



**GREG BROCKMEYER**  
Director of Administration

**COUNTY OF DANE**  
DEPARTMENT OF ADMINISTRATION

**RISK MANAGEMENT**

Room 425 City-County Building  
210 Martin Luther King Jr. Blvd.  
Madison, WI 53703-3342  
608.266.4134  
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**JOSHUA COTILLIER**  
Risk Manager

**MEMORANDUM**

**TO:** Public Protection & Judiciary Committee  
**FROM:** Joshua Cotillier, Dane County Risk Manager  
**DATE:** April 8, 2025  
**SUBJECT:** Claims for Denial

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The Dane County Clerk has recently received the following claims. The Department of Administration, Division of Risk Management has worked with the various Departments and the County's insurer to investigate these claims and, based upon these investigations, recommend the following actions:

Claimant:	Larissa Estell
Date of Incident:	12/23/2024
Date of Claim:	03/28/2025
Amount Claimed:	\$50,000.00
Department:	Airport
Insurance:	WMMIC
Narrative:	Slip and Fall in Parking Garage at Dane County Airport
Recommendation:	Deny - Dane County has no liability



Joshua Cotillier  
210 Martin Luther King Jr. Blvd  
Madison, Wisconsin 53703

April 7, 2025

RE:     Claimant:             Larissa Estell  
         Our Claim No.:        GLDA00003897  
         Our Insured:          Dane County  
         Date of Loss:          12/23/2024

Dear Joshua Cotillier,

We received the above-referenced claim on March 28, 2025. After a thorough examination of the information regarding the claimant's slip and fall at the Dane County Regional Airport parking garage, it has been determined that Dane County has no liability for this claim due to natural accumulation/winter weather conditions. Please issue a formal disallowance and provide a copy of this disallowance to WMMIC.

This claim will be closed on the date of receipt of the disallowance.

A copy of this letter has been placed in the claim file for reference. If you should have any further questions, please contact me.

Sincerely,

Samantha McWilliams, CPC-A  
Liability Claim Representative  
Wisconsin Municipal Mutual Insurance Company  
(608) 721-7189  
smcwilliams@wmmic.com