

# FUND TRANSFER REQUEST FORM

<b>AGENCY</b> Sheriff's Office	<b>ORGANIZATION</b> Field Services	<b>LEGISTAR FILE #</b> 2016 FTR-50
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TRANSFER AMOUNT(S) FROM				CURRENT BALANCES			
Amount in Whole \$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	\$75,000	Grant Revenue WEM for Bearcat	\$150,000	\$0	\$0	\$150,000	
2							
3							
4							
5							

TRANSFER AMOUNT(S) TO				CURRENT BALANCES			
Amount in Whole \$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	\$75,000	Bearcat	\$375,000	\$294,542.65	\$0	\$80,457.35	
2		Increase budget \$75,000 from \$300,000 to \$375,000.					
3							
4							
5							

EXPLANATION	APPROVALS			
The 2016 Capital Budget approved \$300,000 funding for the purchase of a Bearcat armored rescue vehicle; \$150,000 provided by grant funding and \$150,000 by County funds. Additional grant funding of \$75,000 has been approved for the purchase of safety, search and rescue, and communication equipment for the armored rescue vehicle. Purchase of this equipment will not increase the County share of \$150,000 for this project.		DATE	APPROVED	DENIED
	Controller			
	County Executive			
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.				