



Dane County

Minutes - Final Unless Amended by Committee

Airport Commission

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Wednesday, May 8, 2019

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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A. Call To Order

Chair Haight called the meeting to order at 5:32 pm.

Staff in attendance: Jones; Jensen; Meyers; and Ladell

Members of the public in attendance: Mary Barros

Present: 9 - PAUL RUSK, SALLY PROBASCO, WILLIAM HAIGHT, PERRY ARMSTRONG, ANDREW SCHAUER, MAUREEN McCARVILLE, JERRY BOLLIG, STEVEN PETERS and ANGELA THOMAS

Pledge of Allegiance

The Pledge was recited.

A-1 Special Matters

1. Introduction of New Commissioner, Angela Thomas

The Chair introduced the newly appointed citizen member of the commission, Angela Thomas, from Eastern Dane County, outside of the City of Madison, and asked her to share a few words. Cmsnr. Thomas thanked the Chair and said she is happy and excited for the opportunity to serve on the Commission. She shared that her background is in Finance and that she's worked with the Mayor of Sun Prairie on their Comprehensive Planning Commission, is a member of the Civil Air Patrol and is an avid, life-long aviation enthusiast. The commissioners and staff welcomed her.

2. Election of Officers

The Chair announced that the floor was open for nominations for the officers of the commission and noted that we currently don't have a Secretary due to the resignation of Don Esposito who moved out of state.

A motion was made by Supervisor RUSK, seconded by Cmsnr. PROBASCO that a slate of candidates be named as follows: HAIGHT to remain Chair; PROBASCO to remain Vice-Chair and ARMSTRONG to be Secretary. Motion carried by a voice-vote. (9-0) A motion was made by Cmsnr. PROBASCO, seconded by Supervisor PETERS to close the nominations and approve the slate presented. Motion carried by a voice-vote. (9-0)

3. Introduction of Gene Meyers, Executive Deputy Airport Director

The Chair introduced and welcomed the new Executive Deputy Airport Director, Gene Meyers and asked him to say a few words.

Meyers said it was great to meet everyone and that he came from Florida's Lee County Port Authority which runs the Southwest Florida International Airport as well as Page Field in Fort Meyers, Florida, where he was the Division Director of Administration. He has worked in the Aviation industry for over 25 years, is a pilot and previously, he worked for Midwest Airlines, and JetBlue Airways. He said he was raised in Wisconsin and has family ties so he feels like he is back home. The commissioners welcomed him.

B. Consideration of Minutes

1. [2018 MIN-531](#) AIRPORT COMMISSION MINUTES, MARCH 13, 2019

Attachments: [2018 MIN-531](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor RUSK, that the Minutes be approved. The motion carried by a voice vote. (9-0)

C. Report of Subcommittees

1. Report of April 30, 2019 Noise Subcommittee

Airport Noise Subcommittee Chair, Paul Rusk reported on the April 30, 2019 Subcommittee meeting. He said it was rather uneventful and about 6 members of the public attended and noted that more citizens come to the fall meeting likely related to being outdoors more and having open windows over the summer.

Supervisor McCarville concurred that it was a fabulous meeting and the 1 household who calls to complain repeatedly lives in her supervisory district. She added that it was low-key and the public appreciates an opportunity to vent concerns and ask questions.

Rusk added that it is known that the Airport cares and the public is aware that we do what we can to mitigate the noise.

D. Referrals (Resolutions & Ordinance Amendments)

1. [2018 RES-644](#) AUTHORIZING EXECUTION OF A LEASE FOR THE OPERATION OF A BAGGAGE CART RENTAL CONCESSION AT THE DANE COUNTY REGIONAL AIRPORT

Sponsors: RUSK, BOLLIG, McCARVILLE, PETERS and SCHAUER

Attachments: [2018 RES-644](#)
[2018 RES-644 Fiscal Note](#)
[2018 RES-644 CONTRACT #13672](#)

Jones explained the resolution. A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor SCHAUER, that the Resolution be recommended for approval. The motion carried by a voice vote. (9-0)

2. [2018 RES-656](#) APPROVING A SCHEDULED AIRLINE OPERATING AGREEMENT AND TERMINAL BUILDING LEASE WITH FRONTIER AIRLINES INC

Sponsors: RUSK, BOLLIG, McCARVILLE, PETERS and SCHAUER

Attachments: [2018 RES-656](#)
[2018 RES-656 Fiscal Note](#)
[2018 RES-656 CONTRACT #13673](#)

Jones explained the resolution. A motion was made by Cmsnr. PROBASCO, seconded by Cmsnr. SCHAUER, that the Resolution be recommended for approval. The motion carried by a voice vote. (9-0)

3. [2018 RES-657](#) APPROVAL OF FIRST AMENDMENT OF OPERATING AGREEMENT AND TERMINAL BUILDING LEASE OF SUN COUNTRY AIRLINES

Sponsors: RUSK, BOLLIG, McCARVILLE, PETERS and SCHAUER

Attachments: [2018 RES-657](#)
[2018 RES-657 Fiscal Note](#)
[2018 RES-657 CONTRACT #13517A](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor PETERS, that the Resolution be recommended for approval. Jones explained the resolution. The motion carried by a voice vote. (9-0)

4. [2018 RES-662](#) AUTHORIZING AMENDMENT OF PURCHASE OF SERVICES AGREEMENT FOR AIRPORT SYSTEM ADMINISTRATION SERVICES

Sponsors: RUSK, BOLLIG, McCARVILLE and PETERS

Attachments: [2018 RES-662](#)
[2018 RES-662 Fiscal Note](#)
[2018 RES-662 CONTRACT #13145A](#)

Jones explained the resolution. A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor BOLLIG, that the Resolution be recommended for approval. The motion carried by a voice vote. (9-0)

5. [2018 RES-663](#) AUTHORIZING AMENDMENT OF PURCHASE OF SERVICES AGREEMENT FOR AIRPORT DATABASE CONVERSION AND ON CALL TECHNICAL SERVICES

Sponsors: RUSK, BOLLIG, McCARVILLE and PETERS

Attachments: [2018 RES-663 Peterson Database Conversion and On Call Res \(i\) 2019.pdf](#)
[2018 RES-663 Fiscal Note](#)
[2018 RES-663 CONTRACT #13146A](#)

Jones explained the resolution. A motion was made by Cmsnr. ARMSTRONG, seconded by BOLLIG, that the Resolution be recommended for approval. The motion carried by a voice vote. (9-0)

E. Items Requiring Commission Action

1. Mileage and Per Diem for Airport Commission Members in attendance at this May 8, 2019 meeting of the Airport Commission and the April 30, 2019 Noise Subcommittee Meeting

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor RUSK, to approve mileage and per diem for Airport Commissioners in attendance at this, May 8, 2019 Commission meeting and the April 30, 2019 Noise Subcommittee meeting. Motion carried by a voice vote. (9-0)

F. Presentations - None

G. Reports to Commission

1. Activity Report

Director Jones reported that enplanments for March were up 20 percent year over year from last March. The concessionaires reported that they are doing phenomenally well due to the increased activity. Their sales are way above the national average for sales per enplanments for small airports. Some discussion ensued and there were a few questions and answers.

2. Air Park Matters

Jones reported that previously there was interest from the Commission on the feasibility of a hotel being built on or near Airport owned land. Jones deferred to the Chair who met with the North Central Group. Haight reported they responded that now is not the time to add a hotel in the area as there are quite a few hotels in the East Towne Mall and nearby Interstate areas that are within the range for consideration of additional hotels. One "wild card" is dependent on what happens to the Oscar Mayer building. There was a short question and answer period. Chair Haight added that the North Central group is aggressive and keeps updated data on the issue. They will keep the Airport up to date on any developments regarding a hotel.

3. Airport 80th Anniversary Update

Jensen reported on the Airport's upcoming 80th Anniversary Celebration that will take place at the Airport on Sunday, June 23, 2019 from 1:00pm to 6:00pm. He reported on the many activities including a job fair, concert, food and beverages, in the terminal and at the old "Stone Hangar," bus tours of the entire airfield including a stop at the East ramp where Wisconsin Aviation and the general aviation groups have graciously offered to host and provide select static displays including an F-16; helicopter, snow removal equipment and many other aircraft. Photo opportunities will be available for the public to sit in some of the aircraft including a bi-plane. A pre-concert begins at 4:00pm in the south end of the terminal with "The Voice's" runner-up, Chris Kroeze who will perform. The event will wind down by 5 or 6pm. He reported that an historic, perfect condition airport beacon has been taken out of storage and will be unveiled by the County Executive and lit for this event and future events. The event is being promoted on the Airport website, and in many other media outlets. A "save the date" has been sent out to interested parties and the public and additional outreach is forthcoming. In addition there will be kids games and free give aways including a children's book, and the free bus tours.

4. Air Service Update

Jones reported that Sun Country ended its seasonal flight on April 6th. American Airlines ended their seasonal flights to Phoenix on the first of May. There is some discussion of the airlines providing summer, seasonal destinations, as well. In September, American Airlines will begin mainline service to Dallas-Ft. Worth on one of the existing daily flights. Meetings continue with other Airlines for potential, exciting non-stop flights.

5. Customer Service Training Update

Recently the entire Airport staff was required to attend for 2 hours each month for 6 months, Madison College's "Service Champions" customer service training. The Airport continues to address customer complaints and works on resolution to such complaints. The training was an invaluable tool as the curbside traffic is ever increasing as vehicles drop off and pick up passengers.

H. Future Meeting Items and Dates

1. Next meeting is tentatively scheduled for Wednesday, June 12, 2019 @ 5:30pm, or at the Call of the Chair. (Subsequent to this meeting, it was determined that this date may be postponed to a later date in June.)

I. Public Comment on Items not on the Agenda

There was no public comment on items not on the agenda.

J. Such Other Business as Allowed by Law

There was a brief discussion on the matter of Airport tours for the commissioners. Jones will arrange. A long-term expansion presentation will tentatively be presented at the commission's July meeting. In addition, the Chair asked that Jones share her recent presentation that she gave to the "Downtown Madison, Inc." group. He also congratulated Jones and mentioned that she was recently featured as "Executive of the Month" in an "In Business" magazine article.

K. Adjourn

A motion was made by Cmsnr. ARMSTRONG, seconded by Supervisor McCARVILLE, to adjourn. Motion carried by a voice vote. (9-0) The meeting adjourned at 6:34PM.

Minutes respectfully submitted on behalf of William Haight, Chair

WH:cjl

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NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.

LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.

Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1