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2021 RES-138

**AUTHORIZING RECLASSIFICATION OF VACANT SOCIAL WORKER POSITION TO
CASE MANAGER DCDHS – ACS DIVISION**

In the adopted 2021 County Budget, the Dane County Department of Human Services (DCDHS) added one Social Worker (Bilingual – Spanish) position to the 2021 budget that was effective June 1, 2021. DCDHS is requesting reclassification of this position, which has been vacant for fewer than six months to Case Manager (Bilingual – Spanish). The Department of Administration – Employee Relations has recommended approval of this request.

This position is assigned to the Comprehensive Community Services (CCS) Program and will carry out the tasks associated with an intake worker in that unit. The position will be responsible for determining people’s initial eligibility for the CCS Program and for certifying continuing eligibility for CCS. In anticipation of the June 1 effective date, a recruitment to fill this position was open from April 2 through April 30, 2021. During the month of April, NeoGov reports there were 1,181 views of the job as it was advertised but zero applications were completed for the position. DCDHS has had recent success filling Bilingual Spanish Case Manager openings in January and February 2021.

NOW, THEREFORE BE IT RESOLVED that the Dane County Board of Supervisors does hereby support and authorize reclassification of the vacant Social Worker (Bilingual – Spanish) (pay range: SW 16-18) (Position Number: 3279) in the Department of Human Services to Case Manager – Bilingual (Spanish) (pay range: SW 16-18), commensurate with the Department’s request and approval of the Department of Administration – Employee Relations Division.