

FUND TRANSFER REQUEST FORM

AGENCY	Land & Water Res	ORGANIZATION	Parks	LEGISTAR FILE	2019 FTR-44		
TRANSFER AMOUNT(S) FROM				CURRENT BALANCES			
	Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	20,000	Morton Forest MCT Revenue	LWRPKOP 80127				
2							
3							
4							
5							
TRANSFER AMOUNT(S) TO				CURRENT BALANCES			
	Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance
1	\$ 8,035	LTE-Land Management/Restoration	LWRPKOP 10079				
2	\$ 615	Social Security	LWRPKOP 10108				
3	\$11,350	Morton Forest Maintenance	LWRPKOP 20127				
4							
5							
EXPLANATION				APPROVALS			
To increase Morton Forest MCT Revenue account LWRPKOP 80127, LTE account LWRPKOP 10079, Social Security account LWRPKOP 10108 and Morton Forest Maintenance account LWRPKOP 20127 due to receiving \$20,000 from Madison Community Foundation to support Parks LTE Land Management work plus land management services, prescribed burns and weed control this spring at Morton Forest. These funds shall carry forward until expended.					DATE	APPROVED	DENIED
				Controller			
				County Executive			
				Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.			