

DANE COUNTY
POLICY AND FISCAL NOTE

☒ Original	☐ Update	Substitute No. _____
Sponsor: VELDRAN		Resolution No. 2025 RES-324
Vote Required: Majority _____		Ordinance Amendment No. _____
Two-Thirds ☒	3/4 ☐	

Title of Resolution or Ord. Amd.:

Authorizing the Reclassification of a Vacant Janitor II Position to a Janitor Position

Policy Analysis Statement:

Brief Description of Proposal -

The Dane County Department of Administration-Facilities Management Division requests the reclassification of a vacant Janitor II position (#364 G11) to a Janitor position (G9-F).

Current Policy or Practice -

Reclassifying vacant positions requires County Board approval.

Impact of Adopting Proposal -

This resolution will make it possible to reclassify a Janitor II position to a Janitor position to be consistent with the classification of the other Janitor positions within the Division.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- ☐ No Fiscal Effect
☐ Results in Revenue Increase
☐ Results in Expenditure Increase
☐ Results in Revenue Decrease
☒ Results in Expenditure Decrease

Budget Effect (check all that apply)

- ☐ No Budget Effect
☐ Increases Rev. Budget
☐ Increases Exp. Budget
☐ Decreases Rev. Budget
☐ Decreases Exp. Budget
☒ Increases Position Authority
☒ Decreases Position Authority
Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Reclassification of position #364, Janitor II (G11) to a Janitor (G9-F) will result in an annual expenditure salary/benefit decrease of \$2,100.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses				\$2,100	Federal				
Contractual Services					State				
Capital					Other				
Total	\$0	\$0	\$0	\$2,100	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Reclassification of position #364, Janitor II (G11), currently vacant, to a Janitor (G9-F).

Prepared By:

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Reviewed by:	Date: Phone: