

FUND TRANSFER REQUEST FORM

AGENCY	Land & Water Res	ORGANIZATION	Parks	LEGISTAR FILE	2020 FTR-047		
TRANSFER AMOUNT(S) FROM				CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	\$630	Donation Revenue	LWRPKOP 81566				
2							
3							
4							
5							
TRANSFER AMOUNT(S) TO				CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	\$585	LTE Land Management/Restoration	LWRPKOP 10079				
2	\$ 45	Social Security	LWRPKOP 10108				
3							
4							
5							
EXPLANATION			APPROVALS				
To increase the LTE Land Management/Restoration Expense account due to Carla Wright donating \$629.87 through the Madison Community Foundation towards having an LTE remove garlic mustard from the oak woods and pine plantation in the newly acquired lands at Indian Lake County Park.				DATE	APPROVED	DENIED	
			Controller				
			County Executive				
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.							