

Dane County Contract Cover Sheet

RES 274

Dept./Division	Administration/Employee Relations
Vendor Name	YMCA of Dane County
Vendor MUNIS #	9004
Brief Contract Title/Description	Extend contract with YMCA for 1 additional year to provide onsite fitness programming for employees.
Contract Term	January 1, 2021 - December 31, 2021
Total Contract Amount	\$ Not to Exceed \$30,000 per year

Contract # <small>Admin will assign</small>	13232B
Addendum	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Type of Contract	
<input type="checkbox"/>	Dane County Contract
<input type="checkbox"/>	Grant
<input type="checkbox"/>	County Lessee
<input type="checkbox"/>	County Lessor
<input type="checkbox"/>	Intergovernmental
<input type="checkbox"/>	Purchase of Property
<input type="checkbox"/>	Property Sale
<input type="checkbox"/>	Other

Purchasing Authority	<input type="checkbox"/> \$11,000 or under – Best Judgment (1 quote required)		
	<input type="checkbox"/> Between \$11,000 – \$37,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	<input checked="" type="checkbox"/> Over \$37,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	117074
	<input type="checkbox"/> Bid Waiver – \$37,000 or under (\$25,000 or under Public Works)		
	<input type="checkbox"/> Bid Waiver – Over \$37,000 (N/A to Public Works)		
	<input type="checkbox"/> N/A – Grants, Leases, Intergovernmental, Property Purchase/Sale, Other		

MUNIS Req.	Org Code	Obj Code	Amount	\$
Req #	Org Code	Obj Code	Amount	\$
Year	Org Code	Obj Code	Amount	\$

Resolution	A resolution is required if the contract exceeds \$100,000 (\$40,000 Public Works). A copy of the Resolution must be attached to the contract cover sheet.				
	<input checked="" type="checkbox"/> Contract does not exceed \$100,000 (\$40,000 Public Works) – a resolution is not required.				
	<input type="checkbox"/> Contract exceeds \$100,000 (\$40,000 Public Works) – resolution required.			Res #	274
	<input type="checkbox"/> A copy of the Resolution is attached to the contract cover sheet.			Year	2020

Contract Review/Approvals				
Initials	Dept.	Date In	Date Out	Comments
MG	Received by DOA	11/6/20		
	Controller			approvals from all departments via email attached herein
	Purchasing			
	Corporation Counsel			
	Risk Management			
	County Executive			

Dane County Dept. Contact Info		Vendor Contact Info	
Name	Katelyn Thurs	Name	Sharon Baldwin
Phone #	608-266-4649	Phone #	608-906-8673
Email	thurs.katelyn@countyofdane.com	Email	sbaldwin@ymcadane.org
Address	210 Martin Luther King Jr Blvd, Room 418 Madison, WI 53703	Address	711 Cottage Grove Road Madison, WI 53716

Certification: The attached contract is a:	
<input checked="" type="checkbox"/>	Dane County Contract <u>without</u> any modifications.
<input type="checkbox"/>	Dane County Contract <u>with</u> modifications. The modifications have been reviewed by:
<input type="checkbox"/>	Non-standard contract.

Contract Cover Sheet Signature

Department Approval of Contract		
Dept. Head / Authorized Designee	Signature	Date
	<i>Amy Utzig</i>	10/28/20
	Printed Name Amy Utzig	

Contracts Exceeding \$100,000 Major Contracts Review – DCO Sect. 25.11(3)

Director of Administration	Signature	Date
	Comments	
Corporation Counsel	Signature	Date
	Comments	

Goldade, Michelle

From: Hicklin, Charles
Sent: Friday, November 6, 2020 12:34 PM
To: Goldade, Michelle
Subject: Approve: Contract #13232B

Goldade, Michelle

From: Gault, David
Sent: Friday, November 6, 2020 12:48 PM
To: Goldade, Michelle
Subject: Approve: Contract #13232B

Goldade, Michelle

From: Lowndes, Daniel
Sent: Friday, November 6, 2020 12:11 PM
To: Goldade, Michelle
Subject: Approve: Contract #13232B

Goldade, Michelle

From: Clow, Carolyn
Sent: Friday, November 6, 2020 11:37 AM
To: Goldade, Michelle
Subject: Approve: Contract #13232B

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2020 RES-274

**AUTHORIZING A CONTRACT ADDENDUM BETWEEN DANE COUNTY
AND THE YMCA OF DANE COUNTY**

The Department of Administration has a current contract with the YMCA of Dane County to provide Onsite Fitness Programs for Dane County Employees which was the award of RFP #117074. The Department of Administration receives funding from Dane County's Health Insurance provider to fund the Onsite Fitness Programs. Both parties would like to extend the contract starting January 1, 2021 and ending on December 31, 2021 in the amount of \$28,510.40. This contract may be extended at the County's option for up to three (3) additional one year terms under the same terms and conditions applicable to the initial term.

NOW, THEREFORE BE IT RESOLVED, that the contract addendum with the YMCA of Dane County, 711 Cottage Grove Rd, Madison, WI, 53716 is hereby approved and that the County Executive and County Clerk are authorized to executd the Purchase of Services addendum with the YMCA of Dane County to provide onsite fitness programs.



DANE COUNTY CONTRACT ADDENDUM

THIS ADDENDUM, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and YMCA of Dane County (hereinafter, "Provider").

WITNESSETH:

WHEREAS Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract #13232, have previously entered into a contractual relationship pursuant to which Provider shall provide onsite workout classes at Dane County work locations, and

WHEREAS County and Provider wish to amend the Master Agreement in order to extend the contract through December 31, 2021.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The term of the contract is extended through December 31, 2021 to continue the program for Onsite Fitness Programs, at an additional cost of \$28,510.40.
3. Schedules A & B are replaced with the attached.



DANE COUNTY CONTRACT ADDENDUM

Schedule A

Provider will provide onsite workout programs to County at the specified locations, dates and times as negotiated between County and provider. Provider shall use County conference rooms and will be responsible along with participating employees for moving tables/chairs for program as well as replacing at the end of the program.

Below is a template for programming however, we will need to be flexible with scheduling as rooms/instructors may not be available.

ONSITE FITNESS

Aging and Disability Resource Center, 2865 N Sherman Ave - Large Conf. Room
Mondays -12:15-1:00
Schedule and class area (ie. Cardio, Yoga) to be decided quarterly

Northport, 1202 Northport Drive - Room 110 Mondays - 4:45 - 5:30 & Fridays - 11:45 - 12:30
Schedule and class area (ie. Cardio, Yoga) to be decided quarterly

Badger Prairie Health Care Center, 1100 E Verona Ave, Verona - Large Rec. Room
Tuesdays - 11:45 - 12:30
Schedule and class area (ie. Cardio, Yoga) to be decided quarterly

Fen Oak, 5201 Fen Oak Dr- Room 121 Tuesdays - 11:45 - 12:30
Schedule and class area (ie. Cardio, Yoga) to be decided quarterly

City-County Building, 210 Martin Luther King Jr Blvd - Room 354 Wednesdays - 12:00 - 12:45
Schedule and class area (ie. Cardio, Yoga) to be decided quarterly

Job Center, 1819 Aberg Ave - Ballroom Wednesday- 12:15-1:00
Schedule and class area (ie. Cardio, Yoga) to be decided quarterly

Atrium, 2300 Park St - Room A, B & C Thursday – 11:45-12:30
Schedule and class area (ie. Cardio, Yoga) to be decided quarterly

OTHER PROGRAMMING

On a quarterly basis we will also schedule meditation classes and Lunch N Learns at various work locations. The numbers/hours below are estimates and may change based on utilization.

Meditation class: \$82.4/class x 32 weeks x 1 class/week= \$2,636.80 Quarterly Lunch N Learn:
\$50/hour x 4 quarters x 4 locations = \$824



DANE COUNTY CONTRACT ADDENDUM

Schedule B

2021 Program Year

County agrees to pay Provider for each program for the 8 classes quarterly. The total is dependent on the quarter (Quarter 1, 2 & 4 = 10 weeks; Quarter 3 = 8 weeks).
January 1, 2021 - December 31, 2021.

1/1/2021 -12/31/2021: \$82.40/class x 38 weeks x 8 classes/week= \$25,049.60

Other programming to be provided during the year will include:

Meditation: \$2,636.80

Lunch N Learns: \$824

Total Yearly Cost not to exceed: \$30,000

Sign-ups for the programming will be done by Dane County. Invoices will be submitted quarterly by the YMCA.

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR PROVIDER:

Emily J. Andersen

10/28/2020

Date Signed

FOR COUNTY:

Joseph T. Parisi, Dane County Executive

Date Signed