



Dane County Department of Human Services

Dane County Executive – Melissa Agard
Director – John Schlueter
Division Administrator – John Scheduler

1202 Northport Drive, Madison, WI 53704-2092
PHONE: (608) 242-6200 FAX: (608) 242-6294

MEMO

TO: Charles Hicklin

FROM: Fabiola Hamdan

DATE: June 24, 2026

RE: Request for Exception to Ch. 20 (Employee expenses claimed outside of 60 days window) for Michael Bruce

Michael Bruce's February 2026 mileage reimbursement claim was submitted within the 60-days window. However, the form was inadvertently not saved. Please accept that an exception to Ch. 20 be made for Michael Bruce's February 2026 mileage reimbursement claim which totals \$91.35

Thank you for your consideration,

Fabiola Hamdan
Community Programs Manager
Dane County Department of Human Services