

**DANE COUNTY
POLICY AND FISCAL NOTE**

| | | |
|--|--------------|-------------------------------|
| _____ Original | _____ Update | Substitute No. |
| Sponsor: | | Resolution No. 307 |
| Vote Required: | | Ordinance Amendment No. _____ |
| Majority <input checked="" type="checkbox"/> _____ | Two-Thirds | |

Title of Resolution or Ord. Amd.:

**AUTHORIZING BADGER RD LEASE FOR
JOINING FORCES FOR FAMILIES PROGRAM – CYF DIVISION**

Policy Analysis Statement:

Brief Description of Proposal -

Dane County Department of Human Services is involved in a program of providing more localized services in the communities identified as needing those services most. One such program is the Joining Forces for Families (JFF) Program. The JFF program would like to rent office space in a building owned by Clarmar Apartments located at 1125 W. Badger Rd, Madison. This resolution is to pay for the monthly rental payment of \$875 per month to cover costs related to occupying this space during the lease term of twelve months (10/01/17 running through 9/30/18.)

Current Policy or Practice -

Leases require County Board approval.

Impact of Adopting Proposal -

The Dane County Clerk and County Executive are hereby authorized to execute the described lease on behalf of Dane County. The JFF office space will be utilized by a Dane County community social worker. The total rate for the term period is \$10,500. All utilities except electricity and telephone will be paid by Clarmar Apartments.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- _____ No Fiscal Effect
- _____ Results in Revenue Increase
- Results in Expenditure Increase
- _____ Results in Revenue Decrease
- _____ Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
 - _____ Increases Rev. Budget
 - _____ Increases Exp. Budget
 - _____ Decreases Rev. Budget
 - _____ Decreases Exp. Budget
 - _____ Increases Position Authority
 - _____ Decreases Position Authority
- Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

| | Current Year | | Annualized | | | Current Year | | Annualized | |
|----------------------|--------------|----------|------------|----------|--------------|--------------|----------|------------|----------|
| | Increase | Decrease | Increase | Decrease | | Increase | Decrease | Increase | Decrease |
| Expenditures - | | | | | Revenues - | | | | |
| Personal Services | | | | | County Taxes | | | | |
| Operating Expenses | \$2,625 | | \$10,500 | | Federal | | | | |
| Contractual Services | | | | | State | | | | |
| Capital | | | | | Other | | | | |
| Total | \$2,625 | \$0 | \$10,500 | \$0 | Total | \$0 | \$0 | \$0 | \$0 |

Personnel Impact/FTE Changes:

Prepared By:

| | | | |
|--------------|---------------|-----------|------------|
| Agency: | | Division: | |
| Prepared by: | Thomas Malone | Date: | 10/27/2017 |
| Reviewed by: | Bill Hanna | Date: | 11/1/2017 |
| | | Phone: | 242-6477 |
| | | Phone: | 242-6431 |