

**DANE COUNTY
POLICY AND FISCAL NOTE**

_____ Original	_____ Update	Substitute No.
Sponsor:		Resolution No. <u>524</u>
Vote Required:		Ordinance Amendment No. _____
Majority <u>X</u>	Two-Thirds	

Title of Resolution or Ord. Amd.:

**AUTHORIZING LEASE RENEWAL TO GREATER WISCONSIN AGENCY ON AGING
RESOURCES, INC. FOR SPACE AT JOB CENTER - DCDHS – EA DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -

The Department of Human Services has leased out space at the Job Center building at 1801-1821 Aberg Avenue since 1993. DHS has been leasing approximately 255 square feet of designated office space and shared common area at 1819 Aberg Avenue to the Greater Wisconsin Agency on Aging Resources, Inc (GWAAR) since 2015. The original lease contained an expiration date of March 31, 2017 with additional options to renew for consecutive two year and one period terms. The current two year renewal at an annual rate of \$6,739.20 expires on March 31, 2019.

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

GWAAR desires to continue to occupy its current space and wishes to exercise its final renewal option for one additional one year term at a 4% increased rental rate. This lease renewal would begin on April 1, 2019 and expire on March 31, 2020 with an increased annual rental rate of \$7,008.76 to be paid in twelve (12) installments of \$584.06. All other terms and condition of the original lease remain in full force and effect.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- _____ No Fiscal Effect
- X Results in Revenue Increase
- _____ Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- X No Budget Effect
- _____ Increases Rev. Budget
- _____ Increases Exp. Budget
- _____ Decreases Rev. Budget
- _____ Decreases Exp. Budget
- _____ Increases Position Authority
- _____ Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses	\$5,257		\$7,009		Federal				
Contractual Services					State				
Capital					Other				
Total	\$5,257	\$0	\$7,009	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Prepared By:

Agency:		Division:	
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