

# Dane County Contract Addendum Cover Sheet

Revised 03/2025

Res 258  
significant

BAF # 25316  
Acct: Seitz  
Mgr: P. Duffie  
Budget Y/N: Y

**Contract #**  
Admin will assign

**16085 / 87496C**

<b>Dept./Division</b>	Human Services / HAA	<b>Vendor Name</b>	Catholic Charities, Inc., Diocese of Madison
<b>Brief Addendum Title/Description</b>	Adding \$200,000 in funds from the City of Madison to Program 8140	<b>Vendor MUNIS #</b>	1227
		<b>Addendum Term</b>	1/1/2025 - 12/31/2025
		<b>Amount (\$)</b>	\$ 200,000.00

Department Contact Information		Vendor Contact Information	
<b>Contact</b>	Contract Coordination Assistant	<b>Contact</b>	Shawn Carney
<b>Phone #</b>	608-242-6200	<b>Phone #</b>	608-826-8111
<b>Email</b>	dcdhscontracts@danecounty.gov	<b>Email</b>	contracts@ccmadison.org
<b>Purchasing Officer</b>			


Purchase Order – Maintenance or New PO					
<input checked="" type="checkbox"/>	<b>PO Maintenance Needed</b>	<b>Org:</b> 80366	<b>Obj:</b> 36205	<b>Proj:</b>	\$ 200,000.00
	<b>PO#</b> 20250379	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
<input type="checkbox"/>	<b>No PO Maintenance Needed</b> – this addendum does not change the dollar amount of the contract.				
<input type="checkbox"/>	<b>New PO / Req. Submitted</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
	<b>Req#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
A resolution is required when the total contracted amount first exceeds \$100,000.  Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000	<b>Addendum #</b>	<b>Term</b>	<b>Amount</b>	<b>Resolution</b>	
	Original	1/1/2025 - 12/31/2025	\$ 591,902.00	<input checked="" type="checkbox"/> None	Res#
	A	1/1/2025 - 12/31/2025	\$ 6,000.00	<input checked="" type="checkbox"/> None	Res#
	B	1/1/2025 - 12/31/2025	\$ 0.00	<input checked="" type="checkbox"/> None	Res#
	C	1/1/2025 - 12/31/2025	\$ 200,000.00	<input type="checkbox"/> None	Res# 2025 - 258
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
<b>Total Contracted Amount</b>			<b>\$ 797,902.00</b>		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL
<b>Dept. Head / Authorized Designee</b>


APPROVAL – Contracts Exceeding \$100,000	
<b>Director of Administration</b>	<b>Corporation Counsel</b>
	SHR 12.22.25

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
<b>DOA:</b>	<b>Date In:</b> 12/23/25 <b>Date Out:</b>	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Tuesday, December 23, 2025 9:54 AM  
**To:** Hicklin, Charles; Rogan, Megan; Pabellon, Carlos  
**Cc:** Oby, Joe  
**Subject:** Contract #16085  
**Attachments:** 16085.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 12/23/2025 2:12 PM	
	Rogan, Megan	Read: 12/23/2025 9:59 AM	Approve: 12/23/2025 9:59 AM
	Pabellon, Carlos		Approve: 12/23/2025 10:29 AM
	Oby, Joe		

Carlos – Joshua is out of the office until 12/29 so I'm asking that you sign off on this one for Risk Management.

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16085

Department: Human Services

Vendor: Catholic Charities

Contract Description: Adding funds from City of Madison for operation of the Beacon Day Resource Center (Res 258)

Contract Term: 1/1/25 - 12/31/25

Contract Amount: \$200,000.00

*Michelle Goldade*

Administrative Manager

Dane County Department of Administration

Room 425, City-County Building

210 Martin Luther King, Jr. Boulevard

Madison, WI 53703

PH: 608/266-4941

Fax: 608/266-4425

TDD: Call WI Relay 711

Please note: I am currently working a modified schedule. I work in office Mondays and Wednesdays and work remotely Tuesday, Thursdays and Fridays.

## Goldade, Michelle

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**From:** Hicklin, Charles  
**Sent:** Tuesday, December 23, 2025 3:10 PM  
**To:** Goldade, Michelle  
**Subject:** Approve: Contract #16085

2025 RES – 258

**AUTHORIZING RECEIPT OF FUNDS FROM THE CITY OF MADISON CONTRIBUTING TO  
OPERATIONS OF THE BEACON DAY RESOURCE CENTER  
DCDHS – HAA DIVISION**

Dane County is involved in a public-private partnership between the City of Madison, The United Way, and Catholic Charities, Inc., Diocese of Madison to operate The Beacon day resource center for individuals experiencing homelessness in Dane County.

This resolution is to authorize the receipt of the City of Madison's 2025 contribution of \$200,000 to this collaborative partnership and to amend the contract for Catholic Charities, Inc., Diocese of Madison for the corresponding amount.

**NOW, THEREFORE, BE IT RESOLVED** that County Executive and County Clerk are hereby authorized and directed to sign the agreement with the City of Madison on behalf of Dane County; and

**BE IT FURTHER RESOLVED** that the following revenue account be added to the Housing Access and Affordability Division of the Department of Human Services and that the revenue increase be credited to the County General Fund and transferred from the General Fund to the following expenditure account in the Department of Human Services:

<u>Revenue</u>		
<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
80366 86430	City of Madison - Beacon	\$200,000

<u>Expenditure</u>		
<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>
80366 36205	Day Resource Center – Shelter Operations	\$200,000

**BE IT FINALLY RESOLVED** that the following contract be amended and that the County Executive and the County Clerk are hereby authorized and directed to sign the agreement on behalf of Dane County and that the Controller is authorized to make payments for the contract.

<u>Vendor</u>	<u>Amendment Amount</u>
Catholic Charities, Inc., Diocese of Madison	\$200,000

## ADDENDUM

THIS ADDENDUM is made and entered into by and between the County of Dane (hereinafter referred to as "COUNTY") and Catholic Charities of the Diocese of Madison, Inc. (hereinafter "PROVIDER") as of the date representatives of both parties have affixed their respective signatures.

WHEREAS the COUNTY and PROVIDER have previously entered into a Purchase of Service Agreement No. 87496 (hereinafter the "Master Agreement"), pursuant to which PROVIDER has agreed to provide the COUNTY certain services more fully described in the Master Agreement; and

WHEREAS COUNTY and PROVIDER now wish to amend said Master Agreement,

NOW, THEREFORE, in consideration of the above premise and the mutual covenants of the parties the receipt and sufficiency of which is hereby acknowledged by each party for itself, the COUNTY and PROVIDER do agree that the Master Agreement shall continue in full force and effect unchanged in any matter by this addendum, except as specifically set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum. This addendum consists of two (2) pages.

Current Cost  
for 2025  
\$ 597,902

Addendum Amount  
\$ 200,000

Revised Maximum  
Cost for 2025  
\$ 797,902

IN WITNESS WHEREOF, COUNTY and PROVIDER, by their respective authorized agents, have caused this addendum and its attachments, if any, to be executed, effective as of the date by which all parties hereto have affixed their respective signatures, as indicated below.

Date Signed: 12/22/25

FOR PROVIDER:

Signature

Print Name and Title of Signer

Shawn P. Carney  
SHAWN P. CARNEY EXEC. DIRECTOR

Date Signed: \_\_\_\_\_

Signature

Print Name and Title of Signer

Date Signed: 12/22/2025

FOR COUNTY:

JOHN SCHLUETER, Director,  
Department of Human Services

Date Signed: \_\_\_\_\_

MELISSA AGARD, County Executive  
(when applicable)

Date Signed: \_\_\_\_\_

SCOTT MCDONELL, County Clerk  
(when applicable)

# Program Summary Form

Created: 10/4/2024 Revised: 11/14/2025		Contract #: 87496 Division: HAA		Provider: Catholic Charities, Inc., Diocese of Madison Funding Period: January 1, 2025 through December 31, 2025									
Contract Maximum Service Costs: Subject to the provisions specified elsewhere in this contract, the following summarizes and sets forth the rates and maximum payments available for services under this contract.													
Program Number	Program Group	Orig.	Obj.	Program Name	SPC	# of Clients	# of Slots	Unit Cost	Unit Quantity	County Cost	Other Revenue*	Total Cost	Reporting Specific
a. 8140	8140	80366	36205	Day Resource Center	106			\$1,474.79	501	\$ 738,297		\$ 738,297	Specific
b. 8143	8143	80366	33637	Transportation Services	107			\$35.12	1,464	\$ 51,419		\$ 51,419	Specific
c. 8148	8148	80366	36300	Direct Assistance	106			\$284.76	29	\$ 8,186		\$ 8,186	Specific
d.													
e.													
f.													
g.													
h.													
i.													
j.													
Total										\$ 797,902.00	\$ -	\$ 797,902.00	

\*Other Revenue-Include here the source and related amount for each program:

The section below is to be used to further define the information above.

Unit costs are calculated by the provision of shelter 365 days a year and include funds for 7.5 FTE and operational costs to provide Day Resource Center program. 11/14/2025 - \$200,000 added to the budget from the City of Madison.

Unit costs include funds for .5 FTE to operate shuttle service 7 days a week from 7:30a - 8:30a and 4pm - 5pm. 2/21/2025- \$6,000 added from wrap around line for accessible shuttle from YWCA. 11/5/25 - Moving \$8,900 into Transportation Services (Program #8143) from Direct Assistance (Program #8148).

Unit cost estimates a maximum of \$250 in direct assistance provided a guest per year. Some assistance could be less, which would provide additional units. 11/5/25 - Moving \$8,900 into Transportation Services (#8143) from Direct Assistance (Program #8148).

d.

e.

f.

g.

h.

i.

j.

Standard Program Category (SPC) Code Description:

a. 106 Housing/Energy Assistance  
b. 107 Transportation  
c. 106 Housing/Energy Assistance  
d.  
e.  
f.  
g.  
h.  
i.  
j.

Contract Manager(s)/Programs:  
Patrick Duffie - Duffie.Patrick@danecounty.gov

Accountant(s)/Programs:  
Dylan Seitz