



Dane County

Minutes - Final Unless Amended by Committee

Local Emergency Planning Committee

Monday, October 12, 2015

1:30 PM

Madison Water Utility, 119 E. Olin Ave.

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A. Call To Order

Others Present – Dave Bursack and Beth Klubertanz

Ralph North called the meeting to order at 1:30 p.m.

Present 7 - HARRY BARGER, RICH ROTH, CHARLES TUBBS, RALPH NORTH, MARISA TRAPP, ERNIE MARTINEZ, and TIM MROWIEC

Absent 4 - TRISTEN JORDAN, DYLAN BROGAN, JIM MONTGOMERY, and BOB SALOV

B. Consideration of Minutes

[2015](#) Minutes of 6/18/15 LEPC Meeting
[MIN-344](#)

Attachments: [2015 MIN-344](#)

Laura Buholca was listed as absent when her appointment had actually expired.

A motion was made by ROTH, seconded by MROWIEC, that the Minutes be approved as amended. The motion carried by a voice vote.

C. Action Items

D. Presentations

E. Reports to Committee

Madison Fire HIT Report

Mrowiec presented

Incidents responded to by the team since the last meeting include:

- 11 hazardous materials responses*
- 7 HIT team responses*
- 5 phone responses including 1 to Mount Horeb*
- Investigation of a knapsack in downtown Madison of white powder that proved to be inert*
- A leak of mercuric acid from a truck in DeForest*
- Two Madison apartment buildings with flooded garages*
- Xylene spill on Brook Street in Madison*

EPCRA Report

Dave presented an overview of the “Dane County Strategic Planning Response for Hazardous Materials Responses” and noted sections of particular interest. In the discussion that followed, it was requested that the 54th Civil Support Team be added in the Haz Mat Response Matrix. It was also suggested that a receipt be included when the Plan is distributed to fire and police associations. The committee was asked to review the Plan and contact Dave if they have any questions.

The planning spreadsheet for updating and creating EPCRA Section 302 Off-Site Plans was distributed and discussed.

Dave noted that the “Dane County Radiological Emergencies Response Plan” has been updated.

Hazardous Materials Emergency Planning Grant (HMEP)

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The deadline of November 2 is quickly approaching for this year’s HMEP grant (from U.S. DOT through WEM). Suggestions for projects and target audiences were discussed. It was agreed that the public should be the target audience. DCEM will design a tri-fold brochure and email to the committee as a concept. Further discussion centered on training for first responders on the recent adoption of United Nations “Globally Harmonized System” (GHS) for product labeling and Safety Data Sheets.

Pipelines - follow-up discussion

The Enbridge pumping station in Marshall has plans to build a new station capable of pumping 1.2 million barrels of crude oil per day. Dave distributed the Dane County Conditional Use Permit #2291 for review. The following Conditions were highlighted:

- #3 – The spill containment basin holds up to one hour of product.*
- #7 – An Emergency Response Plan will be made available.*
- #8 – Sufficient emergency staff will be available in the area.*
- #9 – Biennial training will be provided to first responders in Waterloo and Marshall areas.*

Membership Reports

None

F. Future Meeting Items and Dates

The next meeting will be held on Monday, February 8, 2016. Items for discussion may include trains which are transporting hazardous materials through Dane County and scheduling chapter reviews of the countywide hazmat plan.

G. Public Comment on Items not on the Agenda

None

H. Such Other Business as Allowed by Law

None

I. Adjourn

A motion was made by TUBBS, seconded by ROTH, that the meeting be adjourned. The motion carried by a voice vote. Meeting adjourned at 2:52 p.m.

Minutes respectfully submitted by Beth Klubertanz.