



# Bid Waiver Form

Revised 04/2021

<b>Short Description of Goods/Services</b>	RNG Plant Technical Engineering Services, Consumables, Spare Parts, and Equipment	<b>Total Cost</b>	\$616,770 (\$123,354 per year for 5 years)
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<b>Vendor Name</b>	BIOFERM ENERGY SYSTEMS	<b>MUNIS #</b>	18034	<b>Req #</b>	
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<b>Purchasing Officer</b>	Pete Patten	<b>Date</b>	12/30/2021
<b>Department</b>	Waste & Renewables	<b>Email</b>	Wienkes.Roxanne@countyofdane.com
<b>Name</b>	Roxanne Wienkes	<b>Phone</b>	608.509.6681

**\*A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL\***

**Provide a detailed description of the goods/services intended to be purchased:**

Vendor will provide ongoing technical engineering and programming support to Dane County staff performing operations and maintenance (O&M) of the RNG Plant. Anticipated need for engineering services for 2022 are estimated to be approximately 30 hours per month at the rate listed for process engineer in the attached rate schedule (\$82,800). Actual amount of spending may vary.

Bioferm will also continue to provide spare parts and technical support for VPT compressor equipment. The attached quotes outline the parts that are anticipated to be needed by Dane County. Actual prices and parts may vary depending on need and total cost may exceed the estimated amount of \$40,554 annually.

**\*Send to a Purchasing Officer Once Completed\***



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## Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

Dane County Department of Waste & Renewables (W&R) owns and operates a Renewable Natural Gas (RNG) Plant that converts landfill gas (LFG) to pipeline quality RNG that is injected into the interstate transmission pipeline. The processing equipment was designed and installed by Bioferm Energy Systems in 2019.

Bioferm previously provided continued technical engineering support after commissioning through an O&M contract until July 2021 and they continue to provide service and support to their proprietary systems (programming, controls, etc.). This bid waiver will allow the Department of Waste & Renewables to continue receiving onsite/local technical support needed for efficient operations of the RNG Plant.

Bioferm is also the North American supplier for VPT Compressors and parts, the manufacturer of critical LFG compression equipment at the RNG Plant. Bioferm will also continue to supply the parts, consumables (oil), and equipment needed for operation and maintenance of these compressors.

A master services agreement/contract, as necessary, will be routed internally as required for review and approval.

W&R will continue to seek multiple quotes or solicit formal quote/bids/proposals for large engineering or design projects (+\$25,000 in work) when able (i.e. not an emergency) but needs the ability and spending authority to maintain and troubleshoot existing systems.

W&R is requesting a multi-year waiver from bid (5 years) for contracting with Bioferm. Total amount of spending over this period could exceed \$616,770 (for 5 years).

## Bid Waiver Approval (For Purchasing Use Only)

Under \$37,000 (Controller)

\$37,000+ (Personnel & Finance Committee)

Date Approved:

**\*Send to a Purchasing Officer Once Completed\***



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## **Billing Rates** (Effective 07/01/2021 to 12/31/2021)

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Legal	\$480.00/hr
Principle	\$350.00/hr
Senior Manager	\$275.00/hr
Senior Engineer	\$250.00/hr
Project Manager	\$245.00/hr
Process Engineer	\$230.00/hr
Engineer	\$155.00/hr
Operations Technician	\$140.00/hr
Engineering Technician	\$125.00/hr
Drafter	\$125.00/hr
Project Assistant	\$ 65.00/hr
Administrative Assistant	\$ 55.00/hr

All rates above reflect support provided during regular business hours, Monday – Friday, 8:00 AM to 5:00 PM CT.

After-Hours Support	Rate x 1.5
Overtime Hours	Rate x 1.5
Holiday Hours	Rate x 2
Travel Hours	Rate x 0.5

24/7 Service Call Support Technician Subject to rates above, or as agreed upon with a service contract.

Mileage	IRS standard mileage rate for business
Consultants and Other	Cost + 25%
Printing Costs	Cost + 25%
Travel Expenses	Cost + 10%

### **Notes:**

*International staff billing rates are subject to foreign currency to US\$ exchange rate at the time of service.*

*Unless otherwise specified in contract, travel expenses are billed at cost plus 10% administrative fee, and transit time is billed at half rate.*

*These rates are subject to change.*

*This information is confidential and may not be shared without express written consent of BIOFerm™ Energy Systems, LLC.*

# BIOFERM™



BIOFerm Energy Systems, LLC  
 3 Point Pl, Ste 100  
 Madison, WI 53719  
 (608) 467-5523  
 BIOFermEnergy.com

## Quote

**Order No.:** QT-0001056  
**Order Date:** 7/2/2021  
**Delivery Date:** 11/26/2021  
**Customer ID:** C00031  
**Currency:** USD

**BILL TO:**

Dane County Waste & Renewables  
 1919 Alliant Energy Center Way  
 Madison, WI 53713  
 United States of America

**SHIP TO:**

County of Dane, Dept of Public Works  
 7102 Highway 12 & 18  
 Madison, WI 53718  
 United States of America

**CUSTOMER P.O. NO.**

**TERMS**

**CONTACT**

Due upon Receipt

Tim Kreeger, kret@biofermenergy.com

**FOB POINT**

**SHIPPING TERMS**

**SHIP VIA**

NO.	ITEM	DESCRIPTION	QTY.	UOM	PRICE	DISC.	EXT. PRICE
1	ART2001577	VPT ESTSYN CE 100 compressor oil 200L/Drum	6.00000	DRUM	4,995.48000	0%	29,972.88
2	ART2001241	SK8100 series Separator Cartridge 032000032	2.00000	EACH	1,373.68000	0%	2,747.36
3	ART2000174	SK8100 SERIES Oil filter cartridge Item 400006366	2.00000	EACH	3,916.66000	0%	7,833.32
4	FREIGHT-SP	Freight - Spares	1.00000	LUMPSU	0.01000	0%	0.01

**Total Quantity:** 11.00000  
**Total Unbilled Quantity:** 11.00000

**Sales Total:** 40,553.57  
**Freight & Misc.:** 0.00  
**Less Discount:** 0.00  
**Tax Total:** 0.00  
**Total (USD):** 40,553.57



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BILL TO:	SHIP TO:
Dane County Waste & Renewables 1919 Alliant Energy Center Way Madison, WI 53713 United States of America	County of Dane, Dept of Public Works 7102 Highway 12 & 18 Madison, WI 53718 United States of America

CUSTOMER P.O. NO.	TERMS	CONTACT
	Due upon Receipt	Tim Kreeger, kret@biofermenergy.com
FOB POINT	SHIPPING TERMS	SHIP VIA

NO.	ITEM	DESCRIPTION	QTY.	UOM	PRICE	DISC.	EXT. PRICE
1	ART4000116	SK8100 series Mechanical seal 400006726	1.00000	EACH	7,624.89000	0%	7,624.89
2	ART2001576	SK8100 series oil pump, complete with motor 400006717	1.00000	EACH	28,253.19000	0%	28,253.19
3	ART2001311	SK8100 series vessel heater temperature control TR 0...70 °C, setpoint: 40 °C 400006713	1.00000	EACH	135.66000	0%	135.66
4	ART2001312	SK8100 series vessel heater safety temperature limiter TB = 120 °C 400002282	1.00000	EACH	148.43000	0%	148.43
5	ART2000182	SK8100 series Oil Vessel Heater Item 400006714	1.00000	EACH	9,410.02000	0%	9,410.02
6	FREIGHT-SP	Freight - Spares	1.00000	LUMPSU	0.01000	0%	0.01

<b>Total Quantity:</b>	6.00000	<b>Sales Total:</b>	45,572.20
<b>Total Unbilled Quantity:</b>	6.00000	<b>Freight &amp; Misc.:</b>	0.00
		<b>Less Discount:</b>	0.00
		<b>Tax Total:</b>	0.00
		<b>Total (USD):</b>	45,572.20