

Dane County Contract Cover Sheet

Revised 01/2025

Res 255
significant

Dept./Division	LWRD / Water Resource Engineering		
Vendor Name	Multiple municipalities	MUNIS #	
Brief Contract Title/Description	Intergovernmental agreement to fund a position for stormwater information, education & outreach for the Madison Area Municipal Storm Water Partnership.		
Contract Term	01/01/2025 - 12/31/2029		
Contract Amount	\$653,828		

Contract # Admin will assign	15751
Type of Contract	
<input type="checkbox"/>	Dane County Contract
<input checked="" type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Grant
<input type="checkbox"/>	Other

Department Contact Information		Vendor Contact Information	
Name	Christal Campbell	Name	
Phone #	608.228.4493	Phone #	
Email	campbell.christal@danecounty.gov	Email	
Purchasing Officer			

Purchasing Authority	<input type="checkbox"/> \$13,000 or under – Best Judgment (1 quote required)		
	<input type="checkbox"/> Between \$13,000 – \$45,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	<input type="checkbox"/> Over \$45,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	<input type="checkbox"/> Bid Waiver – \$45,000 or under (\$25,000 or under Public Works)		
	<input type="checkbox"/> Bid Waiver – Over \$45,000 (N/A to Public Works)		
	<input type="checkbox"/> Cooperative Contract	Contract Name & #	
	<input checked="" type="checkbox"/> N/A - Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		



MUNIS Req.	Req #	Org:	Obj:	Proj:	\$
	Year	Org:	Obj:	Proj:	\$
		Org:	Obj:	Proj:	\$

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	<input type="checkbox"/> Contract does not exceed \$100,000		
	<input checked="" type="checkbox"/> Contract exceeds \$100,000 – resolution required.	Res #	255
	<input checked="" type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.	Year	2025

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
<input type="checkbox"/> No modifications.	<input type="checkbox"/> Modifications and reviewed by:	<input checked="" type="checkbox"/> Non-standard Contract

APPROVAL	
Dept. Head / Authorized Designee	
Hicklin, Laura	Digitally signed by Hicklin, Laura Date: 2025.03.03 10:04:00 -06'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
	

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 3/3/25	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Tuesday, March 4, 2025 4:13 PM
To: Hicklin, Charles; Schuster, Hazel; Gault, David; Cotillier, Joshua
Cc: Stavn, Stephanie; Oby, Joe
Subject: Contract #15751
Attachments: 15751.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles		
	Schuster, Hazel		Approve: 3/5/2025 8:12 AM
	Gault, David	Read: 3/5/2025 9:30 AM	Approve: 3/5/2025 9:32 AM
	Cotillier, Joshua		
	Stavn, Stephanie	Read: 3/5/2025 10:07 AM	
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #15751

Department: Land & Water Resources

Vendor: Multiple Municipalities

Contract Description: IGA for Madison Area Municipal Storm Water Partnership (Res 255)

Contract Term: 1/1/25 – 12/31/29

Contract Amount: \$653,828.00

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays.

Goldade, Michelle

From: Hicklin, Charles
Sent: Tuesday, March 4, 2025 5:24 PM
To: Goldade, Michelle
Subject: Approve: Contract #15751

Goldade, Michelle

From: Cotillier, Joshua
Sent: Wednesday, March 5, 2025 8:00 AM
To: Goldade, Michelle
Subject: Approve: Contract #15751

AUTHORIZING INTERGOVERNMENTAL AGREEMENT - MAMSWAP

Resolution 104, 2013-14 authorized an intergovernmental agreement to fund a position responsible for stormwater information, education and outreach coordination for the Madison Area Municipal Stormwater Partnership (MAMSWAP).

One of the required work elements of Dane County's storm water discharge permit under Chapter NR 216 of the Wisconsin Administrative Code is the operation of an information, education and outreach program. Dane County and MAMSWAP entered into prior agreements from December 2020 through December 2024 to work cooperatively on storm water information, education and outreach for the permit. The current agreement expires on December 31, 2024.

Dane County and the twenty members of MAMSWAP would like to continue the program with a new five (5) year agreement that would be allow the program to continue as required under their state permits.

NOW, THEREFORE, BE IT RESOLVED that the Dane County Executive is hereby authorized to execute the described intergovernmental agreement; and

BE IT FINALLY RESOLVED that all funds received for the program that are not used for salary and benefits will be carried forward and available for programmatic expenses in the following year.

**INTERGOVERNMENTAL AGREEMENT TO FUND A POSITION RESPONSIBLE FOR STORM
WATER INFORMATION, EDUCATION AND OUTREACH COORDINATION FOR THE MADISON
AREA MUNICIPAL STORM WATER PARTNERSHIP (MAMSWaP)**

THIS INTERGOVERNMENTAL AGREEMENT, hereinafter referred to as this "Agreement," made and entered into by, between and among the Cities of Fitchburg, Madison, Middleton, Monona, Stoughton, Sun Prairie and Verona; the Villages of Cottage Grove, Cross Plains, DeForest, Maple Bluff, McFarland, Shorewood Hills, Waunakee and Windsor; the Towns of Blooming Grove, Burke, Middleton and Westport; Dane County; and the University of Wisconsin–Madison, hereinafter referred to individually as "Party" and collectively as the "Parties," which will include other municipalities that may join after this Agreement has been signed by the Parties listed.

WITNESSETH:

WHEREAS, many of the Parties entered into a Cooperative Agreement to jointly apply for a storm water discharge permit, hereinafter referred to as the "Permit," under Chapter NR 216 of the Wisconsin Administrative Code in April 2000; and

WHEREAS, this group intends to work cooperatively on storm water information, education and outreach, notwithstanding the fact that there may not be a continuing group Permit; and

WHEREAS, one of the required work elements of each Party's NR 216 permit is the operation of an information, education and outreach program; and

WHEREAS, many of the Parties previously signed agreements to jointly develop, coordinate and implement an information, education and outreach program from May 2004 through April 2009, May 2009 through December 2013, January 2014 through December 2018 (extended to December 2019), and January 2020 through December 2024; and

WHEREAS, the materials and products that result from this joint effort are expressly developed for the Parties to partially fulfill their information and education permit obligations; and

WHEREAS, the Parties agree, pursuant to sec. 66.0301, and Ch. 36, Wis. Stats. to obtain the services of a 75% employee of Dane County to provide information, education and outreach services to partially meet the requirements and components of each Party's NR 216 Stormwater Discharge Permit as detailed in the Madison Area Municipal Storm Water Partnership 2025-2029 Storm Water Information, Education and Outreach Plan.

NOW, THEREFORE, in consideration of the above premises and the covenants of the Parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each Party for itself, the Parties agree to the following:

1. Dane County shall maintain a 75% position (1,560 hours annually or as many hours as funding allows), hereinafter referred to as the "Position," in its Land & Water Resources Department (LWRD) and a limited term employee to provide information, education and outreach services in furtherance of the storm water management programs conducted under each Party's permit. If any party fails to make their respective contribution by the due date as required by Exhibit A, the Party may be suspended from receiving services under this agreement and may be subjected to a breach of contract claim by Dane County or any other Party.

The Position shall be funded by the Parties as set forth in Exhibit A. Fees are based on 2020 Census population data. When a municipality wishes to join the information, education and outreach plan effort, it shall pay the amount set forth in Exhibit A based on its population from 2020 Census data. If a municipality joins mid-year, its amount will not be prorated. Additional municipalities' contributions shall not lessen the amount of the Parties' contributions set forth in Exhibit A, but shall be utilized for salary, benefits, and programmatic expenses directly related to the MAMSWaP. The municipality wishing to join the effort shall sign onto this Agreement and be afforded the benefits of the information, education and outreach program that are made available to all Parties.

Dane County shall provide annual documentation of direct and indirect expenses incurred with staffing the I&E position. Costs would include direct salary and benefits of staff and supervisors as well as indirect costs such as work space and support. This report for prior year shall be presented to agreement signatories on or before May 31 annually.

Should the Position become vacant, Dane County shall take all reasonable measures to assure that it is filled or its duties reassigned. During the time the Position is vacant, the LWRD Water Resource Engineering Division Manager shall assign other equivalent staff to complete the duties of the Position and shall notify all Parties in writing.

2. The Parties shall continue to operate and maintain the Information and Education Committee, hereinafter referred to as I&E Committee, previously created under the Madison Area Municipal Storm Water Partnership. The I&E Committee shall provide guidance and oversight to the Position, which is directly supervised by the LWRD Water Resource Engineering Division Manager. The five-year outreach plan developed by the I&E Committee will direct the Position's activities.

The materials and products that result from this joint effort are expressly developed for the Parties to partially fulfill their Information and Education permit obligations.

The I&E Committee shall meet a minimum of four (4) times per year. The I&E Committee shall consist of representatives of the Parties to this Agreement. The Position shall staff the I&E Committee. There is no maximum number of members for the I&E Committee. Any representative of a Party to this Agreement may be a member of the I&E Committee. At a minimum, the I&E Committee shall be comprised of one representative from Dane County, one representative from UW-Madison, one representative from City of Madison, one representative from remaining Party cities, one representative from villages, and one representative from towns (for a total of six (6)). The I&E Committee shall continue to solicit the advice and consultation of the Wisconsin Department of Natural Resources and the University of Wisconsin - Extension.

3. The entire agreement of the Parties is contained herein and this Agreement supersedes any and all oral agreements and negotiations between the Parties relating to the subject matter hereof. The Parties expressly agree that this Agreement shall not be amended in any fashion except in writing, executed by all Parties.
4. Upon execution by all Parties, this Agreement shall become effective, superseding the previous agreement that was in place through December 2024, and shall end December 31, 2029 unless the Parties agree to a longer period. This Agreement may be amended and extended at any time upon the mutual agreement of all of the Parties.

- 5 Dane County shall invoice each of the Parties the amount set forth in Exhibit A commencing January 1, 2025 and every January 1 for years 2026, 2027, 2028, and 2029. Invoices are payable in 30 days.

6. **TERMINATION OF AGREEMENT**

In the event that any Party determines that it is in its best interest to terminate participation in this cooperative agreement with Dane County and all other Parties to this Agreement for storm water information, education and outreach, the Party may do so at any time by taking the following action:

- A) The Party shall send written correspondence to the Dane County LWRD Water Resource Engineering Division Manager and the Wisconsin Department of Natural Resources indicating its desire to terminate participation in this Agreement.

This correspondence shall include an official resolution or documented action indicating that the requested termination has been authorized by a governmental body possessing the legal authority required to terminate this Agreement, and that the signatories to this correspondence are duly authorized to sign a correspondence terminating their participation in this Agreement.

- B) Upon receipt of this correspondence, the Dane County LWRD Water Resource Engineering Division Manager shall deem the requesting party removed from the information and education joint agreement at the end of the year in which the request is made.

7. In the event that a Party withdraws and terminates its participation in this Agreement, the withdrawing Party shall be responsible for its financial contribution with regard to this Agreement until December 31 of the year the Party withdraws. No partial refund based on the date of withdrawal by the Party shall be given.

When a withdrawing Party is no longer financially responsible under this paragraph, the cost shall be re-apportioned among the remaining Parties based upon each Party's respective proportional contribution as set forth in Exhibit A if the termination results in the funding contribution total to be less than \$40,000 for programmatic expenses plus the amount needed to fund the Position's salary and benefits for the year following the time of termination.

8. **NON-DISCRIMINATION**

In performance of services under this Agreement, the parties agree not to discriminate against any employee or applicant because of race, religion, marital status, age, color, sex, handicap, national origin or ancestry, income level or source of income, arrest record or conviction record, less than honorable discharge, physical appearance, sexual orientation, political beliefs, or student status.

9. **PERFORMANCE**

Each Party to this Agreement hereby certifies that it possesses the legal authority required to enter into this Agreement, and that the signatories to this Agreement are duly authorized to sign and that its designated representatives are authorized to act in matters pertaining to this Agreement and to provide required reports and file data as may be required.

10. **THIRD PARTY RIGHTS**

This agreement is intended to be solely between the parties hereto. No part of this Agreement shall be construed to add, supplement, amend, or repeal existing rights, benefits or privileges of any third party or parties. Nothing contained herein is intended as a waiver by any party of the defenses and immunities contained within the Wisconsin Statutes, including Sec. 893.80.

11. **EXECUTION IN COUNTERPART**

Each Party to this Agreement acknowledges that this Agreement may be executed in counterparts by duly authorized signatories and that the final contract and the cumulative counterpart signature pages shall be considered an original document with the full force and effect as if one copy of the contract was circulated to all parties for signature.

IN WITNESS WHEREOF, the Cities of Fitchburg, Madison, Middleton, Monona, Stoughton, Sun Prairie and Verona; the Villages of Cottage Grove, Cross Plains, DeForest, Maple Bluff, McFarland, Shorewood Hills, Waunakee and Windsor; the Towns of Blooming Grove, Burke, Middleton, and Westport; Dane County; and the University of Wisconsin–Madison, hereto have caused this Agreement to be executed by their proper officers.

EXHIBIT A
FINANCIAL CONTRIBUTIONS TOWARD POSITIONS RESPONSIBLE FOR STORM
WATER INFORMATION, EDUCATION AND OUTREACH

The contributions per Party listed below along with the MAMSWaP budget assume a 75% (1,560 hours annually) annual salary and benefits package of approximately \$65,000 based on the 2024 rate of pay for the Position and allocates approximately \$25,000 towards an LTE position. Any funds received that are not used for salary and benefits package will be carried forward and available for programmatic expenses in the following year.

The Salary and Benefits paid for the positions shall be based upon an assumed 5% annual increase.

The programmatic budget for implementing the information and education plan is approximately \$45,000 annually, assuming a 5% annual increase.

Billing invoice amounts reflecting salary and benefits and programmatic funds shall be reviewed by the I&E Committee.

Additional increases to the Position salary (in the case of a reclassification of Position incumbent) or programmatic budgets are allowed provided the budget amendment is approved by the I&E Committee and written notice sent to all Parties in this Agreement.

Any proposed changes shall be sent by July 1 of the year preceding the proposed change so that municipalities have adequate time to budget for the additional costs. Additional costs shall be apportioned among the Parties based upon their respective proportional contribution as set forth herein.

The Position shall pursue grant opportunities wherever possible to supplement the programmatic budget and shall be responsible for submittal of those grant requests on behalf of the Parties to this Agreement.

Contribution Categories

Category	2020 Census Population	2025 Contribution
1	>50,000	\$19,337
2	20,000-49,999	\$10,817
3	15,000-19,999	\$7,251
4	10,000-14,999	\$6,020
5	5,000-9,999	\$4,832
6	<5,000	\$2,417

Contribution Schedule

Municipality	2020 Census Population	Contribution Category	2025 Contribution	2026 Contribution	2027 Contribution	2028 Contribution	2029 Contribution
Dane County	N/A	N/A	N/A	N/A	N/A	N/A	N/A
UW Madison	N/A	5	\$4,832	\$5,074	\$5,328	\$5,594	\$5,874
City of Fitchburg	29,609	2	\$10,817	\$11,358	\$11,926	\$12,522	\$13,149
City of Madison	269,840	1	\$19,337	\$20,304	\$21,319	\$22,385	\$23,504
City of Middleton	21,827	2	\$10,817	\$11,358	\$11,926	\$12,522	\$13,149
City of Monona	8,624	5	\$4,832	\$5,074	\$5,328	\$5,594	\$5,874
City of Stoughton	13,173	4	\$6,020	\$6,321	\$6,637	\$6,969	\$7,318
City of Sun Prairie	35,967	2	\$10,817	\$11,358	\$11,926	\$12,522	\$13,149
City of Verona	14,030	4	\$6,020	\$6,321	\$6,637	\$6,969	\$7,318
Town of Blooming Grove***	1,622	6	\$2,417	\$2,538	\$2,664	NA	NA
Town of Burke	3,265	6	\$2,417	\$2,538	\$2,664	\$2,798	\$2,938
Town of Middleton	6,792	5	\$4,832	\$5,074	\$5,328	\$5,594	\$5,874
Town of Westport	4,191	6	\$2,417	\$2,538	\$2,664	\$2,798	\$2,938
Village of Cottage Grove	7,303	5	\$4,832	\$5,074	\$5,328	\$5,594	\$5,874
Village of Cross Plains	4,104	6	\$2,417	\$2,538	\$2,664	\$2,798	\$2,938
Village of DeForest	10,811	4	\$6,020	\$6,321	\$6,637	\$6,969	\$7,318
Village of Maple Bluff	1,368	6	\$2,417	\$2,538	\$2,664	\$2,798	\$2,938
Village of McFarland	8,991	5	\$4,832	\$5,074	\$5,328	\$5,594	\$5,874
Village of Shorewood Hills	2,169	6	\$2,417	\$2,538	\$2,664	\$2,798	\$2,938
Village of Waunakee	14,879	4	\$6,020	\$6,321	\$6,637	\$6,969	\$7,318
Village of Windsor	8,754	5	\$4,832	\$5,074	\$5,328	\$5,594	\$5,874
Total:			\$119,364	\$125,333	\$131,599	\$135,381	\$142,151

* Contribution not based on population.

** The Parties agree that Dane County does not invoice itself, but rather contributes in-kind with office space; phone, computer, printer and other equipment; internet access; Information Management and other staff support; access to vehicles; supervision; and other overhead.

***The Town of Blooming Grove will be completely annexed into the City of Madison on October 31, 2027, and will no longer contribute to MAMSWaP after 2027.

FOR THE CITY OF FITCHBURG



Julia Arata, Mayor 1/15/2025

Date



Tracy Oldenburg, City Clerk

1/15/2025

Date

IN WITNESS WHEREOF, the parties hereto have set their hands at Madison, Wisconsin.

CONTRACTOR:

(Type or Print Name of Contracting Entity)

By: _____

(Signature)

(Print Name and Title of Person Signing)

Date: _____

**CITY OF MADISON, WISCONSIN
a municipal corporation:**

By: _____

Satya Rhodes-Conway, Mayor

Date: 01/31/2025

Approved:

Patricia A McDermott, CPA, for

David P. Schmiedicke, Finance Director

Date: 1/31/2025

By: _____

Maribeth Witzel-Behl
Maribeth Witzel-Behl, City Clerk

Date: 1/30/2025

Eric T. Veum

Eric T. Veum, Risk Manager

Date: 1/31/2025

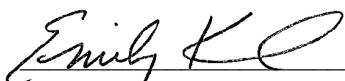
Approved as to Form:

Michael Haas

Michael Haas, City Attorney

Date: 1/31/2025

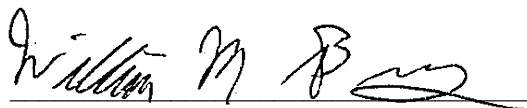
FOR THE CITY OF MIDDLETON



Emily Kuhn, Mayor

12/18/24

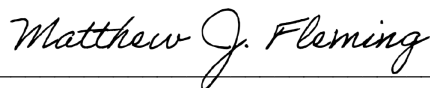
Date



William M. Burns, Finance Director

12/18/24

Date



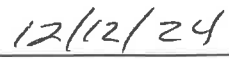
Matthew J. Fleming, City Attorney

12/19/24

Date

FOR THE CITY OF MONONA

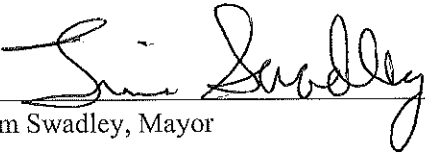

Mary K. O'Connor, Mayor


Date

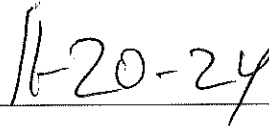

Alene Houser, City Clerk


Date

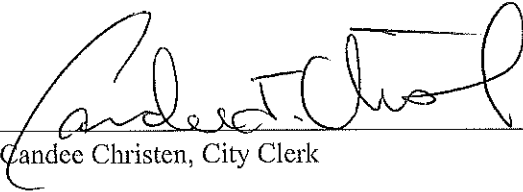
FOR THE CITY OF STOUGHTON



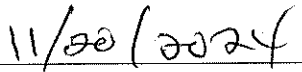
Tim Swadley, Mayor



Date



Candee Christen, City Clerk

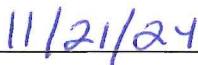


Date

FOR THE CITY OF SUN PRAIRIE



Aaron Oppenheimer, City Administrator




Date

FOR THE CITY OF VERONA



Luke Diaz, Mayor

12/8/2024
Date




Holly Licht, City Clerk

12/9/2024
Date

FOR THE TOWN OF BLOOMING GROVE



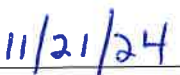
Ronald P. Bristol, Town Chair



Date

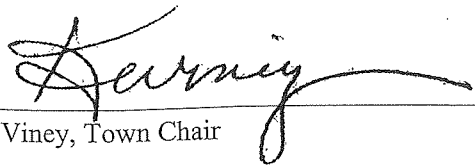


Michael J. Wolf, Town Clerk/Treasurer

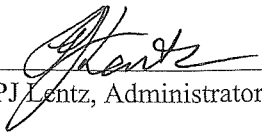


Date

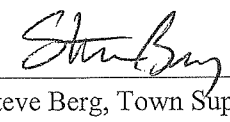
FOR THE TOWN OF BURKE


Kevin Viney, Town Chair

2-20-2025
Date


PJ Lentz, Administrator Clerk

1-23-2023
Date


Steve Berg, Town Supervisor

2/19/2025
Date

FOR THE TOWN OF MIDDLETON


Cynthia Richson, Town Chair

12-16-24
Date


Barbara Roesslein, Town Clerk

12-16-2024
Date

FOR THE TOWN OF WESTPORT

A blue ink signature of Dean A. Grosskopf, written in a cursive style.

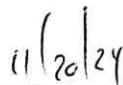
Dean A. Grosskopf, Town Administrator/Clerk-Treasurer

A blue ink date "11/20/24" written in a cursive style.

Date

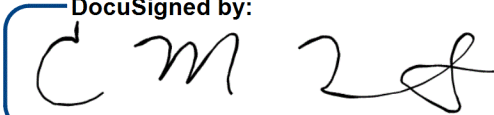
A black ink signature of Robert Anderson, written in a cursive style.

Robert Anderson, Utility, Finance, IS Manager, Deputy
Clerk Treasurer

A black ink date "11/20/24" written in a cursive style.

Date

FOR THE UNIVERSITY OF WISCONSIN - MADISON

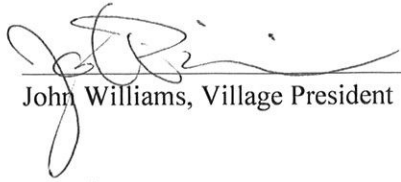
DocuSigned by:


40B52C98FA084A0...
Cindy Torstveit, Associate Vice Chancellor, FP&M

1/16/2025 | 18:04:42 CST


Date

FOR THE VILLAGE OF COTTAGE GROVE



John Williams, Village President

12/2/2024
Date



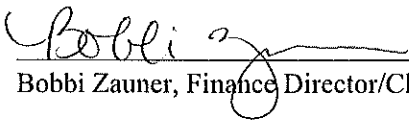
Lisa Kalata, Village Clerk

12/2/2024
Date

FOR THE VILLAGE OF CROSS PLAINS

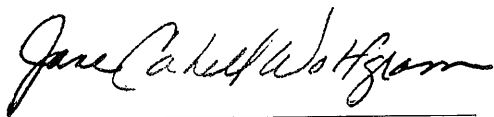

Carly Persson, Village Administrator

01/22/2025
Date


Bobbi Zauner, Finance Director/Clerk

1/22/2025
Date

FOR THE VILLAGE OF DEFOREST



Jane Cahill Wolfgram, Village President

1-22-2025

Date

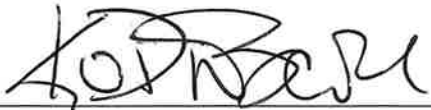


Callista Lundgren, Village Clerk

1-22-2025

Date

FOR THE VILLAGE OF MAPLE BLUFF



Kevin O'Driscoll, Village President



Date

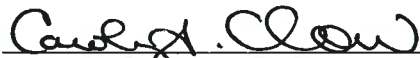


Sarah Danz, Village Clerk



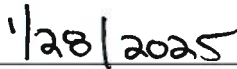
Date

FOR THE VILLAGE OF MCFARLAND



Carolyn Clow, Village President

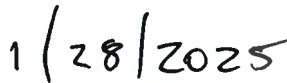
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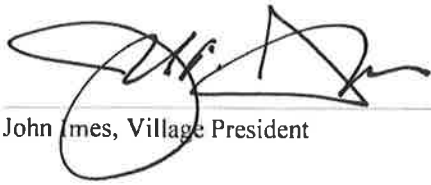


Cassandra Suettinger, Village Clerk

Date



FOR THE VILLAGE OF SHOREWOOD HILLS



John James, Village President

11-25-24

Date



Brian Mooney, Village Administrator

11-25-24

Date



Julie Fitzgerald, Village Clerk

11-25-24

Date

FOR THE VILLAGE OF WAUNAKEE



Kristin Runge, Village President

1-21-2025

Date



Karla Endres, Village Clerk

1-21-2025

Date

FOR THE VILLAGE OF WINDSOR

Robert E. Wipperfurth
Robert Wipperfurth, Village President

2-6-2025
Date

Tina Butteris
Tina Butteris, Village Administrator

2-6-2025
Date

FOR THE COUNTY OF DANE

Melissa Agard, County Executive

Date