



# Dane County

## Minutes - Final Unless Amended by Committee

### Airport Commission

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Wednesday, June 15, 2016

5:30 PM

Robert B. Skuldt Conference Room at the Airport

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#### Robert B. Skuldt Conference Room at the Airport

#### A. Call To Order

**Present:** 7 - DENNIS O'LOUGHLIN, PAUL RUSK, GEORGE GILLIS, DAVE de FELICE,  
WILLIAM HAIGHT, PERRY ARMSTRONG and ANDREW SCHAUER

**Absent:** 2 - SALLY PROBASCO and DONALD ESPOSITO JR.

*Vice-Chair Haight called the meeting to order at 5:30pm*

*Staff in attendance: Livingston; Jensen; Jones and Ladell*

*Guests in attendance: Jeff Davis, WI Aviation; and Ryan Seib*

*Pledge of Allegiance*

*The pledge was recited.*

#### B. Consideration of Minutes

1. [2016  
MIN-037](#) April 20, 2016 Airport Commission Minutes

**Attachments:** [2016 MIN-037 Airport Commission Minutes 4 20 2016](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. O'LOUGHLIN,  
that the Minutes be approved. The motion carried by a voice vote.

2. [2016  
MIN-072](#) NOISE ABATEMENT SUBCOMMITTEE MINUTES MAY 9, 2016

**Attachments:** [2016 MIN-072 May 9, 2016 Noise Subcommittee Minutes](#)

A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. ARMSTRONG,  
that the Minutes be approved. The motion carried by a voice vote.

#### C. Reports of Subcommittees

### 1. Report of 5/9/16 Noise Abatement Subcommittee - Subcommittee Chair Rusk

Vice-Chair Haight called on Airport Noise Abatement Subcommittee Chair, Rusk. Rusk reported that at the May 9th, 2016 meeting, concern was expressed by a citizen in attendance regarding the Airport's website functionality including locating and retrieving relevant documents. The website issues have since been resolved including the addition of quick links, and increased overall functionality.

### D. Referrals (Resolutions & Ordinance Amendments)

1. [2015 RES-536](#) AUTHORIZING EXECUTION OF AN AIR SERVICE PROMOTION AND MARKETING AGREEMENT WITH AMERICAN AIRLINES INC - DANE COUNTY REGIONAL AIRPORT

**Sponsors:** RUSK, de FELICE, GILLIS, KRAUSE, McCARVILLE, O'LOUGHLIN and SCHAUER

**Attachments:** [2015 RES-536](#)  
[2015 RES-536 Fiscal Note](#)  
[2015 RES-536 CONTRACT](#)

A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. SCHAUER, that this Resolution be recommended for approval. The motion carried by the following vote: (6-1)

**Ayes:** 6 - O'LOUGHLIN, RUSK, GILLIS, Vice Chair HAIGHT, ARMSTRONG and SCHAUER

**Noes:** 1 - de FELICE

**Absent:** 2 - Chair PROBASCO and Secretary ESPOSITO JR.

2. [2016 RES-031](#) AUTHORIZING EXECUTION OF A LEASE OF AGRICULTURAL LAND AT THE DANE COUNTY REGIONAL AIRPORT

**Sponsors:** RUSK, de FELICE and O'LOUGHLIN

**Attachments:** [2016 RES-031](#)  
[2016 RES-031 Fiscal Note](#)  
[2016 RES-031 RENK SEED LEASE 2016 FINAL](#)

A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. O'LOUGHLIN, that this Resolution be recommended for approval. The motion carried by the following vote: (7-0)

**Ayes:** 7 - O'LOUGHLIN, RUSK, GILLIS, de FELICE, Vice Chair HAIGHT, ARMSTRONG and SCHAUER

**Absent:** 2 - Chair PROBASCO and Secretary ESPOSITO JR.

### E. Items Requiring Commission Action

1. *Mileage and Per Diem for Airport Commission members in attendance at this meeting, June 15, 2016.*

*A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. ARMSTRONG to approve mileage and per diem for commissioners in attendance at this meeting of the Airport Commission. Motion Carried by a voice-vote. (7-0)*

2. *Mileage and Per Diem for Airport Commission members in attendance at the Noise Abatement Subcommittee Meeting, May 9, 2016.*

*A motion was made by Cmsnr. O'LOUGHLIN, seconded by Cmsnr. ARMSTRONG to approve mileage and per diem for Cmsn. Members in attendance at the May 9, 2016 Airport Noise Abatement Sub-Committee meeting. Motion carried by a voice-vote. (7-0)*

**F. Presentations - none.**

**G. Reports to Commission**

1. *Activity Report*

*Director Livingston reported on Airport Activity. Traffic was up by 10.5% in April from the same time period, last year. Activity was robust. Year-to-Date traffic is up 6%. There was a meeting in Denver with various airline tenants; they are generally pleased with the healthy market in Madison at this time.*

*The Transportation Security Administration (TSA) security checkpoints here are not realizing the long wait lines occurring at many airports. Current average wait time to get through security here is 8 minutes.*

*Livingston reported that U.S. Senator Tammy Baldwin was meeting, on the Airport's behalf, with the TSA to recommend approval of additional screening equipment for Madison to accommodate influx in traffic, especially during EPIC Corporation's semi-annual events.*

*The Federal Aviation Association (FAA) annual certification inspection is currently underway and going quite satisfactorily.*

*The new Instrument Landing System (ILS) Low-Visibility system on our runways is up and running.*

2. *Staff Report on Purchase of Intergovernmental Service Agreement (UW - Tandem Press) for Art Exhibit Coordinator Services at the Dane County Regional Airport*

*Kim Jones explained that a two-year intergovernmental agreement with UW - Tandem Press had been fully executed to continue coordinating exhibits in the Airport's art court.*

#### **H. Future Meeting Items and Dates**

*The next meeting of the Airport Commission is tentatively scheduled for Wednesday, July 20, 2016 at 5:30PM*

#### **I. Public Comment on Items not on the Agenda**

*There was no public comment on items not on the Agenda.*

#### **J. Such Other Business as Allowed by Law**

*There was no other business as allowed by law.*

#### **K. Adjourn**

*A motion was made by Cmsnr. ARMSTRONG, seconded by Cmsnr. GILLIS to adjourn. Motion carried by a voice-vote. (7-0) The meeting adjourned at 6:06PM.*

*Minutes respectfully submitted by Vice-Chair, Haight  
cjl*

*NOTE: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least three business days prior to the meeting.*

*NOTA: Si necesita un intérprete, un traductor, materiales en formatos alternativos u otros arreglos para acceder a este servicio, actividad o programa, comuníquese al número de teléfono que figura a continuación tres días hábiles como mínimo antes de la reunión.*

*LUS CIM: Yog hais tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntawv ua lwm hom ntawv los sis lwm cov kev pab kom siv tau cov kev pab, cov kev ua ub no (activity) los sis qhov kev pab cuam, thov hu rau tus xov tooj hauv qab yam tsawg peb hnuv ua hauj lwm ua ntej yuav tuaj sib tham.*

*Airport Administrative Office - Christine Ladell (608) 246-3381 or Call WI Relay TTY 7-1-1*