

FUND TRANSFER REQUEST FORM

AGENCY	Land & Water Res.	ORGANIZATION	Land Conservation	LEGISTAR FILE #	2016 FTR-33		
TRANSFER AMOUNT(S) FROM				CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	8,300	TNC Monitoring Grant Revenue	LWRCONSV 81749				
2							
3							
4							
5							
TRANSFER AMOUNT(S) TO				CURRENT BALANCES			
Amount in Whole \$\$	Account Title	Account Number (ORG-OBJECT)	Budgeted Amount	Encumbered Amount	Actual Amount	Balance	
1	8,300	TNC Monitoring Grant Expense	LWRCONSV 22602				
2							
3							
4							
5							
EXPLANATION			APPROVALS				
<p>To increase TNC Monitoring Grant revenue and expense accounts due to receiving a grant amendment from the Nature Conservancy for \$8,300. This amendment will allow two water monitoring stations to be disassembled and to analyze/peer review the final year of phosphorus, dissolved phosphorus and sediment samples in an agricultural watershed conservation project. These funds shall carry forward until expended.</p>				DATE	APPROVED	DENIED	
			Controller				
			County Executive				
			Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.				