

2014 ETR-024

FUND TRANSFER REQUEST FORM

AGENCY Medical Examiner ORGANIZATION Medical Examiner DATE: 05-21-14

TRANSFER AMOUNT(S) FROM		FOR ACCOUNTING USE ONLY					
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Actual Amount	Balance	
1	\$40,000.00	Salaries & Wages	MEDEXAM 10009	986,200	-	377,825	608,375
2							
3							
4							
5							
6							
7							
6							

TRANSFER AMOUNT(S) TO		FOR ACCOUNTING USE ONLY					
Amount in Whole \$\$	Account Title	Account Number	Budget Amount	Encumbered Amount	Actual Amount	Balance	
1	\$40,000.00	Autopsy Expenses	MEDEXAM 30396	8	8	8	8
2							
3							

EXPLANATION

The current Deputy Medical Examiner has tendered her resignation effective 07-18-14. Recruitment for a replacement is underway but will likely not be completed for months. This money will be used to fund an existing contract for pathology services that was developed in an RFP process in 2012. This existing contract is in effect until November 30, 2014. Approving this will allow the Chief Medical Examiner to have periodic relief from the autopsy schedule.

ACTION			
Dept/Committee	Date	Approved	Denied
Oversight Committee	6/17/14	<i>[Signature]</i>	
Controller	6/14/14	<i>[Signature]</i>	
County Executive	6/6/14	<i>[Signature]</i>	
Finance Committee			

Initial Request to be submitted to Controller for fund availability. The Department Head will assume responsibility for getting oversight committee approval before submitting request.