



**JOE PARISI**  
County Executive

**John Dejung, ENP**  
Director

608-267-1911

## **COUNTY OF DANE**

### **Public Safety Communications**

City-County Building, Room 109  
210 Martin Luther King, Jr. Boulevard  
Madison, Wisconsin 53703-3342  
PH: (608) 267-3911 • FAX: (608) 266-9861

**PAUL LOGAN, RPL**  
Operations Manager  
(608) 267-3912

**KEVIN FOSSO, RPL**  
Assistant Operations Manager  
(608) 283-2914

**RICH McVICAR, ENP**  
Technical Services Manager  
(608) 283-2911

DATE: February 16, 2018

TO: Personnel and Finance Committee

FROM: John Dejung, Director  2/16/18

RE: Request for approval to purchase refreshments for Critical Incident Partner training for 911 staff.

Over the course of several months (May 10/11, & 16/17, April 18/19 & 24/25 and July 31/Aug 1 & Aug 6/7) all PSC Communicators and Communications Supervisors will receive 16 hours of specialized Critical Incident Partner (CIP) training by NAMI.

We would like to provide refreshments for staff during these training sessions. Estimated expense, not to exceed **\$1,200**.

We respectfully request that an exception be made to Section 20.14 of the Expense Account Ordinance in order to permit us to purchase refreshments for our staff at this training event. We have identified funds in the Department's budget that can be used for this purpose.

Thank you very much for your consideration.