



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Wednesday, October 10, 2018

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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#### Robert B. Skuldt Conference Room at the Airport

#### A. Call To Order

Chair Haight called the meeting to order at 5:30PM

Staff in attendance: Jones (Acting Director); Jensen; Knight; and Ladell

**Present:** 5 - PAUL RUSK, SALLY PROBASCO, WILLIAM HAIGHT, PERRY ARMSTRONG and STEVEN PETERS

**Excused:** 3 - ANDREW SCHAUER, MAUREEN McCARVILLE and JERRY BOLLIG

#### Pledge of Allegiance

*The Pledge was recited.*

#### B. Consideration of Minutes

1. [2018](#) AIRPORT COMMISSION MINUTES - SEPTEMBER 12, 2018  
[MIN-258](#)

**Attachments:** [Airport Commission minutes 9 12 2018.pdf](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor PETERS, that the Minutes be approved. The motion carried by a voice vote. (5-0)

*The Chair moved the item F-1 Audit Presentation up to this point on the Agenda. See the notes under F-1.*

#### C. Reports of Subcommittees - None

#### D. Referrals (Resolutions & Ordinance Amendments)

1. [2018 OA-022](#) AMENDING CHAPTER 67 OF THE DANE COUNTY CODE OF ORDINANCES, AIRPORT TERMINAL RENT AND LANDING FEES

**Sponsors:** RUSK, BOLLIG, McCARVILLE and PETERS

**Attachments:** [2018 OA-022](#)  
[2018 02-022 Fiscal Note](#)

JONES explained the changes to Ordinances, A motion was made by Cmsnr. PROBASCO, seconded by Supervisor ARMSTRONG, that the Ordinance Amdt. be recommended for approval. The motion carried by a voice vote. (5-0)

2. [2018 RES-260](#) AUTHORIZING EXECUTION OF A SCHEDULED AIRLINE OPERATING AGREEMENT AND TERMINAL BUILDING LEASE WITH SUN COUNTRY AIRLINES

**Sponsors:** RUSK, BOLLIG, McCARVILLE and PETERS

**Attachments:** [2018 RES-260](#)  
[2018 RES-260 Fiscal Note](#)  
[MSN - Sun Country Operating Agreement 2018 Combined Final Partially Exec...](#)

A motion was made by Cmsnr. PROBASCO, seconded by Cmsnr. ARMSTRONG, that the Resolution be recommended for approval. The motion carried by a voice vote. (5-0)

3. [2018 RES-270](#) AUTHORIZING AMENDMENT OF THREE LEASES INVOLVING PARCELS OF LAND AT THE DANE COUNTY REGIONAL AIRPORT

**Sponsors:** RUSK, BOLLIG, McCARVILLE and PETERS

**Attachments:** [2018 RES-270](#)  
[2018 RES-270 Fiscal Note](#)  
[2018 RESE-270 FOR AGENDA](#)

Airport Counsel, Knight explained the leases for this and the following resolution. A motion was made by Cmsnr. PROBASCO, seconded by Cmsnr. ARMSTRONG, that the Resolution be recommended for approval. The motion carried by a voice vote. (5-0)

4. [2018 RES-271](#) AUTHORIZING AMENDMENT OF TWO LEASES INVOLVING PARCELS OF LAND AT THE DANE COUNTY REGIONAL AIRPORT

**Sponsors:** RUSK, BOLLIG, McCARVILLE and PETERS

**Attachments:** [2018 RES-271](#)

[2018 RES-271 Fiscal Note](#)

[Pankratz Building Land, LLC Lease Amendment 10-2018 \(1\) signed](#)

A motion was made by Cmsnr. PROBASCO, seconded by Cmsnr. ARMSTRONG, that the Resolution be recommended for approval. The motion carried by a voice vote. (5-0)

#### **E. Items Requiring Commission Action**

##### **1. Mileage and Per Diem for Airport Commission Members in attendance at this, October 10, 2018 Meeting.**

*A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor RUSK, to approve mileage and per diem for commission members in attendance at this, October 10, 2018 Airport Commission Meeting. Motion carried by a voice vote. (5-0)*

#### **F. Presentations**

##### *1. Audit Presentation - John Rader, Baker Tilly Virchow Krause*

*The Chair moved the audit presentation after the item B-1 Consideration of Minutes.*

*John Rader from Baker Tilly Virchow Krause explained Dane County's audit process. He covered the procedures and reported on the condensed statement: Airport Operating Revenues; Operating Expenses; Nonoperating Revenues; Capital contributions; and the Airport's Net Position. He explained that the Airport is in a good position. Discussion ensued and there was a brief question and answer period.*

#### **G. Reports to Commission**

##### *1 Activity Report*

*Jones was pleased to report positive information that enplanements from August of last year compared to this year were up 21.5%. An increase of 10.7% was realized for year to date. The airlines are reporting positive feedback on seat capacity up to 80% and higher on new direct flights. Inquiries regarding the feasibility for additional direct flights have been discussed with Airport. The timing for the terminal expansion is good. There was some discussion and positive feedback on the report.*

## 2. Air Park Matters

Jones mentioned the positive Air Park tenant activity and new construction. Discussion ensued and there were some questions and positive feedback on the report.

## 3. Pankratz Road Report

Supervisor and commission member, Andy Schauer asked about Airport property along Pankratz Road at a Public Works and Transportation meeting. Chair Haight deferred to Deputy Director Jensen. Jensen reported on the property at the end of Parnkratz regarding ownership and other considerations and information on other future possibilities. Jensen also reported on other properties of interest to the Airport that may be considered for purchase. The commission members were pleased to have the historical references.

## 4. New Art Court Exhibit

The Art court is currently displaying the Madison Community Foundation historical and current grant projects. Jones invited members to be sure and look at the display on their way out of tonight's meeting.

## H. Future Meeting Items and Dates

1. Next meeting is tentatively scheduled for Wednesday, November 14, 2018 @ 5:30pm, or Call of the Chair

2. Noise Subcommittee meeting date and membership update.

Chair Haight report that the Noise Subcommittee will be meeting on October 24, 2018 at 5:30pm and reported that existing and new members have been invited to join or continue to serve on the Subcommittee.

## I. Public Comment on Items not on the Agenda

There was no public comment on items not on the agenda.

## J. Such Other Business as Allowed by Law

Chair Haight mentioned that from a very large pool, the search for a new Airport Director has been narrowed to 3 candidates, including Acting Director, Kim Jones. (subsequent to this meeting, the County Executive named Kim Jones the New Director, pending County Board Confirmation.) The Chair also mentioned the Airport, in conjunction with Delta Airlines would be holding an event, "Wings for All." This is a day long event to help special needs individuals understand the airline travel process including screening, boarding the plane, baggage areas, and the additional nuances to be expected while traveling by air.

### **K. Adjourn**

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor RUSK, to adjourn. Motion carried by a voice vote. (5-0) The meeting adjourned at 6:43pm.

### **Minutes respectfully submitted on behalf of William Haight, Chair**

**WH: cjl**

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1