



Exhibition Hall ■ Veterans Memorial Coliseum ■ Willow Island
New Holland Pavilions ■ Arena

To: Chair and Members of the Personnel & Finance Committee
From: Brent Kyzer-McHenry, Executive Director
RE: Center Worker Positions Vacant for More Than 6 Months

Dane County Ordinance ch. 29.52(15) requires both the Personnel & Finance Committee and the County Executive to approve filling positions that have been vacant longer than six months. The Alliant Energy Center is respectfully requesting approval to fill five Center Worker positions that have been vacant more than six months as a result of the staff furloughs that occurred as a result of the COVID-19 epidemic. The Center is in the process of ramping up its staffing in preparation of hosting events this summer and these positions are critical to being able to reopen and provide the level of customer service that is expected by our clients. The position numbers for the vacancies are 01507, 01512, 01516, 01519, and 03088.

What is the nature of the work or what is the essential function of the positions?

The Center Worker positions are responsible the setting up and tearing down of events, cleaning of the buildings, grounds maintenance, and fulfilling exhibitor orders. These functions are all essential to the Center being able to host large scale events.

How has this function been fulfilled without these positions?

The Center has maintained a minimum level of Center Worker positions sufficient to meet the needs of the COVID vaccination and immunization site, as well as the Second Harvest Food Bank operations that are taking place on campus. With the Center planning to reopen for events this summer it must get back to full staffing to properly set up and tear down events, as well as provide the level of cleaning necessary to maintain its GBAC certification.

What will be the impact on the Department's function and mission if the positions remain vacant?

Without these positions the Center will not be able to host large scale events, and therefore will not be able to fulfill its mission of operating first-class facilities...with superior service...without a general fund subsidy.