked="" type="checkbox"/>	A copy of the Resolution is attached to the contract cover sheet.	Year 2023

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
<input type="checkbox"/>	No modifications.	<input checked="" type="checkbox"/> Modifications and reviewed by: Adam Ussher, Corp Counsel
<input type="checkbox"/>	Non-standard Contract	

APPROVAL
Dept. Head / Authorized Designee
<i>Kimberly Jones</i>

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 10/17/23	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Tuesday, October 17, 2023 4:40 PM
To: Hicklin, Charles; Rogan, Megan; Gault, David; Lowndes, Daniel
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #11678B
Attachments: 11678B.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 10/17/2023 4:44 PM	Approve: 10/17/2023 4:44 PM
	Rogan, Megan		
	Gault, David	Read: 10/18/2023 9:17 AM	Approve: 10/18/2023 9:18 AM
	Lowndes, Daniel		Approve: 10/18/2023 9:35 AM
	Stavn, Stephanie		
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #11678B
Department: Airport
Vendor: Telos Identity Management Solutions LLC
Contract Description: Addendum for processing biographical & fingerprint data to TSA for security threat assessment (Res 194)
Contract Term: 10/31/23 – 10/31/28
Contract Amount: \$38,000

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays in accordance with COVID 19 response guidelines.

Goldade, Michelle

From: Rogan, Megan
Sent: Wednesday, October 18, 2023 8:05 AM
To: Goldade, Michelle
Subject: Approve: Contract #11678B

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2
3 **2023 RES-194**

4 **AUTHORIZING SECOND AMENDMENT OF PURCHASE OF SERVICES AGREEMENT**
5 **WITH TELOS IDENTITY MANAGEMENT SOLUTIONS, LLC**

6 Dane County Regional Airport
7 Agreement No. 11678

8 Telos Identity Management Solutions, LLC (“Telos”) has been approved by the Transportation
9 Security Administration (“TSA”) to provide “aviation channeling services” to airports. Aviation
10 channeling services involve the submittal of background and biometric data to TSA for security
11 threat assessments and criminal history record checks used to qualify individuals for airport
12 security clearances, as well as criminal history updates to ensure that those with airport security
13 badges remain qualified for such security clearance under federal law. Dane County Regional
14 Airport currently obtains aviation channeling services from Telos, and has negotiated an
15 amendment with Telos to extend the current purchase of services agreement through October
16 31, 2028.

17
18 **NOW, THEREFORE, BE IT RESOLVED** that the Dane County Executive and the Dane County
19 Clerk are authorized to execute on behalf of Dane County a Second Amendment of Purchase of
20 Services Agreement No. 11678 with Telos Identity Management Solutions, LLC, as set forth
21 above.
22

**SECOND AMENDMENT OF PURCHASE OF SERVICES AGREEMENT
FOR AVIATION CHANNELING SERVICES**

Dane County Regional Airport
Agreement No. 11678

THIS SECOND AMENDMENT OF PURCHASE OF SERVICES AGREEMENT for Aviation Channeling Services (“Second Amendment”) is between Dane County, a Wisconsin quasi-municipal corporation (“County”) and Telos Identity Management Solutions, LLC, a Delaware limited liability company (“Provider”), and is effective as of the date it is fully executed.

RECITALS

1. County and Provider are parties to Dane County Purchases of Services Agreement No. 11678 (the “Agreement”), pursuant to which Provider furnishes to County aviation channeling services associated with the performance of criminal history records checks and security threat assessments related to the operation of the Dane County Regional Airport (“Airport”); and
2. County and Provider wish to amend the Agreement in order to extend the term of the Agreement for an additional five years and establish the fees to be charged for Provider’s performance.

AGREEMENT

Accordingly, the parties agree as follows:

1. The Agreement will remain in full force and effect unchanged in any manner by this Second Amendment except as changes are expressly set forth herein.
2. In the first sentence of Section I, “October 31, 2023” is deleted and replaced with “October 31, 2028.”
3. The charges for Provider’s services will continue to be those set forth in Exhibit B of the First Amendment of Purchase of Services Agreement for Aviation Channeling Services dated May 26, 2020.
4. The parties may evidence their agreement to be bound by the terms of this Second Amendment by one or more counterparts of this document, which together constitute a single document. A photocopy, facsimile, or electronic copy of this Second Amendment has the same effect as an original for all purposes. The parties stipulate that any such legible copy is admissible in evidence as the original itself in any proceeding, regardless of whether or not the original is in existence and whether or not such copy was made by a party in the regular course of business.

To evidence the parties' agreement to this Second Amendment, they have executed and delivered it on the dates set forth below.

FOR TELOS IDENTITY MANAGEMENT SOLUTIONS, LLC:

sharon King

Sharon King
Senior Contracts Administrator

September 8, 2023

Date

FOR COUNTY:

Joseph T. Parisi
Dane County Executive

Date

Scott McDonell
Dane County Clerk

Date