

# Dane County

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*Healthy people. Healthy places.*

## Meeting Agenda - Final

**Wednesday, January 14, 2026**

**5:30 PM**

**\*\*\*PUBLIC HEARING\*\*\***

**Hybrid Format:**

**Board of Health for Madison and Dane County**

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

The City of Madison and County of Dane are holding the Public Hearing Board of Health for Madison and Dane County meeting in hybrid format.

In-person will be held at:  
City-County Building  
210 Martin Luther King Jr. Blvd, Room 357 Madison, WI 53703

This meeting will be noticed as a public hearing and will include a single agenda item titled: Public Hearing on Board of Health Resolution: Authorization to enter into contract with and distribute funds to CAYA Clinic, Inc. from the 2025 Harm Reduction and Prevention Drop-In Center RFP (County #2025 BOH RES-019 / City File #91055).

Pursuant to Dane County Ordinance 7.225(2)(b), the Board will take additional public testimony and registration on this resolution. Members of the public will be able to register in the usual way and provide additional testimony on this item. No action will be taken on the resolution at this meeting.

Public comment will follow our standard five-minute limit. Depending on the number of registrants, the Board may limit comment to three minutes, consistent with Dane County Ordinance 7.225(2)(a), which allows the committee to reduce speaking time to ensure all registrants are heard and the Board can complete its scheduled business.

**Written Comments:**

- You can send comments on agenda items to [PHBOHSupport@cityofmadison.com](mailto:PHBOHSupport@cityofmadison.com)

**Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. The public comment section of the meeting allows comments on any matter on the agenda or matters not on the agenda, provided, however, that the Board shall not take action on a matter raised in the public comment portion of the meeting unless that matter is otherwise identified on the agenda. The Board will listen to public comment but will not engage in discussions.

You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the meeting if you are attending virtually. You can also register to speak in person. Registrations will be accepted until 30 minutes prior to the beginning of the meeting. Please note: If the Board of Health has already taken public comment on an item on the agenda at a previous meeting, public comment will not be taken on that item, unless a new amendment has been posted and the public has not had the opportunity to testify on the new amendment.

**Watch the Meeting:**

If you would like to join the live meeting as an observer:

Zoom Link: <https://cityofmadison.zoom.us/meeting/register/tDCvMR9NTIKhRVfurvQtTA>

If you would like to watch the recorded meeting:

Please visit: <https://www.cityofmadison.com/city-hall/committees/watch-meetings-online>

Listen by Phone  
Phone #: (877) 853-5257  
Passcode: 615548  
Meeting ID: 843 2411 4251

If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.

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Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

تامو لعمل نم ديز ملل لمعل لو دج لفسا بلع عطل بجري .امدقم ئمجرتل تامدغ بلطغ مدقنل بجي

For accommodations, contact Public Health Staff via:

Email: [health@cityofmadison.com](mailto:health@cityofmadison.com)

Phone: (608) 266-4821

## CALL TO ORDER / ROLL CALL

## CONSIDERATION OF MINUTES

December 12, 2025: <http://madison.legistar.com/Calendar.aspx>

1. [2025 MIN-489](#) MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON DECEMBER 12, 2025

**Attachments:** [Board of Health Minutes for December 12, 2025](#)

## 2. PUBLIC HEARING

*Additional Public Testimony on Board of Health Resolution:  
Authorization to enter into contract with and distribute funds to  
CAYA Clinic, Inc. from the 2025 Harm Reduction and Prevention  
Drop-In Center RFP (County #2025 BOH RES-019 / City File  
#91055).*

*No action will be taken on the resolution at this meeting. Pursuant to Dane County Ordinance 7.225(2)(b), the Board will take additional public testimony and registration on this resolution.*

[2025 BOH](#)  
[RES-019](#)

AUTHORIZATION TO ENTER INTO CONTRACT WITH AND DISTRIBUTE FUNDS TO CAYA CLINIC, INC. FROM THE 2025 HARM REDUCTION AND PREVENTION DROP-IN CENTER RFP

**Attachments:** [2025 BOH RES-019](#)

**Legislative History**

12/12/25      Board of Health for Madison      tabled  
                    and Dane County

A motion was made by HALVERSON, seconded by PRITCHETT, that the BOHMDC Resolution be tabled until the next Board of Health meeting. The motion carried by a voice vote, 5-0. Passed

**NEXT MEETING**

*February 4, 2026 at 5:30pm*

*Hybrid Format:*

*Attend in-person at City-County Building  
(Room 357)*

*Attend Virtually via Zoom*

**ADJOURNMENT**



# Dane County

## Signature Copy

Minutes: 2025 MIN-489

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File Number: 2025 MIN-489

MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON  
DECEMBER 12, 2025

Approved as to Form \_\_\_\_\_

Date \_\_\_\_\_

# Dane County

[www.publichealthmdc.com](http://www.publichealthmdc.com)



## Minutes - Final Unless Amended by Committee

Friday, December 12, 2025

10:30 AM

### Hybrid Format:

Attend in-person at City-County Building (Room 357)

Attend Virtually via Zoom

## Board of Health for Madison and Dane County

### *Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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In-person will be held at:

City-County Building  
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Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnub ua hauj lwm ua ntej yuav tuaj sib tham.

تامو لعمل نم ديز مال لمعل لوچ لفسا لمع عطل بجري. امدقم ئامېرىتىل تامدۇخ بلىطپ مدققىل بىچى

For accommodations, contact Public Health Staff via:

Email: [health@cityofmadison.com](mailto:health@cityofmadison.com)

Phone: (608) 266-4821

## CALL TO ORDER / ROLL CALL

**The Chair called the meeting to order at 10:35am.**

**Present** 5 - GENE MUSSER, CERI JENKINS, Chair LESLIE SELTZER, First Vice Chair JERRY HALVERSON, and ALDER JOANN PRITCHETT

**Absent** 1 - LISA JACKSON

## APPROVAL OF MINUTES

1. [2025](#) [MIN-429](#) MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON NOVEMBER 5, 2025

**Attachments:** [Board of Health Minutes for November 5, 2025](#)

**A motion was made by MUSSER, seconded by JENKINS, that the Minutes be approved. The motion carried by a voice vote, 5-0.**

2. [2025](#) [MIN-450](#) MINUTES FOR THE BOARD OF HEALTH FOR MADISON AND DANE COUNTY ON DECEMBER 3, 2025

**Attachments:** [Board of Health Minutes for December 3, 2025](#)

**A motion was made by MUSSER, seconded by JENKINS, that the Minutes be approved. The motion carried by a voice vote, 5-0.**

## PUBLIC COMMENT

3. 2025  
RPT-565 PUBLIC COMMENT BEFORE THE BOARD OF HEALTH FOR MADISON AND  
DANE COUNTY ON DECEMBER 12, 2025.

Attachments: [2025 RPT-565 - Registrants Report](#)

Registrants = 4  
Oppose = 4

## DISCLOSURES AND RECUSALS

*Members of the body should make any required disclosures or recusals under the Ethics Code.*

## NEW BUSINESS

### COUNTY BOARD RESOLUTIONS

4. 2025  
RES-188 AUTHORIZING THE RECLASSIFICATION OF 1.0 GRANTS & BILLING  
SPECIALIST TO 1.0 ACCOUNT CLERK II AND 2.0 GRANTS & BILLING  
SPECIALIST TO 2.0 ACCOUNTING ASSISTANTS FOR PUBLIC HEALTH  
MADISON & DANE COUNTY

Sponsors: JACKSON

Attachments: [2025 RES-188](#)

[2025 RES-188 Fiscal Note](#)

A motion was made by PRITCHETT, seconded by MUSSER, that the Resolution  
Requiring 2/3rds Vote be recommended for approval. The motion carried by a  
voice vote, 5-0.

### BOARD OF HEALTH RESOLUTIONS

5. 2025 BOH  
RES-015 AUTHORIZATION TO ACCEPT CARRYOVER FUNDS FROM THE  
WISCONSIN DEPARTMENT OF HEALTH SERVICES (DHS) FOR PUBLIC  
HEALTH EMERGENCY PREPAREDNESS (PHEP) - BIOTERRORISM  
PREPAREDNESS PROGRAM AND TO AMEND THE 2025 PUBLIC HEALTH  
OPERATING BUDGET

Attachments: [2025 BOH RES-015](#)

A motion was made by PRITCHETT, seconded by MUSSER, that the BOHMDC  
Resolution be granted final approval. The motion carried by a voice vote, 5-0.

6. [2025 BOH RES-016](#) AUTHORIZATION TO ACCEPT ADDITIONAL FUNDS FROM THE WISCONSIN DEPARTMENT OF CHILDREN AND FAMILIES (WI DCF) FOR THE MATERNAL, INFANT, AND EARLY CHILDHOOD HOME VISITING PROGRAM (MIECHV)

Attachments: [2025 BOH RES-016](#)

**A motion was made by PRITCHETT, seconded by JENKINS, that the BOHMDC Resolution be granted final approval. The motion carried by a voice vote, 5-0.**

7. [2025 BOH RES-017](#) AUTHORIZATION TO ACCEPT ADDITIONAL FUNDS FROM THE STATE OF WISCONSIN DEPARTMENT OF HEALTH SERVICES (DHS) FOR PREVENTIVE HEALTH AND HEALTH SERVICES (PHHS) BLOCK GRANT

Attachments: [2025 BOH RES-017](#)

**A motion was made by MUSSER, seconded by PRITCHETT, that the BOHMDC Resolution be granted final approval. The motion carried by a voice vote, 5-0.**

8. [2025 BOH RES-018](#) AUTHORIZING APPROVAL OF INCREASING THE ANNUAL ESTABLISHMENT LICENSE FESS FOR THE LICENSED ESTABLISHMENT PROGRAM

Attachments: [2025 BOH RES-018](#)

[2025 BOH RES-018 2026 Food License Fees](#)

[2025 BOH RES-018 2026 General License Fees](#)

**A motion was made by PRITCHETT, seconded by SELTZER, that the BOHMDC Resolution be granted final approval. The motion carried by a voice vote, 5-0.**

9. [2025 BOH RES-020](#) AUTHORIZATION OF LINE-ITEM BUDGET TRANSFERS

Attachments: [2025 BOH RES-020](#)

**A motion was made by MUSSER, seconded by JENKINS, that the BOHMDC Resolution be granted final approval. The motion carried by a voice vote, 5-0.**

10. [2025 BOH RES-021](#) 2026 PUBLIC HEALTH MADISON & DANE COUNTY GRANTS AND CONTRACTS

Attachments: [2025 BOH RES-021 2026 Umbrella Resolution](#)

**A motion was made by MUSSER, seconded by JENKINS, that the BOHMDC Resolution be granted final approval. The motion carried by a voice vote, 5-0.**

## REPORTS

11. 2025 2025 TAX LEVY REPORT  
RPT-530

Attachments: [2025 RPT-530](#)

A motion was made by HALVERSON, seconded by MUSSER, that the 2025 Tax Levy Report be accepted and approved. The motion carried by a voice vote, 5-0.

## PRESENTATIONS & RELATED RESOLUTIONS

### PRESENTATION #1

12. 2025 HARM REDUCTION & PREVENTION DROP-IN CENTER - RFP  
PRES-200 PRESENTATION

Attachments: [2025 PRES-200 Presentation Slides](#)

A motion was made by Halverson, seconded by Pritchett, to receive the presentation and table action on it until the next Board of Health meeting. The motion passed by voice vote, 5-0

### BOARD OF HEALTH RESOLUTION ASSOCIATED WITH PRESENTATION #1

13. 2025 BOH AUTHORIZATION TO ENTER INTO CONTRACT WITH AND DISTRIBUTE  
RES-019 FUNDS TO CAYA CLINIC, INC. FROM THE 2025 HARM REDUCTION AND  
PREVENTION DROP-IN CENTER RFP

Attachments: [2025 BOH RES-019](#)

A motion was made by HALVERSON, seconded by PRITCHETT, that the BOHMDA Resolution be tabled until the next Board of Health meeting. The motion carried by a voice vote, 5-0.

## REPORTS TO COMMITTEE

CHAIR: JERRY HALVERSON

DIRECTOR: JANEL HEINRICH

## FUTURE MEETING ITEMS AND DATES

## ADJOURNMENT

A motion was made by PRITCHETT, seconded by JENKINS, that the meeting be adjourned. The motion carried unanimously, 5-0. The meeting adjourned at 12:05pm.



# Dane County

## Signature Copy

**BOHMDC Resolution: 2025 BOH RES-019**

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**File Number: 2025 BOH RES-019**

### AUTHORIZATION TO ENTER INTO CONTRACT WITH AND DISTRIBUTE FUNDS TO CAYA CLINIC, INC. FROM THE 2025 HARM REDUCTION AND PREVENTION DROP-IN CENTER RFP

Public Health Madison & Dane County (Public Health) released the 2025 Harm Reduction and Prevention Drop-In Center Request for Proposals (RFP) to seek a qualified applicant to establish and operate a Harm Reduction and Prevention Drop-In Center that acts as a nonjudgmental community hub offering a safe environment and trauma-informed services that meet people where they are, reduces immediate health risks, and helps individuals connect to care and long-term support. The goal is to reduce stigma, prevent overdose deaths, promote health and dignity, and connect people to care through a welcoming, accessible environment.

Applicants responding to this RFP were evaluated by a review panel, which included external subject matter experts beyond Public Health. Based on the panel's funding recommendation, the following agency, CAYA Clinic, Inc. is recommended for contract award and funding allocation for \$800,000.00 annually for three (3) years (January 1, 2026 to December 31, 2028) to fund the operation of a Harm Reduction and Prevention Drop-In Center.

**NOW, THEREFORE, BE IT RESOLVED** Public Health utilizes a Harm Reduction and Prevention Drop-In Center to provide access to services such as peer support, supplies, education, and referrals primarily for people at risk of overdose, infectious disease, or other substance-related impacts; and

**BE IT FURTHER RESOLVED** Public Health worked with the Purchasing Division to issue RFP #14050-0-2025-AM through a competitive process to solicit proposals for a Harm Reduction and Prevention Drop-In center, and received 4 proposals; and

**BE IT FURTHER RESOLVED** an evaluation team conducted a detailed evaluation, scored and ranked each of the proposals using criteria including cost, program design, past experience, plan for low barrier access, community responsiveness, start-up plan, implementation timeline, evaluation design, and partnerships; and CAYA Clinic, Inc. received the highest score; and

**BE IT FURTHER RESOLVED** Public Health has proposed a contract amount for \$800,000.00 annually, totaling \$2,400,000.00 over a three-year (3) period; and

**BE IT FURTHER RESOLVED** the Public Health RFP advertised the contract as a three (3) year contract; and

**BE IT FURTHER RESOLVED** the contract is set to start on January 1, 2026 and due to expire on December 31, 2028; and

**BE IT FINALLY RESOLVED** that the Board of Health for Madison and Dane County, on behalf of Public Health Madison & Dane County, authorizes the Director of Public Health, or their designee, to enter into an agreement with CAYA Clinic, Inc. accepting and distribute the funding of \$800,000.00 annually for three (3) years from January 1, 2026 to Dec 31, 2028, to fund the

operation of a Harm Reduction and Prevention Drop-In Center.

Drafted by: Julia Olsen and Adrienne Bonow

Introduced: 03Dec2025

At a meeting of the Board of Health for Madison and Dane County on 12/12/2025, a motion was made by JERRY HALVERSON, seconded by ALDER JOANN PRITCHETT, that this BOHMDC Resolution be tabled. The motion passed.

**Approved as to Form**

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**Date**

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**BOARD OF HEALTH FOR MADISON AND DANE COUNTY**  
**2025 BOH RES-019**

**AUTHORIZATION TO ENTER INTO CONTRACT WITH AND DISTRIBUTE FUNDS TO  
CAYA CLINIC, INC.  
FROM THE 2025 HARM REDUCTION AND PREVENTION DROP-IN CENTER RFP**

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Drafted by: Julia Olsen and Adrienne Bonow

Introduced: 03Dec2025

Action: